

**COLLECTIVE AGREEMENT**

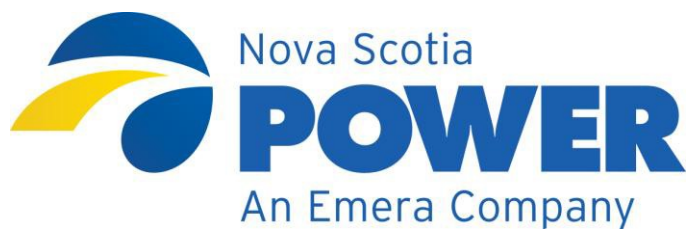
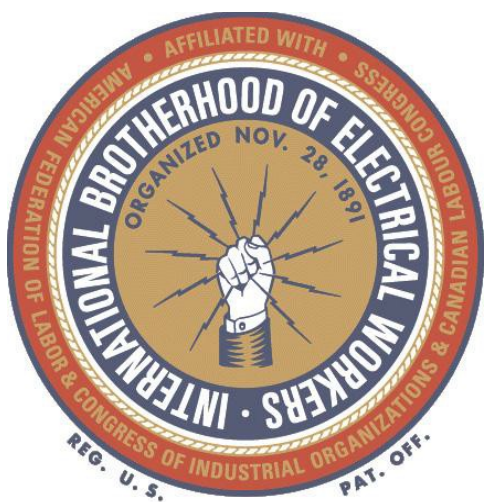
**BETWEEN**

**NOVA SCOTIA POWER INCORPORATED**

**AND**

**LOCAL UNION NO. 1928 OF THE  
INTERNATIONAL BROTHERHOOD OF  
ELECTRICAL WORKERS**

**Effective April 1, 2015 to March 31, 2019**





# TABLE OF CONTENTS

## SECTION A

|   |           |
|---|-----------|
| <b>SECTION A</b> .....                                | <b>8</b>  |
| <b>ARTICLE 1 - RECOGNITION</b> .....                  | <b>8</b>  |
| <b>ARTICLE 2 - NO STRIKE OR LOCKOUT</b> .....         | <b>9</b>  |
| <b>ARTICLE 3 - UNION SECURITY</b> .....               | <b>9</b>  |
| 3.1 UNION DUES AND ORIENTATION.....                   | 9         |
| 3.2 RAND FORMULA - PRESENT EMPLOYEES.....             | 9         |
| 3.3 NEW AND TERM EMPLOYEES .....                      | 9         |
| 3.4 MAINTENANCE OF MEMBERSHIP .....                   | 10        |
| 3.5 UNION DUES DEDUCTION .....                        | 10        |
| 3.6 CONTRACTING OUT.....                              | 10        |
| <b>ARTICLE 4 - APPRENTICESHIP</b> .....               | <b>10</b> |
| <b>ARTICLE 5 - RIGHTS OF MANAGEMENT</b> .....         | <b>11</b> |
| <b>ARTICLE 6 - DEFINITIONS</b> .....                  | <b>11</b> |
| 6.1 REGULAR EMPLOYEE.....                             | 11        |
| 6.2 LEADING HAND .....                                | 11        |
| 6.3 REGULAR LAID OFF EMPLOYEE.....                    | 11        |
| 6.4 APPRENTICE .....                                  | 12        |
| 6.5 DEFINED HEADQUARTERS .....                        | 12        |
| 6.6 DEFINED GEOGRAPHIC AREAS.....                     | 12        |
| 6.7 TEMPORARY REPORT POINT.....                       | 12        |
| 6.8 TERM EMPLOYEE .....                               | 12        |
| 6.9 SENIORITY.....                                    | 13        |
| 6.10 MULTI-TRADES .....                               | 14        |
| 6.11 POWER PLANT TECHNICIAN CLASSIFICATIONS .....     | 15        |
| 6.12 PLANNERS .....                                   | 16        |
| <b>ARTICLE 7 - GENERAL</b> .....                      | <b>16</b> |
| 7.1 CLASSIFICATIONS .....                             | 16        |
| 7.2 UNION OFFICERS LIST.....                          | 16        |
| 7.3 UNION BUSINESS: TIME OFF.....                     | 16        |
| 7.4 UNION BUSINESS: SITE VISIT .....                  | 17        |
| 7.5 UNION BUSINESS: LEAVE OF ABSENCE.....             | 17        |
| 7.6 JOB VACANCIES.....                                | 17        |
| 7.7 DEMOTION, LAYOFF, TRANSFER.....                   | 18        |
| 7.8 RECALL .....                                      | 21        |
| 7.9 SHIFT WORKERS TRANSFER.....                       | 22        |
| 7.10 TECHNOLOGICAL CHANGE; EMPLOYEE DISPLACEMENT..... | 22        |
| 7.11 SENIORITY.....                                   | 22        |

|   |  |           |
|---|--|-----------|
| 7.12  | PERFORMANCE OF WORK BY SUPERVISORS.....                                      | 23        |
| 7.13  | SUBSTITUTION FOR SUPERVISOR, LEADING HAND.....                               | 23        |
| 7.14  | PROBATIONARY EMPLOYEES.....  | 23        |
| 7.15  | LEARNER CLASSIFICATIONS.....   | 24        |
| 7.16  | JOB VACANCY POSTINGS.....  | 24        |
| 7.17  | TEMPORARY ASSIGNMENTS.....   | 25        |
| 7.18  | INCLEMENT WEATHER.....   | 25        |
| 7.19  | TIME OFF WITHOUT PAY.....  | 25        |
| 7.20  | TEMPORARY APPOINTMENT.....   | 25        |
| 7.21  | NON-VOLUNTARY TRANSFER.....  | 25        |
| 7.22  | TRAINING COURSES - EXPENSES.....   | 26        |
| 7.23  | LOSS OF DRIVER'S LICENSE.....  | 27        |
| 7.24  | PERSONNEL FILES.....   | 28        |
| 7.25  | COMPANY POLICIES.....  | 28        |
| <b>ARTICLE 8 - SPECIAL BENEFITS.....</b>  |  | <b>28</b> |
| 8.1   | BEREAVEMENT LEAVE.....   | 28        |
| 8.2   | JURY DUTY; WITNESS.....  | 28        |
| 8.3   | EDUCATION FUND.....  | 28        |
| 8.4   | POWER ENGINEER AND CRANE OPERATOR CERTIFICATES.....                          | 29        |
| <b>ARTICLE 9 - DISABILITY BENEFITS - NON-OCCUPATIONAL AND<br/>OCCUPATIONAL.....</b> |  | <b>29</b> |
| 9.1   | SICKNESS AND INJURY - NON-OCCUPATIONAL.....                                  | 30        |
| 9.2   | ILLNESS AND INJURY PLAN.....   | 29        |
| 9.3   | LONG – TERM DISABILITY PLAN.....   | 32        |
| 9.4   | SICKNESS AND INJURY - OCCUPATIONAL.....                                      | 36        |
| 9.5   | HOSPITAL, HEALTH AND PRESCRIPTION DRUG BENEFITS.....                         | 37        |
| 9.6   | GROUP LIFE INSURANCE AND ACCIDENTAL DEATH AND<br>DISMEMBERMENT.....          | 37        |
| 9.7   | VOLUNTARY PERSONAL ACCIDENT INSURANCE.....                                   | 38        |
| 9.8   | RECOVERY OF OVERPAYMENT - OCCUPATIONAL AND<br>NON-OCCUPATIONAL BENEFITS..... | 38        |
| <b>ARTICLE 10 - HOURS OF WORK.....</b>  |  | <b>39</b> |
| 10.1  | NON-SHIFT EMPLOYEES.....   | 39        |
| 10.2  | SHIFT EMPLOYEES.....   | 39        |
| 10.3  | SECURITY GUARDS; UTILITYWORKER (SHIFT).....                                  | 39        |
| 10.4  | POWERLINE TECHNICIAN (SHIFT).....  | 39        |
| 10.5  | SUBSTITUTION FOR POWERLINE TECHNICIAN (SHIFT).....                           | 40        |
| 10.6  | JANITORS.....  | 40        |
| 10.7  | EMPLOYEES DRIVING VEHICLES.....  | 40        |
| 10.8  | WASH-UP TIME.....  | 40        |
| 10.9  | LUNCH BREAK - WORKING AWAY FROM DEFINED HEADQUARTERS<br>DURING THE DAY.....  | 41        |
| 10.10   | CUSTOMER SERVICE FIELD REPRESENTATIVE.....                                   | 41        |
| 10.11   | STOREKEEPER.....   | 42        |

|  |  |           |
|--|--|-----------|
| 10.12  | GARAGE EMPLOYEES - LAKESIDE & SYDNEY .....                                   | 42        |
| 10.13  | CHANGE OF HOURS OF WORK .....  | 42        |
| 10.14  | METER READER .....   | 42        |
| 10.15  | AUXILIARY POWER ENGINEERS .....  | 43        |
| 10.16  | OPERATOR ASSISTANT/OPERATOR LEARNER.....                                     | 43        |
| 10.17  | SYSTEM OPERATORS.....  | 44        |
| 10.18  | SYSTEM OPERATORS - SPARE SHIFT EMPLOYEE.....                                 | 44        |
| 10.19  | HOURS OF WORK – PLANNERS .....   | 44        |
| 10.20  | HOURS OF WORK – PLANNING COORDINATORS & WORK MANAGEMENT<br>SPECIALISTS ..... | 45        |
| <b>ARTICLE 11 - HOLIDAYS &amp; VACATIONS.....</b>                        |  | <b>46</b> |
| 11.1   | STATUTORY HOLIDAYS.....  | 46        |
| 11.2   | VACATIONS.....   | 48        |
| <b>ARTICLE 12 - OVERTIME.....</b>  |  | <b>51</b> |
| 12.1   | NON-SHIFT WORKERS .....  | 51        |
| 12.2   | SHIFT WORKERS .....  | 56        |
| 12.3   | DISTRIBUTION OF OVERTIME .....   | 58        |
| 12.4   | FUEL HANDLERS .....  | 58        |
| 12.5   | GAS TURBINE OPERATOR/TECHNICIAN .....  | 58        |
| 12.6   | TIME OFF IN LIEU .....   | 58        |
| <b>ARTICLE 13 – EMPLOYEES ASSIGNED TO A TEMPORARY REPORT POINT .....</b> |  | <b>58</b> |
| 13.1   | NOTICE.....  | 58        |
| 13.2   | TRANSPORTATION FROM MOTEL OR BOARDING HOUSE .....                            | 58        |
| 13.3   | BOARD AND LODGING.....   | 58        |
| 13.4   | TRAVELLING EXPENSE.....  | 59        |
| 13.5   | WORK ON WEEKENDS.....  | 60        |
| 13.6   | PERSONAL EMERGENCY .....   | 60        |
| 13.7   | ILLNESS WHILE AWAY FROM DEFINED HEADQUARTERS .....                           | 60        |
| 13.8   | CANCELLATION OF WEEKEND WORK.....  | 60        |
| 13.9   | DISPLACING SHIFT FOR TEMPORARY REPORT POINT .....                            | 60        |
| 13.10  | TEMPORARY ASSIGNMENT/DISPLACEMENT.....                                       | 60        |
| <b>ARTICLE 14 - PERSONAL EQUIPMENT .....</b>                             |  | <b>61</b> |
| 14.1   | CLOTHING AND UNIFORMS .....  | 61        |
| 14.2   | GENERAL CLOTHING - EMPLOYEES OTHER THAN CSFRs AND SECURITY<br>GUARDS .....   | 61        |
| 14.3   | FOOTWEAR AND COVERALLS .....   | 61        |
| 14.4   | COVERALLS OR OVERALLS.....   | 62        |
| 14.5   | WATERPROOF CLOTHING .....  | 62        |
| 14.6   | TOOLS.....   | 62        |
| 14.7   | PROTECTIVE FOOTWEAR.....   | 62        |
| <b>ARTICLE 15 - CLASSIFICATIONS AND HOURLY WAGE RATES.....</b>           |  | <b>63</b> |

|  |               |
|--|---------------|
| <b>ARTICLE 16 - WAGE PREMIUMS .....</b>  | <b>69</b>     |
| 16.1 TRADES .....  | 69            |
| 16.2 GENERAL AND OTHERS .....  | 69            |
| 16.3 DURATION.....   | 70            |
| 16.4 HEIGHT PAY.....   | 70            |
| 16.5 DIRTY WORK .....  | 70            |
| 16.6 SHIFT DIFFERENTIAL .....  | 70            |
| <br><b>ARTICLE 17 - SAFETY .....</b>   | <br><b>72</b> |
| <br><b>ARTICLE 18 - GRIEVANCE PROCEDURE.....</b>   | <br><b>73</b> |
| 18.1 STEP 1 .....  | 74            |
| 18.2 STEP 2 .....  | 74            |
| 18.3 STEP 3 .....  | 74            |
| 18.4 STEP 4 .....  | 74            |
| <br><b>ARTICLE 19 - ARBITRATION.....</b>   | <br><b>75</b> |
| <br><b>ARTICLE 20 - RETIREMENT &amp; PENSIONS.....</b>   | <br><b>75</b> |
| 20.1 NORMAL RETIREMENT .....   | 75            |
| 20.2 VOLUNTARY EARLY RETIREMENT .....  | 75            |
| 20.3 REHIRING AFTER RETIREMENT .....   | 76            |
| 20.4 PARTICIPATION IN PENSION PLAN FOR EMPLOYEES OF NSPI .....   | 76            |
| 20.5 ENTITLEMENTS FROM PENSION PLAN FOR EMPLOYEES OF NSPI .....  | 76            |
| 20.6 ENTITLEMENTS FROM OTHER PENSION PLANS.....  | 76            |
| 20.7 NOVA SCOTIA LIGHT AND POWER COMPANY, LIMITED IMPROVED<br>PENSION PLAN .....                       | 77            |
| 20.8 AMENDMENTS .....  | 77            |
| 20.9 INVOLUNTARY TERMINATION WITHOUT JUST CAUSE .....  | 77            |
| 20.10 RETIREMENT AWARD .....   | 77            |
| <br><b>ARTICLE 21 - PUBLICATION AND DISTRIBUTION .....</b>   | <br><b>78</b> |
| <br><b>ARTICLE 22 - TERM OF AGREEMENT.....</b>   | <br><b>78</b> |
| 22.1 DURATION AND RENEWAL.....   | 78            |
| 22.2 RETROACTIVITY.....  | 78            |
| 22.3 COSTS OF NEGOTIATION.....   | 78            |
| <br>LETTER OF AGREEMENT #1<br>Auxiliary 1st Class POWER ENGINEER.....                                  | <br><br>79    |
| <br>LETTER OF AGREEMENT #2<br>Shift Power Plant Technician I and Shift Power Plant Technician II ..... | <br><br>81    |
| <br>LETTER OF AGREEMENT #3<br>New Classification – Meter Reader II.....                                | <br><br>83    |

|  |            |
|--|------------|
| LETTER OF AGREEMENT #4   |            |
| Janitor Positions .....  | 85         |
| LETTER OF AGREEMENT #5   |            |
| New Classification of Apprentice Regional Planner .....  | 86         |
| LETTER OF AGREEMENT #6   |            |
| Benefits for Employees over Age 65 .....   | 87         |
| LETTER OF AGREEMENT #7   |            |
| Classification of Apprentice System Operators – Distribution .....   | 88         |
| LETTER OF AGREEMENT #8   |            |
| Spare Shift PLT and Shift PLT .....  | 90         |
| LETTER OF AGREEMENT #9   |            |
| Maintenance Person Certified (Shift) .....   | 92         |
| LETTER OF AGREEMENT #10  |            |
| Hours of Work – Non Shift Employees Power Production .....   | 94         |
| LETTER OF AGREEMENT #11  |            |
| Hours of Work – Power Engineers .....  | 95         |
| MEMORANDUM OF AGREEMENT #1 BETWEEN: INTERNATIONAL BROTHERHOOD<br>OF ELECTRICAL WORKERS LOCAL 1928 (The “Union”) –AND – NOVA SCOTIA<br>POWER INCORPORATED (The “Company”) ..... | 96         |
| <b>SECTION B.....</b>  | <b>100</b> |
| <b>ARTICLE 1 - GENERAL .....</b>   | <b>100</b> |
| <b>ARTICLE 2 - LABOUR POOL.....</b>  | <b>100</b> |
| <b>ARTICLE 3 - VACATIONS.....</b>  | <b>101</b> |
| <b>ARTICLE 4 - STATUTORY HOLIDAYS.....</b>   | <b>102</b> |
| <b>ARTICLE 5 - REPORTING TIME .....</b>  | <b>102</b> |
| <b>ARTICLE 6 - CHARGE HANDS - SUPERVISOR.....</b>  | <b>102</b> |
| <b>ARTICLE 7 - WAGES .....</b>   | <b>102</b> |
| <b>ARTICLE 8 - WORKERS' COMPENSATION BENEFITS .....</b>  | <b>102</b> |
| <b>ARTICLE 9 – WAGE RATES - TERM EMPLOYEES .....</b>   | <b>103</b> |
| <b>ARTICLE 10 – RRSP CONTRIBUTIONS FOR LABOUR POOL “B” EMPLOYEES .....</b>   | <b>103</b> |
| <b>ARTICLE 11 – PROTECTIVE FOOTWEAR .....</b>  | <b>104</b> |

**APPENDIX “A”**  
**Seniority List – Ragged Lake – System Operators .....105**

**APPENDIX “B”**  
**Seniority List – Regional Planner, Forestry Coordinator, Customer Planner, Planning Support Administrator .....106**

**APPENDIX “C”**  
**Seniority List for Planning Coordinator and Work Management Specialist .....107**



This agreement made as of April 1, 2015

Between

Nova Scotia Power Incorporated, a body corporate, under the laws of Nova Scotia, having its head office in the City of Halifax, hereinafter referred to as the Company.

and

Local Union 1928 of the International Brotherhood of Electrical Workers, duly certified as Bargaining Agent for certain employees of Nova Scotia Power Incorporated as certified by the Labour Relations Board (Nova Scotia) hereinafter referred to as the Union.

## SECTION A

### ARTICLE 1 - RECOGNITION

Whereas the Company recognizes the Union as the exclusive bargaining agent for a bargaining unit consisting of all employees of the Company as set out by Labour Relations Board Order No. 2108, dated the 20th day of September 1974, and amended by Labour Relations Board Order Number 2186 dated May 12, 1975, which reads as follows: Therefore, the Labour Relations Board (Nova Scotia) having considered the agreement of the parties as to the description of the bargaining unit hereby revokes Labour Relations Board No. 1415, dated October 10, 1969, and Labour Relations Board No. 1963, dated April 16, 1973, and certifies Local 1928, International Brotherhood of Electrical Workers, as the Bargaining Agent for a Bargaining Unit consisting of all employees of Nova Scotia Power Incorporated in the Province of Nova Scotia, but excluding Supervisor and those equivalent to the rank of Supervisor and above, Office Employees, those persons excluded by Paragraphs (a) and (b) of Subsection (2) of Section 1 of the Trade Union Act, and those employees excluded in Labour Relations Board No. 1779 dated June 17, 1971.

1993 04 19 - Labour Relations Board Order No. 4085 which reads as follows:

THEREFORE, the Labour Relations Board (Nova Scotia) does hereby certify the International Brotherhood of Electrical Workers, Local 1928, Halifax, Nova Scotia, as the Bargaining Agent for a Bargaining Unit consisting of all full-time and regular part-time employees of Nova Scotia Power Incorporated, at the Glace Bay Generating Station, Lake Road, Glace Bay, Nova Scotia, but excluding Office Employees, Supervisor and above the rank of Supervisor and those persons excluded by Paragraphs (a) and (b) of Subsection (2) of Section 2 of the Trade Union Act.

2005 06 07 - Labour Relations Board Order No. 5215 which reads as follows:

THEREFORE, the Labour Relations Board (Nova Scotia) adopts the resolutions as agreed to by the parties as follows:

- 1) by amending LRB Orders No. 2108 dated September 20, 1974 as amended by LRB Orders: No. 2186 dated May 12, 1975, No. 4085 dated April 19, 1993 and No. 4687 dated February 14, 1999;
- 2) by including in the description of the above bargaining unit the classification of System Operator;
- 3) by confirming that L.R.B. No. 5019 dated November 1, 2002 has been revoked by implication because the classification of employees encompassed in L.R.B No. 5019 is now included through this Order by way of amendment to L.R.B. No. 2108;
- 4) by confirming that this Order has been made to avoid any confusion as to whether the certification of the System Operator by LRB No. 5019 has any continued operation and effect. It does not, and;

5) by confirming that the effective date of this order is deemed to be January 1, 2005.

In accordance with Labour Relations Board Decision No. LRB – 6159, the classifications of Customer Planner, Regional Planner, Operations Planner, Forestry Coordinator, Transmission Maintenance and Operators Planner and Meter Services Planner are included in the bargaining unit effective November 23, 2007.

**In accordance with Labour Relations Board Decision No. LRB - 0292 – the classifications of Planning Coordinator and Work Management Specialist are included in the bargaining unit effective April 4, 2013.**

## **ARTICLE 2 - NO STRIKE OR LOCKOUT**

At no time during the life of this agreement shall there be any strike, cessation, retarding, or stoppage of work for any reason by the Union members, either collectively or individually, nor at any time shall the Company cause a lockout of its employees.

## **ARTICLE 3 - UNION SECURITY**

### **3.1 UNION DUES AND ORIENTATION**

The Company shall honour an employee's written assignment of wages to the Union and shall make the deductions from the employee's pay bi-weekly and remit same to the Financial Secretary of the Union, for such employees as have authorized the Company to do so by their signature to an agreed form of authorization in compliance with the Nova Scotia Trade Union Act.

The Union will be included as part of the present orientation program of N.S. Power. An information session for Unionized employees will be given by the Business Manager or area representative at the orientation program.

### **3.2 RAND FORMULA - PRESENT EMPLOYEES**

All present employees who are not members of the Union must agree to payment to the Union through check-off of an amount equivalent to Union dues as a condition of employment.

### **3.3 NEW AND TERM EMPLOYEES**

(1) All new regular employees shall, as a condition of employment, become members of the Union within three (3) months (ninety days) of the commencement of their employment provided, however, that such employees shall pay to the Union through check-off an amount equivalent to Union dues from the commencement of employment to the time of the commencement of Union membership.

- (2) All term employees as a condition of employment must agree to the payment to the Union through check-off an amount equivalent to Union dues. However, such employees are not required to become members of the Union.

### **3.4 MAINTENANCE OF MEMBERSHIP**

All employees who are presently members of the Union and those who subsequently elect to become members shall, as a condition of employment, maintain such membership.

### **3.5 UNION DUES DEDUCTION**

The Union will save the Company harmless from any and all claims that may be made against the Company for amounts deducted in accordance with the above.

### **3.6 CONTRACTING OUT**

The Company shall not contract out work if there are a sufficient number of qualified employees on layoff who can perform the work in question in a cost effective manner. The Company will meet with a Union Committee to identify and explore opportunities to reduce contracting out.

## **ARTICLE 4 - APPRENTICESHIP**

- 4.1 Trades training programs will involve the N.S. Department of Labour and Advanced Education (apprenticeship division), the Department of Environment and Labour, the Nova Scotia Community College, and representatives from industry as appropriate from a curriculum, licensing and funding perspective.
- 4.2 The Company and the Union agree to create a Joint Apprenticeship Committee consisting of three members from the Company and three members from the Union. One of the members will be from Human Resources and will act as chair of the Joint Apprenticeship Committee.
- 4.3 The Company will pay into an Apprenticeship Fund two cents (\$0.02) on all hours paid per employee within the scope of the Collective Agreement. In addition, the Company will deduct and remit an additional two cents (\$0.02) per hour on all hours paid from all employees within the scope of this Collective Agreement to also be paid into the Apprenticeship Fund.
  - (1) The Apprenticeship Fund will be managed by the Joint Apprenticeship Committee through the Human Resources Team in support of programs outlined in the NSPI/IBEW Apprenticeship Manual.
  - (2) Selection of Apprentices will come from the regular unionized employees first and Labour Pool "B" second, before going outside the Company, provided they meet the criteria of the screening process.

- (3) **The IBEW/NSPI Apprenticeship Manual will be biannually reviewed by the Joint Apprenticeship Committee and the JAC will make recommendations to the Parties concerning revision and renewal.**
- (4) Where there is a reduction in the workload for apprentices, the intent is to diminish the impact on them. NSPI will consider but not limit themselves to the following options:
- displacement of term employees where the apprentice has the qualifications and ability to do the work;
  - work opportunities throughout Emera;
  - offset non-union contracting out where it is cost effective to do so;
  - bridge employees to retirement (voluntary); and,
  - temporary layoff.

**4.4** Apprentices' hours of work can be changed with a minimum of five (5) working days' notice. In addition, hours of work shall reflect a normal shift cycle and be based on the specific classification the apprentice is being assigned to.

## **ARTICLE 5 - RIGHTS OF MANAGEMENT**

The Company retains all rights to manage its operation in every respect except in so far as these rights may be restricted either expressly or by necessary implication by the terms of this Agreement.

## **ARTICLE 6 - DEFINITIONS**

### **6.1 REGULAR EMPLOYEE**

An employee who is filling any regular position and who has successfully completed the three month probationary period and who is not a term employee. **A regular employee who becomes indentured as an apprentice continues to be a regular employee.**

### **6.2 LEADING HAND**

An employee who is in charge of a crew and continues to be a working member of the crew.

### **6.3 REGULAR LAID OFF EMPLOYEE**

An employee who was previously employed in a regular position as per 6.1 and is now on layoff.

#### **6.4 APPRENTICE**

An employee indentured into a recognized trade through the Department of Labour and Advanced Education or who has entered into a recognized in-house apprenticeship program as outlined in the NSPI/IBEW Apprenticeship Manual.

#### **6.5 DEFINED HEADQUARTERS**

- (1) A defined headquarters shall be the point where the employees normally report to commence work, such as Regional Headquarters, District Headquarters, Line Construction Headquarters, Generating Station, Meter Room, System Headquarters, etc. and line headquarters such as East, West, Central or divisions thereof.
- (2) A Planner may arrange with the company to have his/her home as his/her defined headquarters. The Company shall retain sole discretion to allow and/or revoke such an arrangement.

#### **6.6 DEFINED GEOGRAPHIC AREAS**

Certain construction personnel shall have a defined geographic area in which they are normally required to work - e.g., Western, Central, Eastern and Halifax.

#### **6.7 TEMPORARY REPORT POINT**

- (1) A temporary report point is the location where certain employees are required to report for work when the distance between the defined headquarters and the job site makes daily travel impractical.
- (2) The job site is the location(s) where the work is actually being carried out.

**NOTE:** For clarity, temporary report point is the location where work is taking place and where the distance from the residence of the employee assigned to perform the work at that location is further than from their defined headquarters.

#### **6.8 TERM EMPLOYEE**

An employee who works:

- (1) On a construction job.
- (2) On a project.
- (3) On other jobs for a period of time not exceeding nine (9) months except for terms replacing employees on long-term disability, in which case the period of time may be extended by mutual agreement

- (4) Term employees may be hired to fill a vacancy created by the death or resignation of a regular employee for the period of time required for posting and filling the vacancy which in no case shall be more than five (5) months from the date the vacancy occurs. Qualified term employees will fill regular positions if there are no successful applicants among the regular employees or apprentices to fill the vacancy.
- (5) Term employees will become part of the NSPI/IBEW Labour Pool and hired through the provisions outlined under Section B and the Labour Pool Guidelines.

## 6.9 SENIORITY

- (1) Length of continuous service as a regular employee in the bargaining unit or as a laid-off Regular Employee in the Labour Pool. **In the case of an apprentice (excluding labour pool employees), seniority will be back dated to the start date of their continuous service upon achieving regular employee status.**

The following principles should be used to break a tie where two people were hired on the same date in the past.

- When an employee is hired into a full time regular classification under the collective Agreement, the starting date in the offer letter shall be considered the seniority date of the employee.
  - Where two or more individuals are successful in a posted vacancy, the IBEW will forward a letter to NSPI, Human Resources indicating the order in which the employees are to be placed on the seniority list.
  - NSPI shall endeavour to hire all new regular employees on different days. (*No history with NSPI or the IBEW*). In the event that two or more employees from the labour pool are hired on the same day, the IBEW will forward a letter to NSPI, Human Resources indicating the order in which the employees are to be placed on seniority list
  - Employees who have the same seniority date and who were hired prior to 1993 will have their placement on the seniority list determined jointly by the IBEW Business Manager and a Human Resources representative. Placement will be determined through a review of the employee's personnel file. The joint decision will be final and binding.
  - Any discrepancies on the seniority list shall be brought to the attention of NSPI, Human Resources by a written letter. NSPI, Human Resources will reply in writing with a confirmation of any changes to the list.
- (2) Employees formerly included in the System Operators bargaining unit who are added to this bargaining unit as a result of LRB Order No. 5215 shall:

1. Establish seniority in the bargaining unit as of the effective date of the aforesaid LRB order;
  2. Maintain their System Operators Seniority Date as set out in Appendix “A” which shall determine relative seniority with respect to all other persons whose names appear on Appendix “A” System Operators, such persons formerly included in the System Operator bargaining unit;
  3. Not be displaced as a System Operator by an employee designated for layoff other than another employee formerly included in the System Operator bargaining unit who has been added to the bargaining unit as a result of the LRB Order.”
- (3) Employees formerly whose names are set out in Appendix “B” who are added to this bargaining unit as a result of LRB Order No. 6159 shall
- Establish seniority in the bargaining unit as of the effective date of the aforesaid LRB Order;
  - Maintain their Planner seniority date as set out in Appendix “B” which shall determine their relative seniority with respect to all other persons whose names appear on Appendix “B”, Planners added to the bargaining unit or as a result of any LRB Order;
  - Not be displaced as a Planner by an employee designated for layoff other than by another Planner who has been added to this bargaining unit or as a result of the LRB Order.

**NOTE:** Prior to September 26, 1980, the definition of seniority read: “Length of continuous service as a regular employee of the Corporation”.

**(4) Employees whose names are set out in Appendix “C” who are added to this bargaining unit as a result of LRB Order No. 0292 shall:**

- **Establish seniority in the bargaining unit as of the effective date of the aforesaid Labour Board Order;**
- **Maintain their Planning Coordinator or Work Management Specialist seniority date as set out in Appendix “C” which shall determine their relative seniority with respect to all other persons whose name appear on Appendix “C”.**

## **6.10 MULTI-TRADES**

An employee who possesses two trades certificates recognized by the NSPI/IBEW Joint Apprenticeship Committee and as detailed in our NSPI/IBEW Apprenticeship Manual who the Company has deemed should receive the premium outlined in Article 16.1 (3).

**NOTE:** These positions will be posted through the competition process based on the business’ needs.



| MULTI-TRADE CHART                         |                |                      |                      |                                |            |           |                        |
|---|----------------|----------------------|----------------------|--------------------------------|------------|-----------|------------------------|
|   | Power Engineer | Powerline Technician | High Pressure Welder | Industrial Mechanic Millwright | Pipefitter | Machinist | Industrial Electrician |
| Power Engineer                            |                |                      |                      | MT                             |            |           |                        |
| Powerline Technician                      |                |                      |                      |                                |            |           | MT                     |
| High Pressure Welder                      |                |                      |                      | MT                             | MT         | MT        |                        |
| Industrial Mechanic Millwright Pipefitter | MT             |                      | MT                   |                                |            | MT        | MT                     |
| Machinist                                 |                |                      | MT                   |                                |            |           |                        |
| Industrial Electrician                    |                | MT                   |                      | MT                             |            |           |                        |

### 6.11 POWER PLANT TECHNICIAN CLASSIFICATIONS

- (1) Power Plant Technician I (PPTI) is an employee who holds an electrical technician, instrument technician or chemical technician ticket that is recognized through the NSPI/IBEW Apprenticeship Manual. Power Plant Technician II (PPTII) is a PPTI who also holds at least one other valid ticket in the combinations noted below:
  - (A) Electrical Technician and Power Engineer
  - (B) Instrument Technician and Power Engineer
  - (C) Chemical Technician and Power Engineer
  - (D) Electrical Technician and Industrial Electrician
  - (E) Instrument Technician and Industrial Electrician
  - (F) Chemical Technician and Industrial Electrician
  
- (2) NSPI also supports combinations within the PPTI classification and agree that the following combinations would qualify for PPTII status when posted
  - (A) Instrument Technician and Electrical Technician
  - (B) Chemical Technician and Electrical Technician
  - (C) Instrument Technician and Chemical Technician

## **6.12 PLANNERS**

For the purpose of this collective agreement “Planners” will include, and be limited to, the following classifications: Regional Planner, Customer Planner, Forestry Coordinator and Planning Support Administrator

# **ARTICLE 7 - GENERAL**

## **7.1 CLASSIFICATIONS**

All regular employees working within the jurisdiction of the Union shall be classified under one of the classifications and receive the rate of pay for that classification as provided in this Agreement. The rate and conditions for any new classification within the scope of this Agreement, created or established during the life of this Agreement, shall be negotiated with the Union within thirty (30) days of such establishment and shall be reduced to writing and be appended and become part of this Agreement. In the event that the parties are unable to agree on such rate and condition the matter shall be submitted to arbitration as per Article 19 and the decision of the arbitrator shall be final and binding.

## **7.2 UNION OFFICERS LIST**

The Union shall provide a list of its officers and shop stewards and such list shall be kept up to date by notifying the Human Resource Department of the Company in writing of any changes as may occur.

## **7.3 UNION BUSINESS: TIME OFF**

- (1) The Company agrees to allow employees serving as Shop Stewards, members of the Grievance Committee and Officers of the Union, sufficient time during regular working hours in which to carry out Union - Company business.
- (2) When it becomes necessary to require the attendance of a Union Committee for the purpose of transaction of necessary business with the Company the employee shall suffer no loss in pay. The Company shall not be obliged to pay overtime or expenses.
- (3) When it becomes necessary to require the attendance of a Union Committee during working hours for the purpose of attending arbitration hearings the Company shall not pay wages or expenses.
- (4) Union Committees meeting with the Company shall be as small as reasonably possible, both for the purpose of facilitating the transaction of the business at issue and to avoid undue absence of employees from duty.
- (5) The Company agrees to pay employees while off on Union business and invoice the Union for the cost of wages and benefits.

#### **7.4 UNION BUSINESS: SITE VISIT**

No officer, official or representative of the Union shall, during normal working hours, conduct Union business or activities on the plant or premises of the Company without consent of the Company's Manager or their designee in charge of the area concerned, and no official or representative of the Union who is not an employee of the Company shall have access to the plant or premises of the Company without the consent of such Manager or their designee. Permission to enter the property will not be unreasonably withheld.

#### **7.5 UNION BUSINESS: LEAVE OF ABSENCE**

- (1) Any employee or employees who may be selected by the Local Union or the N.S. Federation of Labour or the Canadian Labour Congress or the International Brotherhood of Electrical Workers as an International Representative or for an executive position that requires them to divorce themselves from the Company as a regular employee will be given the opportunity to arrange for leave of absence, provided the employee has given the Company at least one month's notice. Such leave of absence for a position with the Local Union shall be indefinite but shall not exceed six (6) months if for a position with the N.S. Federation of Labour or the Canadian Labour Congress, or as an International Brotherhood of Electrical Workers International Representative.
- (2) Should any such employee wish to return to the Company as a regular employee, the Company will provide him/her with work, in the same or similar type of work in which he/she was employed before such leave of absence, provided that he/she has continued, at their own expense, contributions to pension, group insurance, health plan, etc. In such event, he/she shall retain their status in such benefits and shall retain their seniority with the Company as if he/she had been continually employed.

#### **7.6 JOB VACANCIES**

- (1) Selection of employees for filling job vacancies shall be based on the following factors; qualifications, ability, and past performance as an employee. Where two or more applicants are considered by the Company to be equally qualified after giving consideration to the above factors, seniority shall be the governing factor.
- (2) When all applicants are of the same classification as the job vacancy then selection shall be made on the basis of seniority subject to past performance as an employee. Employees who were employed in a PPTI classification on or before December 2, 2004 shall be considered eligible for any future PPTII postings whether or not they have TechNova certification. Employees hired after December 2, 2004 will require the full qualifications as outlined in the NSPI/IBEW Apprentice Manual.

## 7.7 DEMOTION, LAYOFF, TRANSFER

- (1) Selection of employees for demotion, layoff or transfer because of a reduction in the work force shall be based on seniority, provided that the senior employees have the necessary qualifications and ability to perform the job requirements.
- (2) Employees electing to work in a lower classification as the result of being designated for layoff or being displaced shall retain their former rate of pay until the rate of their new classification catches up if such employees have thirty (30) years of service, or fifteen (15) years of service and are fifty (50) years of age.
- (3) Seniority and qualifications will determine the ability of a PPTI to displace a PPTII in the event of a layoff, except for employees who were employed in a PPTI classification on or before December 2, 2004 who shall be deemed to have seniority within the PPTII classification in the event of a layoff.
- (4) Multi-trade is not a classification, it is a premium and shall not play a part in the event of a layoff. Employees receiving multi-trade premiums must designate their primary classification for layoff purposes.
- (5) Temporary Lay Off (TLO) - Supplemental Unemployment Benefits (SUB) Plan

The Company and the Union will jointly apply to participate with Human Resources Development Canada in a temporary layoff arrangement. The terms and conditions will be governed by the joint application approved by Human Resources Development Canada and may vary in accordance with this approval. Highlights of this application and plan are as follows:

- (A) Benefit level calculations are to be within the guidelines of the plan equivalent to 77.5% of normal gross income. In any week, the total amount of SUB and the weekly rate of EI benefits will not exceed 77.5% of the employee's weekly earnings.
- (B) Employees selected for a SUB Plan will be in accordance with the guidelines of the Collective Agreement in regards to seniority.
- (C) The Company and the employee will contribute their normal shared contributions to health benefit plans, accidental death, pension and other sundry plans.
- (D) The employee will continue to earn years of service and seniority credits while on a SUB Plan.
- (E) The employee will continue to pay regular Union dues while on a SUB Plan.
- (F) The SUB Plan will be in effect from date of ratification for the life of the Collective Agreement.

- (G) The SUB Plan will have a minimum of four (4) weeks' duration to a maximum of twenty six (26) weeks' duration in a twelve (12) month period.
  - (H) The SUB Plan will apply to all classifications covered by the Collective Agreement. Employees on TLO do not have the right to bump in their classification or any other classification within or outside their defined headquarters. Employees on TLO will be laid off and recalled into their classification at their normal defined headquarters.
  - (I) Employees injured or who become ill while on TLO are eligible for Short Term and Long Term disability upon recall subject to the qualifying terms and conditions for these benefits.
  - (J) Employees on TLO are ineligible for severance pay while on TLO. Payments in respect of guaranteed annual remuneration or in respect of deferred remuneration or severance pay benefits will not be reduced or increased by payments received under this article.
  - (K) The time employees are on TLO does not qualify for vacation time.
  - (L) Employees on TLO will be entitled to vacation earned prior to and following a TLO in the calendar year in which the TLO occurs.
  - (M) During the two (2) week EI waiting period when no EI benefits are paid, the Company agrees to pay the employee an allowance equivalent to 77.5% of their regular normal gross pay.
  - (N) Earnings from supplementary unemployment benefits will be counted as pensionable earnings.
  - (O) Employees must apply for and be in receipt of employment insurance benefits in order to receive the SUB allowance.
  - (P) The plan is financed by Nova Scotia Power's general revenues. A separate accounting will be kept on these payments.
  - (Q) The employer and the Union will inform Human Resources Development Canada in writing of any changes to the plan within thirty (30) days of the effective date of the change.
  - (R) Employees have no right to SUB payment except for supplementation of employment insurance benefits during periods specified in this article.
- (6) TLO Seniority

Written notice of a temporary layoff will be provided to the Business Manager of

the Union five (5) calendar days in advance of the temporary lay-off. Where a temporary layoff impacts trades that have shift and non-shift classifications, these employees will be laid off in order of seniority and within their respective depot, plant or geographic area, provided qualified employees are available to fill shift positions. Where qualified employees are not available to fill shift positions, employees will be laid off in accordance with seniority in the classification.

(7) Layoff

(A) The Company will notify the Union at least sixty (60) calendar days prior to the effective date of layoff of designated employees.

(B) Regular employees, designated for layoff, based on seniority, and having the necessary qualifications and ability to perform the job requirements shall have the following rights:

(1) To displace term employees and retain regular employee status but at the applicable term rate.

(2) To displace other employees in similar or related positions.

(3) A three (3) week familiarization period in the position selected. For Power Engineers and System Operators only, this familiarization period will be nine complete shift cycles.

Seniority, qualifications and ability shall govern an employee's capability of filling a displaced position and the rate of pay shall not affect in any way whether the displacement can take place (leading hand positions excluded).

(C) Regular employees, when notified that they have been designated for layoff or are being laid off due to being displaced, must indicate the option they will exercise within a maximum of twenty-one (21) calendar days from the day of receiving such notice.

(D) A committee of two (2) representing the Union and two (2) representing the Company will be available to advise affected employees prior to and during the period of layoff.

(E) Apprentices will be subject to layoff the same as regular employees.

(F) A regular laid off employee, who is a member of the Labour Pool, when working with NSPI shall be able to participate in the following benefits package regardless of length of Labour Pool assignment:

1. Sick Days - maximum 5 days per calendar year pro-rated.

2. Hospital, Health & Prescription Drug benefit - same plan as for regular employees (50/50 cost shared).
  3. Basic AD&D plan - \$25,000 coverage (50/50 cost shared).
  4. Optional Group Life Insurance - same plan as for regular employees (100% employee paid).
  5. Pension Plan for Employees of NSPI - same as for regular employees.
  6. Vacation - same eligibility and accrual as for regular employees.
- (8) Severance Option

During the term of this Collective Agreement, employees subject to layoff have the option to elect a severance payment as follows:

- (A) In addition to the sixty (60) days' notice, employees will receive three and two-thirds (3 2/3) weeks' pay for each completed year of service (maximum twenty-four [24] years).
- (B) Employees accepting this severance are deemed to have terminated their employment and are not eligible for recall as per Article 7.8 or automatic entry to the Labour Pool.

## **7.8 RECALL**

- (1) Employees who are under notice of layoff, who are on layoff, or displaced, or who have elected to work in a lower classification or work in a similar classification shall be recalled to vacant positions, provided that no senior, regular employee applicants qualify and they have sufficient qualifications and ability to perform the job in their own or former laid off/displaced classification before such positions are filled by new employees.
- (2) For purposes of this Article, a new employee is defined as a person who was not previously on the payroll of NSPI as a regular employee.
- (3) Laid-off regular employees who wish to be considered for vacancies in other than their own classification must so advise Human Resources.
- (4) Employees subject to recall (as indicated on their application), referred to in 7.8 (1), will be recalled based on province wide seniority if they were members in good standing of the Union when laid off or displaced.
- (5) When an employee has been given notice of layoff and elects to take a lower classification and subsequently receives another notice of layoff, then he/she is

able to displace employees in a classification equal to his or her original classification.

- (6) An employee who applies for and fills a posted vacancy is not entitled to recall. An employee who does not apply for a posted vacancy shall not lose their rights to recall.

## **7.9 SHIFT WORKERS TRANSFER**

When there is an opportunity for employees presently working on shift work to fill vacancies in any other type of work, preference in the filling of such vacancies will be given to the senior shift workers, providing they have suitable job qualifications and ability, without prejudice to other employees who may wish to be considered.

## **7.10 TECHNOLOGICAL CHANGE; EMPLOYEE DISPLACEMENT**

- (1) It is agreed that displacement of employees due to technological changes in the Company will be dealt with according to the principles as outlined in the Automation and Worker Displacement guide adopted by the third Nova Scotia Joint Labour Management Study Conference.
- (2) The Business Manager of the Union and Nova Scotia Power will put into place a committee as far in advance as possible to deal with issues of employee displacement. The committee will have the power of ratification.

## **7.11 SENIORITY**

The following will apply with respect to bargaining unit seniority as it applies to former employees or those who have been promoted to supervisory positions:

- (1) Regular employees who have been laid off shall maintain their seniority for a period of twelve (12) months. No employee shall increase their seniority during a lay-off unless a member of the Labour Pool.
- (2) Employees accepting a position outside the bargaining unit shall retain their bargaining unit seniority for a period of up to **three (3)** months. Should the employee be returned to the bargaining unit any time during the **three (3)** month period, he/she shall revert to their former position with no loss of seniority.
- (3) The Company shall annually provide the Union with a seniority list, which shall include the names of all employees in the bargaining unit, the dates of their employment, and their occupational classifications. This seniority list shall have an effective date of January 1st of each year and shall be circulated by January 31st of the same year.
- (4) An employee shall be deemed to have lost seniority rights if he/she is discharged



or quits their employment.

## **7.12 PERFORMANCE OF WORK BY SUPERVISORS**

Supervisors shall not perform work of members of the bargaining unit except in cases of emergency or for the purpose of inspection of work performed by members of the Bargaining Unit or the instruction of employees

## **7.13 SUBSTITUTION FOR SUPERVISOR, LEADING HAND**

- (1) Substitutions will only be made for Supervisor and Leading Hands at the discretion of the Company. However, where a working crew has been normally supervised by a Supervisor or Leading Hand, a substitution will be made within one calendar day under any one of the following circumstances:
  - (A) Where, if a substitution were not made, the crew would have no supervision.
  - (B) Where no permanent organization change is involved.
  - (C) Where two or more Powerline Technicians, Electricians or hydro-maintenance employees are engaged in work at locations other than at their normal headquarters.
- (2) There will be no substitution whatsoever unless and until the substitution is designated by means of a written memorandum stating exactly who is to substitute and for whom and in what capacity he/she is substituting.
- (3) Substitutions may continue until such time as the person substituted for returns to work or their position is declared vacant.
- (4) When two or more Powerline Technicians, Electricians or hydro-maintenance employees are working together without direct supervision of a Leading Hand or Supervisor, then one shall be paid at the Leading Hand's rate of pay, when working away from defined headquarters.
- (5) Career counseling will be given to all employees following their duty in an acting position as Leading Hand or Supervisor. Employees will be given a copy of the discussion.

## **7.14 PROBATIONARY EMPLOYEES**

- (1) A new employee designated by the Company to fill a regular position shall be required to undergo a probationary period of three (3) months on the job. During such probationary period, he/she may be released at any time and such discharge shall not be made the subject of a grievance by the Union.

Following the completion of their probationary period, he/she shall have their date of service backdated to the date on which he/she commenced their probationary period.

- (2) Where an employee is upgraded in the bargaining unit, they shall have a period of up to three (3) months to establish their competency. If, in the opinion of their Supervisors, he/she fails to make satisfactory progress at any time during this period, he/she may be removed from the job and reverted to the position which he/she formerly held.

If, during the probationary period the employee wishes to revert to his/her former position, he/she shall have the right to do so.

### **7.15 LEARNER CLASSIFICATIONS**

Employees in Learner Classifications must prove by examination and job performance that they are making satisfactory progress in the training program. In the event of unsatisfactory progress, they may be released.

### **7.16 JOB VACANCY POSTINGS**

- (1) The Company agrees to post notices of all job vacancies within the scope of this Agreement. These notices shall be numbered consecutively and include classification, multi-trade, rate of pay and location of job and will be posted on all bulletin boards. Such notice shall be posted for a period of fifteen (15) calendar days.
- (2) Every effort will be made to fill job vacancies from within the existing work force.
- (3) Regular positions shall be filled with qualified regular or regular laid off employees and not Apprentices unless there are no qualified regular or regular laid off employees to fill the position when so posted.
- (4) Apprentices occupying a regular position on successful completion of their apprenticeship will not be required to reapply for their regular position.
- (5) Applicants not selected to fill the position applied for will be so advised without unreasonable delay by the Human Resources Department. Unsuccessful applicants may consult with their Supervisors and/or request counselling from the Human Resources Department as to why they were not selected.
- (6) Apprentices will be permitted to apply for posted vacancies during the last three (3) months of their apprenticeship. An apprentice who has not obtained or

accepted a regular position by their graduation date will be released from employment.

- (7) The Company shall post a monthly statement on all bulletin boards showing the names and postings of people who have been appointed to fill vacancies during the previous month.

#### **7.17 TEMPORARY ASSIGNMENTS**

**Where the Company finds it necessary to temporarily assign duties of one classification to a qualified employee in another classification, the following will apply:**

- a) Where an employee is assigned to temporarily perform work in a classification paying a lower rate than their own, he/she shall be paid their regular rate.
- b) If an employee is assigned to a higher rated job classification for **one half (1/2)** hour or more, he/she shall be paid the higher rate for the hours worked in the higher classification. When so assigned the employee shall receive no less than their normal hourly rate at their normal weekly hours of work. The provisions of this clause do not apply to Apprentices working within their own trade.

#### **7.18 INCLEMENT WEATHER**

When in the opinion of the Supervisor, the weather is unsuitable for outside work and no emergency exists, employees covered by the Agreement shall work under shelter at such employment in connection with the Company's business as may be available within their Department.

#### **7.19 TIME OFF WITHOUT PAY**

A reasonable request from an employee for time off will be granted by the Company without pay provided that the request is not made too frequently and that it does not **increase costs or** interfere with the normal operations of the Company Department. It is expected that whenever possible the request will be made twenty-four (24) hours preceding the calendar day for which absence is requested. The statement by the employee that he/she requests the time off for "personal business" will under normal circumstances be considered a reasonable request.

#### **7.20 TEMPORARY APPOINTMENT**

Should a Leading Powerline Technician or Leading Electrician be required to direct more than one crew when necessary to coordinate the total job, he/she shall be appointed as a temporary Supervisor while such direction is required to coordinate the actual job.

#### **7.21 NON-VOLUNTARY TRANSFER**

A regular employee holding a regular position shall not, without their consent, be transferred to a different defined headquarters while their original position still exists and he/she is capable of fulfilling the job requirements. The provisions of this clause do not apply to apprentices working within their own trade.

## **7.22 TRAINING COURSES - EXPENSES**

The Company and IBEW encourage all employees to participate in upgrade or job related training. Both recognize the cost and difficulties in planning training and still maintain the operations of the Company.

Every effort will be made to have classroom training scheduled during regular hours. However in the event this cannot be done:

- (1) All hours paid outside regular hours of work shall be paid at straight time rates of pay. Attendance will be on a voluntary basis.
- (2) Employees shall be given at least ten (10) days' notice for a change of shift to accommodate training. When an employee on day shift twelve (12) hour pattern goes off shift for training, on completion of that training he/she will return to their day shift.
- (3) Modified work patterns to attend daytime training programs would allow backshift Power Engineers (12 hour shift) to change their shift to a 12 hour day shift at straight time within their four and six cycle.
- (4) Power Engineers Apprentices shall select from (a) or (b) below:
  - (A) Power Engineers Apprentices shall be paid thirty-seven and a half (37½) hours per week, which will be pensionable time. They will be scheduled to work thirty-five (35) hours per week on average and will be available for one hundred and thirty (130) hours per year for training. A Joint Training Committee will be formed in each plant to plan and administer the training hours. Time off in lieu can be used to replace up to eight (8) hours of the training time if a deficit occurs at the end of the year.
  - (B) Power Engineers Apprentices who do not choose to be included in option A will continue to be paid thirty-five (35) hours per week and will be required to attend the following training and will be paid at two times their regular rate for the hours in this training: Safe Work Permits, WHIMIS, transportation of dangerous goods and Confined Space Awareness.
  - (C) At the end of their Apprenticeship, Power Engineers will revert back to 35 hours per week and no longer participate in the 130 Hour Program.
  - (D) Power Engineers in Option A at time of ratification may opt out of this option on April 1st of each year, but once out cannot opt back in.

(E) Option A will be closed to new entrants, other than apprentices, after August 1, 2012.

(5) System Operators will be required to attend the following training and will be paid at two times their regular rate for the hours in this training, if the training occurs outside their regular hours of work: WHIMIS training, NERC (North American Electric Reliability Council) Certification training (for NERC Certified Operators) and Standard Protection Code training.

**NOTE:** For clarity purposes, overtime rates do not apply when training is carried out during the employee's regular shift schedule.

(6) Employees taking training (other than apprenticeship training) sponsored or provided by the Company will have expenses covered as follows:

(A) IN PROVINCE - The Company will be responsible for individual accommodations and meals (\$45.00 per day maximum) consumed away from home except when provided, seven (7) days per week - as necessary. In addition, each employee will be paid a travel expense equivalent to the current mileage rate for one round trip unless transportation is supplied by the Company.

**NOTE:** For clarity, this does not apply to your normal report point.

(B) If the course is longer than one (1) week's duration, the employee will be paid the daily accommodation and meal allowance whether he/she wishes to remain at the motel or return home for the weekend.

(C) Employees will be paid at their regular straight time rate of pay for time spent outside of regularly scheduled working hours while travelling to and from training courses to a maximum of eight hours per training course.

(D) OUT-OF-PROVINCE - Hotel-Motel accommodations, meals, travel expenses, will be as per the Company's expense account policy. Employees will be paid at their regular straight time rate of pay for time spent outside of regularly scheduled working hours while attending and/or travelling to and from training courses to a maximum of eight (8) hours per training course.

### **7.23 LOSS OF DRIVER'S LICENSE**

Employees who are required to hold a valid driver's license and who lose such license for the first time for a duration of twelve (12) months or less are subject to temporary transfer to a new defined headquarters and/or re-classification until their license is reinstated.

Article 13 does not apply to temporary transfers under this article.

A transferred or re-classified employee's former position may be filled on a temporary basis.

## **7.24 PERSONNEL FILES**

- (1) Letters of caution, warnings **and records of suspension** will be reviewed after twelve (12) months and removed on the basis of satisfactory performance.
- (2) Employees may request to see the data contained in their Personnel File.

## **7.25 COMPANY POLICIES**

The Company will provide to the union annually all updated Human Resource company policies.

# **ARTICLE 8 - SPECIAL BENEFITS**

## **8.1 BEREAVEMENT LEAVE**

- (1) Employees who find it necessary to be away three (3) working days following the death of their wife, husband, mother, father, son, daughter, stepchild, brother, sister or grandparents, shall suffer no loss of pay for these days.
- (2) Employees who find it necessary to be away the three (3) calendar days immediately following the death of a brother-in-law, sister-in-law, mother-in-law, father-in-law, stepparent or a family member who is living with the employee, shall suffer no loss of pay for these days.
- (3) The President of the Union or the Unit Chairperson or an alternate will be allowed to attend funerals of Union members. Where an employee has been killed on the job, provision will be made to allow the immediate crew to attend the funeral where continuity of service or safety will permit.

## **8.2 JURY DUTY; WITNESS**

All employees serving jury duty and those who have been subpoenaed as witnesses for the Crown shall be compensated for any difference between the jury fee or witness fee paid them and their regular day's pay.

## **8.3 EDUCATION FUND**

The Company will pay into the Education Fund of IBEW Local 1928 two cents (\$0.02) on all hours paid per employee within the scope of the Collective Agreement. In addition, the Company will deduct and remit to the Local Union an additional one cent (\$0.01) per hour on all hours paid from all employees within the scope of this Collective Agreement to be also paid into the Education Fund of IBEW Local 1928.

## 8.4 POWER ENGINEER AND CRANE OPERATOR CERTIFICATES

The Company agrees to pay renewal fees for the Certificate of Qualification for Power Engineers and Crane Operators as required by the Department of Labour and Advanced Education.

## ARTICLE 9 - ILLNESS & INJURY BENEFITS - NON-OCCUPATIONAL AND OCCUPATIONAL

### 9.1 ILLNESS AND INJURY - NON-OCCUPATIONAL

#### (1) ELIGIBILITY

Regular employees are eligible to receive income protection benefits, provided they have completed three (3) months of service with the Company and are physically unable to work by reason of **illness** or injury.

#### (2) REPORTING OF **ILLNESS**

Each employee absent from duty on account of **illness** or injury must at once notify their immediate supervisor and the employee shall not be entitled to benefits for the time previous to such notice unless delay shall be shown to be unavoidable and satisfactory evidence of disability furnished.

#### (3) VISITATION - EMPLOYEE'S HOME

The Company may, while an employee is receiving **illness** or injury benefits under Article 9, have a Company official, Company doctor or a Company nurse call at the home of an employee at all reasonable hours to ascertain the nature and extent of an employee's **illness** or injury.

#### (4) RECOVERY OF BENEFITS RESULTING FROM THIRD PARTY ACTION

Where **illness** or injury is caused by the fault or neglect of another party, the employee shall include the cost of any income protection benefits received from the Company in any claim he/she may have or make against such other party. The amount of any income protection benefits recovered by any action or settlement shall be returned to the Company.

#### (5) INCOME PROTECTION PROGRAM

The Income Protection Program consists of the Short-Term Illness and Injury Plan as outlined in 9.2 and the Long-Term Disability Plan as outlined in 9.3.

## 9.2 SHORT TERM ILLNESS AND INJURY PLAN

### (1) APPLICATION FOR BENEFITS AND MEDICAL EVIDENCE REQUIREMENTS

(A) To be eligible for non-occupational Short Term **Illness and Injury** benefits, employees must provide medical evidence satisfactory to a Company official or a Company doctor and make application for benefits as follows:

- (1) For each absence not exceeding three (3) work days, **an Absence Form** must be completed and submitted to the employee's supervisor immediately following return to work.
- (2) For absences extending beyond three (3) work days, **the Healthcare Professional Report (G4100)** must be completed by the Physician and employee within five (5) calendar days. **The Healthcare Professional Report (G4100)** is to be submitted to health and wellness within ten (10) calendar days from the first day of absence, except in special circumstances. In the case of prolonged absence due to **illness** or injury where the disability continues, a **Healthcare Professional Report (G4100)**, on the progress of the employee is required to support such absence and continued payment of benefits. Forms requiring clarification will be handled by Company medical personnel.
- (3) Notwithstanding (A) (1) above, Management may require **an Absence Form or a Healthcare Professional Report (G4100)** for any absence if the Company believes that an employee is abusing the short-term **illness** benefits or not receiving proper medical attention.

(B) General - The Company shall administer this Plan, including the right to investigate any claim for Short Term **Illness and Injury** benefit subject to the terms of this Agreement.

#### (1) Leaving Province While on Sick Leave

Employees wishing to leave the Province shall obtain written approval of absence for a specified time and furnish satisfactory proof of **illness or injury** while absent; otherwise no benefits shall be paid for such period of absence.

#### (2) Medical Examination

**An ill or injured** employee shall not be entitled to benefits if he/she declines to permit a physician to make such examination as may be necessary to ascertain the employee's condition.



(3) Proper Treatment

**Ill or injured** employees must take proper care of themselves and have proper treatment, otherwise benefits will be discontinued.

(C) Payment of **Illness or Injury** Benefits

**Illness** and injury disability benefits will not be paid under the following conditions:

- (1) **Illness or injury** caused directly or indirectly by intoxication or use of alcoholic beverages, stimulants, or drugs. This exclusion will be waived when an employee is under medical treatment for alcoholism.
- (2) **Illness** or injury caused by unlawful acts, wrestling, or fighting (unless in self-defence against unprovoked assault).
- (3) Where an employee causes deliberate injury to self.

(2) SHORT-TERM DISABILITY PLAN BENEFITS

Subject to 9.1 (1), the maximum **illness** and injury benefits will be as follows:

| <b>Length of Service</b>       | <b>Maximum Illness and Injury Benefits</b>                      |
|--------------------------------|---|
| 3 months but less than 1 year  | 100% of salary for 2 weeks, then 66 2/3% of salary for 13 weeks |
| 1 year but less than 3 years   | 100% of salary for 4 weeks, then 66 2/3% of salary for 11 weeks |
| 3 years but less than 5 years  | 100% of salary for 6 weeks, then 66 2/3% of salary for 9 weeks  |
| 5 years but less than 7 years  | 100% of salary for 8 weeks, then 66 2/3% of salary for 7 weeks  |
| 7 years but less than 9 years  | 100% of salary for 10 weeks, then 66 2/3% of salary for 5 weeks |
| 9 years but less than 10 years | 100% of salary for 12 weeks, then 66 2/3% of salary for 3 weeks |
| 10 years and over              | 100% of salary for 15 weeks                                     |

(3) RECURRENCE OF **ILLNESS OR INJURY** AND REINSTATEMENT OF SHORT-TERM BENEFITS

Absences due to periods of **illness** or injury shall be counted together as one period in computing the period during which the employee shall be entitled to benefits except that, for any **illness** or injury occurring after an employee has returned to work and has been continually engaged in performing their duties for **two complete pay periods**, the complete Short-Term Benefits are reinstated.

(4) OVERPAYMENT OF BENEFITS

Any payment of benefits for which an employee is not entitled, arising out of employees failing to submit required documents as set out in 9.2 (1)(A), will be recovered from the employee's wages and no further benefits shall be paid until such documents are received and approved.

(5) PAYMENT OF BENEFITS

**Illness and Injury** benefits will ordinarily be paid at the same intervals of time as would govern the payment of wages to the employee as if he/she were in the performance of their duties.

Any **illness** and injury disability benefits for the time an employee has been off work due to **illness** or injury remaining unpaid at the death of an employee shall be payable to the spouse or the estate of the deceased.

**Illness** and injury disability benefits payable to an employee unable to execute a proper receipt may be payable to a relative or other proper person selected by the Company to use for the benefit of the employee, and the receipt of such person shall be sufficient discharge.

After an employee has received the maximum benefits for which he/she is eligible and qualified under the Short-Term **Illness and Injury** Plan, income protection is provided under the terms of the Long-Term Disability Plan.

### 9.3 LONG – TERM DISABILITY PLAN

(1) LONG-TERM DISABILITY PLAN ELIGIBILITY

(A) After the fifteenth (15<sup>th</sup>) week of continuous disability benefits as provided under the Short-Term Disability Plan, eligible employees will receive benefits under the Long-Term Disability Plan underwritten by an insurance company. The terms and conditions of the insurance contract (Medavie Blue Cross Policy Number 91012 ) govern this Plan, the highlights of which are shown below.

(B) The Company reserves the right to change carriers but in no way will revise the terms, conditions and benefits of the present Plan.

**NOTE:** The word "continuous" as used in 9.3 (1)(A) shall mean one or more periods of disability which are directly related and not accumulated over a period of greater than one year.

(2) MEDICAL EVIDENCE REQUIREMENTS

Medical evidence must be supplied to the insurance company during any disability period.

(3) MINIMUM LEVEL OF INCOME

Long-Term Disability Plan - The Plan assures maintenance of a minimum level of income equal to 66 2/3% of base salary at date of sickness or injury disability starting from the end of the Short-Term Disability Benefit period and continuing to the employee's recovery or death, or age 65, whichever first occurs. In the event of a retroactive wage settlement, income and other long-term disability benefits will be based on the retroactive rate, provided the employee became disabled on or after the second calendar day following the expiry date of the old agreement. The monthly benefit paid in accordance with Clause 9.3 (8) shall be increased annually in accordance with increases granted to those in receipt of pension benefits under the Pension Plan for Employees of Nova Scotia Power Incorporated. The Company and the Union will further review the possibility of L.T.D. being voluntarily discontinued in favour of early retirement at age 60. Currently handled by Disability Case Manager.

(4) CONTINUANCE OF PENSION CONTRIBUTIONS

While the disabled employee is receiving the benefits described in 9.3 (3), a further amount equal to the contribution normally required from the employee together with an equal amount from the Company will be paid into the Pension Plan for employees of Nova Scotia Power Incorporated or applicable plan to assure continuance of pension credits while employee is disabled, based on the employee's base salary at the date of disability.

(5) DEFINITION OF DISABILITY

The term "disabled" shall mean unable to engage in any occupation for which the employee is reasonably qualified by education, training, or experience, as the result of a physical or mental impairment.

(6) RECURRENCE OF SICKNESS OR INJURY DISABILITY

(A) When an employee has returned to full time employment after receiving sickness or injury benefits under the terms of the Long-Term Disability Plan, he/she shall be eligible for benefits under the Short-Term Disability Plan after four (4) months have elapsed where the disability is for the same or related cause.

(B) If the disability for the same or related cause occurs prior to four months, the employee will receive benefits under the terms of the Long-Term Disability Plan.

- (C) If the disability is not for the same or related cause, then the employee will be eligible for benefits under the Short-Term Disability Plan one (1) calendar day after their return to full employment.

(7) REHABILITATION

- (A) Employees considered to be disabled because of their inability to perform any employment for which they are reasonably fitted by education, training or experience, will be given every encouragement to undergo some suitable form of rehabilitative training which would take into account the nature of their disability and the limitation that these disabilities would place on their ability to perform in a gainful occupation.

Such employees shall have their rate of pay maintained until the rate of the new classification catches up if such employees have: (1) 25 years of service, or (2) 15 years of service and 50 years of age. However, as the intent is to preserve gross pay, placement in a different job category will result in a recalculation of hourly rate per the standard work week of the new job and it is this new hourly rate which will be maintained until the new classification catches up.

- (B) Disabled employees who commence rehabilitative employment under a program approved by the insurance company will not suffer any reduction in overall benefits until rehabilitated, although the income benefit will be reduced by the percentage that the salary from rehabilitative employment is of the salary at the date of disability.
- (C) Decision regarding rehabilitation will only be reached following exhaustive discussions with the disabled employee by a Rehabilitation Specialist from the Insurance Company, representative from the Company's Human Resources Division, and a representative of Local 1928, I.B.E.W.

(8) OFFSETTING INCOME BENEFITS

If the insured employee is entitled to other income benefits such as defined below, then the amount of monthly benefit which is payable shall be reduced by these other income benefits. Other income benefits referred to above include:

- (A) Any amount payable under any Workers' Compensation law or any other legislation of similar purpose which the employee is receiving as a result of the current claim.
- (B) The amount of any remuneration the insured employee received under any group insurance plan of their employer providing disability income benefits.
- (C) The amount of any disability income benefits received under any

compulsory benefit act or law except Social Assistance and Welfare.

- (D) The amount of any disability income benefits the insured employee received from any pension program purchased through their employer.
- (E) Any periodic cash payment to which the insured employee becomes entitled (without credit for payment on behalf of dependents) under the Canada Pension Plan. This shall be inapplicable in any case in which due proof is submitted to the insurance company that the insured employee's application for such cash payments has been disallowed.

**NOTE:** If an insured employee becomes entitled to receive payments under the Long-Term Disability Plan, the amount of benefit will not be reduced due to an increase in Canada Pension Plan benefits so long as the Policy is continued and remains in force.

At all times, an employee having ten (10) years of service and over would have the right to apply for and select, if it was to their benefit, the ill-health disability pension under the Pension Plan for employees of Nova Scotia Power Incorporated in preference to the above mentioned Long-Term Disability Plan.

#### (9) EXCLUSIONS AND LIMITATIONS

Benefits will not be paid for disability resulting from the following:

- (A) Pregnancy (which term includes childbirth, miscarriage, abortion or any complication of pregnancy during or within three months of termination);
- (B) Injury sustained or sickness contracted as a result of war, whether declared or undeclared, or of any act of war, which is sustained or contracted after the employee becomes insured hereunder;
- (C) Injury sustained as a result of participation in the commission of a criminal offence;
- (D) Intentional self-inflicted injury, self-inflicted injury while insane, or attempted self-destruction while sane or insane;
- (E) Injury sustained or sickness contracted while the employee is on active duty (including active duty for training purposes) in the military, naval or air forces of any nation, international organization or combination of nations in any civilian non-combatant unit which serves with such forces in combat.

(10) **TERMINATION OF LONG TERM DISABILITY POLICY**

- (A) The Insurance Company cannot cancel coverage for any one employee unless the entire plan is cancelled for all employees. If an employee has incurred a claim or is receiving disability benefits at the time the Master Policy is terminated, such payment will be continued as though the Master Policy were still in force.
- (B) The Insurance Company coverage terminates when an employee ceases to be employed.

**9.4 SICKNESS AND INJURY - OCCUPATIONAL**

(1) **ELIGIBILITY**

- (A) Regular employees within the bargaining unit, after having successfully completed three (3) months of service with the Company and who are physically unable to work by reason of an occupational sickness or injury and accepted by the Workers' Compensation Board as a claim shall receive income protection benefits as provided for under Clause 9.4 (2).
- (B) Employees who have not completed the probationary period shall only receive the applicable Workers' Compensation Board benefits which will be paid directly to the employee by the Workers' Compensation Board.

(2) **COMPENSATION FOR SICKNESS OR INJURY**

An employee who is physically unable to work by reason of an occupational sickness or injury will have their income protected by the Company subject to the provision of the eligibility clause 9.4.1 (A), with the company paying to such an employee an amount which, when combined with the Workers' Compensation Board benefit, will maintain their normal rate of pay until he/she is able to return to their regular duties or until the Workers' Compensation Board rules that the employee is partially or totally disabled. Also, the amount payable by the Company will be reduced by the amount of Canada Pension Plan disability benefit which may be received by the employee.

(3) **RE-EMPLOYMENT AFTER BEING INJURED**

- (A) Temporary Assignment - Notwithstanding the provisions of 9.4 (2), with the approval of the employee's physician, an employee may temporarily return to a job other than their regular duties in the area of an employee's defined headquarters at their normal rate of pay until he/she is able to return to their regular duties or until the Workers' Compensation Board rules on the claim.
- (B) Permanent Assignment - Once the Workers' Compensation Board have

made a ruling on a sickness or injury disability claim and it is determined that an employee is permanently unable to return to their original duties, he/she will be re-employed if a position can be found within the Company which the employee can adequately fill. The employee will be paid in accordance with the new employment classification except that in the case of an employee with:

- (1) 25 years of service, or
- (2) with 15 years of service and 50 years of age, he/she will retain their former rate of pay until the new position to which he/she has been transferred catches up. However, as the intent is to preserve gross pay, placement in a different job category will result in a recalculation of hourly rate per the standard work week of the new job and it is this new hourly rate which will be maintained until the new classification catches up.

## **9.5 HOSPITAL, HEALTH AND PRESCRIPTION DRUG BENEFITS**

### **(1) COST SHARING**

- (A) The Company shall bear one-half (1/2) of the cost of the health plan's Basic Hospital, Extended Health and Prescription Drug Benefit Program as described in Medavie Blue Cross Policy number 91013 **which consists of the NSP Benefits Plan (Plan A, the "Old Plan") and the Emera Benefits Plan (Plan B, the "New Plan")**.
- (B) The Company agrees that it will not amend these Plans so as to reduce the benefits presently available under the Plans. **At the time of benefit plan renewals, and in respect of the current underwriting methods that treat the health and dental plans independently of one another, the aggregate claims experience of each plan will be considered when determining adjustments to benefit rates.**
- (C) **Employees hired after July 1, 2015 will be enrolled in the Emera Benefits Plan (Plan B). Current members of the NSP Benefits Plan (Plan A) will be offered a one-time opportunity to switch to the Emera Benefits Plan (Plan B).**

## **9.6 GROUP LIFE INSURANCE AND ACCIDENTAL DEATH AND DISMEMBERMENT**

### **(1) NO REDUCTION IN BENEFITS**

- (A) The Company agrees that it will not amend the Group Life Insurance Plan so as to reduce the benefits presently available under the Plan (Medavie Blue Cross Policy number 91012).

- (B) The Company agrees that it will not amend the Accidental Death and Dismemberment Plan (Medavie Blue Cross Policy number 91012) so as to reduce the benefits presently available under the Plan.

(2) **COMPULSORY ENROLLMENT**

- (A) Notwithstanding the above, regular employees joining the bargaining unit after April 1, 1973, shall be enrolled in the Group Life Insurance Plan introduced into the Company effective June 1, 1973. Additionally, all regular employees whose service predates June 1, 1973, and who have not already done so, will have the opportunity to enrol in this new plan, providing they produce satisfactory medical evidence of insurability acceptable to the Insurance Underwriter(s).
- (B) It is further agreed that the Long-Term Salary Continuance Insurance Plan effective June 1, 1973, for all regular employees will replace the disability provisions provided under Group Insurance Plans of predecessor companies.

**NOTE:** For clarity, the plans will be described in contracts with Medavie Blue Cross and referred to as Division 000 - Nova Scotia Power Plan, and 003 – Emera Plan.

**9.7 VOLUNTARY PERSONAL ACCIDENT INSURANCE**

(1) **AVAILABILITY**

The Company agrees that the Voluntary Personal Accident Insurance is available to all regular employees (Medavie Blue Cross Policy number 91012).

**9.8 RECOVERY OF OVERPAYMENT - OCCUPATIONAL AND NON-OCCUPATIONAL BENEFITS**

(1) **REPAYMENTS**

In cases where benefits may be paid which exceed the hereinbefore-described benefits such excess payments are subject to recovery by the Company.

(2) **AMENDMENTS**

In the event of a request by the Employee Benefits Committee to have a change in Article 9 during the life of the Agreement, such request shall be addressed through the Executive Board of the Local Union for a process of ratification.



## **ARTICLE 10 - HOURS OF WORK**

### **10.1 NON-SHIFT EMPLOYEES**

- (1) A regular work week shall consist of five (5) days of eight (8) hours each: 8:00AM to 4:00PM Monday through Friday.
- (2) Employees, other than regular shift workers, will report to their defined headquarters ready to begin work at 8:00AM and shall be transported back to headquarters from the work site by 4:00PM.

### **10.2 SHIFT EMPLOYEES**

#### **(1) THERMAL PLANT OPERATORS**

Power Engineers, Operator Assistants and Operator Learners in Thermal Plants will work a revolving schedule with four (4) days on and six (6) days off every ten (10) days. A shift shall consist of twelve (12) hours. Pay calculations shall be based on a thirty-five (35) hour week or a thirty-seven and one half (37.5) hour week in accordance with local agreements.

### **10.3 SECURITY GUARDS; UTILITYWORKER (SHIFT)**

These employees will work a revolving shift to average forty (40) hours per week.

### **10.4 POWERLINE TECHNICIAN (SHIFT)**

- (1) Management reserves the right to alter PLT shift schedules by posting the shift schedule thirty (30) days in advance. If NSP wishes to change shift schedules for projects due to customer demands or regional workload, the employee shall be provided with seven (7) days' prior notice, otherwise the appropriate premiums would apply. Upon completion of the project, the shift pattern will return to normal. Shift patterns for each regional work site will identify their annual revolving shift schedule for their specific depots and will be posted at the start of each year. Shift differential will apply for this classification as outlined in Article 16.6.

#### **(2) METRO SHIFT**

PLT Metro Shift employees will work an average of forty (40) hours per week from 7:00AM to 7:00PM and 10:00AM to 10:00PM Monday through Friday. On Saturdays and Sundays, the shift will be ten (10) hours in duration, from 8:00AM to 6:00PM and 12:00PM to 10:00PM. The ten (10) hour shifts on Saturdays and Sundays are to address Article 11.1 (3).

#### **(3) RURAL SHIFT PLT**

Rural Shift PLTs will work an average of forty (40) hours per week consisting of

two (2) revolving shifts of twelve (12) hours beginning at 8:00AM and ending at 8:00PM from Monday through Friday. On Saturdays and Sundays, the shift will be ten (10) hours in duration, beginning at 8:00AM and ending at 6:00PM. The ten (10) hour shifts on Saturday and Sunday are to address Article 11.1 (3).

#### **10.5 SUBSTITUTION FOR POWERLINE TECHNICIAN (SHIFT)**

Where substitution by Powerline Technicians is required for a PLT shift, request for volunteers within the work group will be made. Where there are no volunteers, the most junior PLT in the work group will be substituted provided they have the qualifications and ability. For planned substitutions involving vacations or for absence due to illness or other reasons of seven (7) calendar days or more, the Powerline Technician will substitute at their regular rate of pay for both the 8:00AM to 4:00PM and the 4:00PM to 12:00AM shifts, Monday through Friday. Time worked on Saturdays, Sundays and holidays as defined in this Agreement will be at double their regular rate of pay.

For temporary substitutions of less than seven (7) calendar days' duration, the Powerline Technicians will receive their overtime rate for the 4:00PM to 12:00AM shift and for all work performed on Saturday, Sunday and holidays.

#### **10.6 JANITORS**

Janitors will be required to report for duty at their assigned place of work at whatever hour as may be determined by the Company so as to permit their work to be carried on without interference with regular staff employed in such places. The hours of work in any one day shall not be in excess of eight (8) to average forty (40) hours per week, and otherwise shall be determined by the needs of the building or space to which they are assigned.

#### **10.7 EMPLOYEES DRIVING VEHICLES**

Employees driving Company vehicles shall be paid at their regular rates; however, they shall be paid an extra hour's pay where it is necessary for them to go after the vehicle before the normal starting time for work and to return the vehicle after the regular working hours and/or where it is necessary to have the vehicle serviced at times other than during the regular working hours. This section applies Monday through Friday, excepting Statutory Holidays. This section does not apply to Powerline Technician (Shift) and Meterperson.

#### **10.8 WASH-UP TIME**

Thermal Plant maintenance and service employees and garage mechanics will be granted ten (10) minutes' wash-up time immediately prior to 4:00PM and five (5) minutes' wash-up time immediately prior to lunch. Wash-up time may be allowed for other employees when considered necessary by the Supervisor in charge.

## **10.9 LUNCH BREAK - WORKING AWAY FROM DEFINED HEADQUARTERS DURING THE DAY**

Employees who normally work at, but are required to work away from, their headquarters over the lunch hour period and who have not been given notice to carry lunches prior to 4:00PM the previous day, will be provided with a meal chit to the value of \$15.00.

## **10.10 CUSTOMER SERVICE FIELD REPRESENTATIVE**

The following conditions apply to the classification of CSFR:

- (1) The normal hours of work for CSFRs shall be 8:00AM to 4:00PM with an average of forty (40) hours per week.
- (2) In accordance with Article 10.13 of the Collective Agreement, the Company and individual CSFRs may agree to a mutually acceptable modification of the above hours of work.
- (3) If NSPI can demonstrate to the IBEW that the demands of external customers of the Company require services to be provided after 4:00PM, Monday through Friday or on Saturdays, CSFRs may be scheduled to work an average forty (40) hour week, the hours of work to fall between 8:00AM and 8:00PM.
- (4) Clause (3) shall not apply to regular employees temporarily assigned to the classification of CSFR and shall only be applicable to employees in the CSFR classification.
- (5) Employees temporarily required to perform the work of CSFR classification will be paid in accordance with Article 7.17. Such employees required to work outside their regular hours of work shall be paid at the overtime rates in the Collective Agreement.
- (6) CSFRs shall only be normally required to work eight (8) hours per day. Any hours worked in excess of eight (8) hours per day, to be entitled to overtime premiums, must have been authorized in accordance with the terms and conditions of the Collective Agreement.
- (7) If NSPI wishes to invoke the provisions of Clause (3), Monday through Friday, it shall provide the employee affected with forty-eight (48) hours' notice prior to the start time of the work. This forty-eight (48) hour period shall exclude Saturdays, Sundays and Statutory Holidays.
- (8) If NSPI wishes to invoke the provision of Clause (3) for Saturdays, it shall provide the employee affected with seven (7) calendar days' notice prior to the start of hours of work which include Saturdays.
- (9) Employees required to work from 12:00PM to 8:00PM shall receive a shift differential for any hours or parts thereof worked after 4:00PM.

(10) The classification of CSFR will be responsible for the following functions previously performed by non-Union collectors:

- (A) "Door knob" notices
- (B) Disconnections for non-payment

### **10.11 STOREKEEPER**

Normal working hours for Storekeeper will be from 8:00AM to 4:00PM, Monday through Friday. However, one Storekeeper may be assigned to work between 7:00AM to 3:00PM, Monday through Friday, to permit the loading of trucks with materials from Stores. The Storekeeper so assigned will receive \$7.00 per pay period over and above the regular salary for their classification. Assignment to the changed working hours will be assigned to all Storekeepers in rotation.

### **10.12 GARAGE EMPLOYEES - LAKESIDE & SYDNEY**

Normal working hours for garage employees will be from 8:00AM to 4:00PM, Monday through Friday. However, employees may be required to work from 4:00PM to 12:00AM, Monday through Friday, to permit servicing of vehicles. Employees will be assigned on a weekly rotational basis and will be paid the applicable shift differential.

### **10.13 CHANGE OF HOURS OF WORK**

Hours of work may be changed between the terms of this agreement by either the Company or the Union making a written request for a change. Any negotiated change agreed to must be ratified by sixty-six and two-thirds (66%) percent of the immediate working group which would not impose a change of hours of work upon other employees.

The Company and the Union encourage all employees to utilize the provisions of this clause to enhance the ability to satisfy business and customer needs in a competitive manner with consideration of employee needs.

### **10.14 METER READER**

The following conditions apply to the classification of Meter Reader:

- (1) The normal hours of work for a Meter Reader shall be 8:00AM to 8:00PM Monday through Friday with an average of forty (40) hours per week. Employees required to work after 4:00PM will receive a Shift Differential.
- (2) Work associated with meter reading may be allotted to Meter Readers to fill in any time during which Meter Reading is not required.

- (3) In accordance with Article 10.13 of the Collective Agreement, the Company and individual Meter Readers may agree to a mutually acceptable modification of the above hours of work.

#### **10.15 AUXILIARY POWER ENGINEERS**

- (1) The Company and the Union in accordance with Article 7.1 established the classification of “Auxiliary Power Engineers”, terms and conditions of which can be found by referencing the Letter of Understanding dated November 2, 2000.
- (2) The Auxiliary Power Engineer’s main role will be to cover for vacations, training, sickness and leave time and will be subject to a call out rotation.
- (3) The Auxiliary Power Engineer will work seventeen hundred and forty eight (1,748) hours per year less the applicable vacation entitlement (equal to the Power Engineer). Pay calculations will be based on thirty-five (35) hours per week.
- (4) Employees in this classification will not work more than four (4) consecutive twelve (12) hour shifts without forty-eight (48) consecutive hours off in a six (6) calendar day period. They shall not be required to work more than six hundred (600) hours in any quarter (standard quarters being defined as Jan/Feb/Mar, Apr/May/June, Jul/Aug/Sep and Oct/Nov/Dec). Any hours in excess will be first banked to a maximum of thirty-two (32) hours. Any hours in excess of those 32 hours will be paid at overtime rates.
- (5) A minimum of twenty-four (24) hours’ notice will be given to change a shift schedule if the employee is following a specific shift. If on days off, twelve (12) hours’ notice will be given. Auxiliary Power Engineers may be called out to work with a minimum notice (one hour) to replace an employee reporting off due to sickness. Under such notice, employees will be entitled to one meal chit.

#### **10.16 OPERATOR ASSISTANT/OPERATOR LEARNER**

An Operator Assistant will require a 3<sup>rd</sup> Class Power Engineer’s ticket and will be compensated at 75% of the apprentice progression for Power Engineers. An Operator Learner will require a 4<sup>th</sup> class Power Engineer’s ticket and will be compensated at an hourly rate equal to the Utility II classification. Successful candidates for the position of Operator Assistant will become indentured apprentices. The terms and conditions of this position will fall under the provisions of the NSPI/IBEW Apprenticeship Manual and continued employment will be contingent on the employee successfully completing their 2<sup>nd</sup> class Power Engineer’s certification. The Operator Assistants will be paid their applicable 1<sup>st</sup> Class or apprentice rate when displacing an operator on shift.

## **10.17 SYSTEM OPERATORS**

System Operators will work a revolving schedule. A shift shall consist of twelve (12) hours. Pay calculations shall be based on a forty-two (42) hour week. A January to December schedule will be posted in the Control Centre.

## **10.18 SYSTEM OPERATORS - SPARE SHIFT EMPLOYEE**

- (1) The Spare Operator will work the same annual number of hours as a regular System Operator.
- (2) A Spare Operator will be identified by “desk” and will be the most recent person hired on the desk. Spare Operators utilized on multiple desks will receive their applicable desk hourly rate of pay plus an amount equal to five percent (5%) of their hourly rate, for the scheduled time work is being performed. All applicants for a System Operator vacancy will be informed that they are applying for the spare position unless there is more than one vacant position at the desk. The Spare Operator will automatically move into the next regular System Operator position at their respective desk when one becomes available.
- (3) Spare Operators will not work more than four (4) consecutive twelve (12) hour shifts without forty-eight (48) consecutive hours off in a six-day period. Spare Operators will not be required to work more than six-hundred (600) hours in any quarter (standard quarters being defined as Jan/Feb/Mar, Apr/May/Jun, Jul/Aug/Sep, Oct/Nov/Dec). Any hours in excess will first be first banked to a maximum of thirty-two (32) hours at overtime rates. Any hours in excess of the thirty-two (32) hours will be paid at overtime rates.
- (4) A minimum of twenty-four (24) hours will be given to change a shift schedule if the Spare Operator is following a specific shift. If on days off, twelve (12) hours notice will be given. Spare Operators may be called to work with a minimum notice (one hour) to replace an employee reporting off due to sickness.

## **10.19 HOURS OF WORK – PLANNERS**

1. Hours of work for Planners shall be a total of forty (40) hours per week to be scheduled Monday to Friday, subject to i) to v) below
  - i) The “core hour period” shall be 7 AM to 5 PM.
  - ii) The regular work day shall consist of eight (8) consecutive hours within the core hour period.
  - iii) A Planner may arrange with the Company to have a regular work day of ten (10) consecutive hours within the core hour period. The Company shall retain sole discretion to allow and/or revoke such an arrangement.
  - iv) The Company shall retain the right to alter a Planner’s schedule within the core hour period of seven (7) calendar days’ notice.

- v) A Planner shall be paid two (2) times his/her regular hourly base rate of pay (exclusive of premiums and differentials) when he/she is authorized to work and works outside of his/her regular work day.
2. If NSPI can demonstrate to the IBEW that the demands of external customers of the Company require Planner services to be provided on Saturdays, Planners hired after November 23, 2007 may be scheduled to work Tuesday to Saturday, subject to Article 10.19(1) i) to v) above, for the months of June, July, August, and September.

## **10.20 HOURS OF WORK – PLANNING COORDINATORS & WORK MANAGEMENT SPECIALISTS**

- (1) Hours of work for planning coordinators shall be a total of forty (40) hours per week to be scheduled Monday to Friday, subject to i) to iv) below.
  - i) The “core hour period” shall be 7 am to 5 pm
  - ii) The regular work day shall consist of eight (8) consecutive hours within the core hour period.
  - iii) A Planning Coordinator may arrange with the company to have a regular work day of ten (10) consecutive hours within the core hour period. The company shall retain sole discretion to allow and/or revoke such an agreement.
  - iv) The Company shall retain the right to alter a Planning Coordinator’s schedule within the core hour period of seven (7) calendar days’ notice.
- (2) Work Management Specialists will work an average of forty (40) hours per week Sunday through Saturday. The core work hours shall be 7am to 5pm Sunday through Saturday. Hours of operation shall be from 6am to 10pm Monday through Friday, and 6am to 6pm Saturday and Sunday.
  - i) The regular work day shall consist of eight (8) or ten (10) consecutive hours within the hours of operation, with the exception of Saturdays and Sundays which will consist of twelve (12) consecutive hours.
  - ii) Shift differentials as per Article 16.6, will be paid for hours worked between 6am to 7am and 5pm to 10pm Monday through Friday, and 6am to 7am and 5pm to 6pm Saturday and Sunday.
  - iii) The Company shall retain the right to alter a Work Management Specialist’s schedule within the hours of operation of seven (7) calendar days’ notice.

### **Notes:**

- NSPI will rotate Work Management Specialists shift throughout the schedule, with the exception of satellite offices.
- NSPI will agree to post the schedule three (3) months in advance.
- The DCC, subject to management approval, will dispatch trouble calls out side of the Work Managements Specialist’s core hours of work, and holidays.

## **ARTICLE 11 - HOLIDAYS & VACATIONS**

### **11.1 STATUTORY HOLIDAYS**

#### **(1) NON-SHIFT WORKERS**

Employees other than Shift Workers shall be given the following Statutory Holidays without loss of pay, providing they are working the day preceding and the day following the holiday, unless absent with supervisory permission.

New Year's Day  
Good Friday  
Easter Monday  
Victoria Day  
Canada Day  
First Monday in August  
Labour Day  
Thanksgiving Day  
Remembrance Day  
Christmas Eve - 1/2 day (when falling on Monday to Friday)  
Christmas Day  
Boxing Day

If any of the above holidays fall on a Saturday or Sunday then they shall be observed on the following Monday or as mutually agreed between the Company and the Union.

For Construction Crews, when working away from home, any holiday falling on a calendar day (Tuesday, Wednesday or Thursday) may be held on the preceding Monday or the following Friday, if requested by the entire complement engaged on the project provided, however, it does not interfere with scheduled work.

#### **(2) SHIFT WORKERS - POWER ENGINEERS**

For the purposes of this Agreement, the scheduled time off of the shift workers shall include and be deemed to include all the holidays listed in 11.1 (1) above, except for the first Monday in August holiday, which will be paid as eight (8) additional hours' pay at the regular rate of pay on the first Monday in August and the Christmas Eve holiday, which will be paid as four (4) additional hours' pay at the regular rate of pay on December 24th. In order to equalize the statutory holiday benefit between employees working the 4-6 shift (12 hours) and the day worker, eight (8) additional hours' pay per year at the regular rate of pay shall be paid in the last pay prior to Christmas each year (such hours shall be included as pensionable earnings). For the purposes of this Agreement, the statutory holiday benefit as provided herein shall, as of the date of this Agreement, be deemed to be equal between those employees on the 4-6 (12 hour) shift and the day worker.



Shift workers may request to have a maximum of two (2) days off each year instead of Holiday payment for two (2) previously worked Statutory Holidays. The Supervisor may grant this time off provided a replacement is not required.

With reference to the half-day Christmas Eve Statutory Holiday, those shift workers on twelve (12) hour shifts - between the hours of 1200 hours to 2400 hours on December 24th will receive the holiday credit for time actually worked.

Notwithstanding 11.1 (2) above, all shift workers who are working on regular shift shall be paid double the regular rate of pay for the time worked on any of the holidays set forth in 11.1 (1). Such holidays will be observed on the actual calendar day.

**(3) STATUTORY HOLIDAYS - POWERLINE TECHNICIANS (SHIFT)**

Powerline Technician shift classifications will work an average of eighty (80) hours every two (2) weeks and as such will be credited with a Holiday Bank of ninety-two (92) hours per year. In order to reduce the Holiday Bank, these employees as part of their regular shift will not be required to work Statutory Holidays. Timekeepers will maintain records of Statutory Holiday hours taken and reconcile to zero at the end of each year. (In order to achieve this approach the schedule assumes the Powerline Technician Shift will work ten [10] hours every Saturday and Sunday shift. Any additional hours owing will not be considered as pensionable earnings.)

Note for clarity: Holidays will be observed on the actual calendar day. If the holiday occurs on a weekend and is celebrated on Monday by the rest of the workforce, Shift PLTs scheduled to work Monday would also be entitled to use this day to reduce their holiday bank. Further reduction of the holiday bank could be achieved by reducing some of the 10 hour shifts on Saturday and Sunday to 8 hours.

**(4) STATUTORY HOLIDAYS – SYSTEM OPERATORS**

All System Operator shift workers who are working on any of the holidays set forth in Article 11.1 shall be paid overtime regular in addition to the regular rate of pay for the time worked. In order to equalize the 92-hour holiday benefit, the Company and the Union will finalize an amount once the training schedules have been finalized for the 42-hour week. The following principles will be followed:

- (A) The training schedule will determine the amount of equalization owed.
- (B) Any equalization required will be adjusted on the last pay period of the year.

## 11.2 VACATIONS

### (1) VACATION YEAR

The vacation year shall be from January 1 to December 31.

### (2) VACATION ENTITLEMENT - NON-SHIFT WORKERS

- (A) During the first year or part year of service to December 31, at the rate of 1¼ working days for each completed month of service.
- (B) Thereafter, during the balance of the first ten (10) years of service, fifteen (15) working days each year (1¼ days per month).
- (C) After ten (10) years service, twenty (20) working days each year (1 2/3 days per month).
- (D) Twenty (20) years service or more, twenty-five (25) working days each year (2 1/12 days per month).
- (E) Twenty-five (25) years service or more, thirty (30) working days each year (2½ days per month).

### (3) VACATION ENTITLEMENT – POWER ENGINEERS

- (A) The shift workers working an average of thirty-seven and one half (37.5) hours per week are deemed to have one hundred and twenty (120) hours of vacation included in the scheduled days off. Such employees shall receive additional vacation as follows:
  - (1) After 10 years' service – 40 hours
  - (2) After 20 years' service – 80 hours
  - (3) After 25 years' service – 120 hours
- (B) The Company agrees that all thermal plant employees who work an average of thirty-five (35) hours per week (4 - 6 schedule) will be entitled to receive the following number of hours annual vacation in addition to their regular days off.
  - (1) During the first year or part year of service to December 31, at the rate of ten (10) hours for each completed month of service.
  - (2) Thereafter, during the balance of the first ten (10) years of service, one hundred and twenty (120) hours each year (ten [10] hours per month).

- (3) After 10 years' service - 160 hours each year (13.33 hours/month)
- (4) After 20 years' service - 200 hours each year (16.67 hours/month)
- (5) After 25 years' service - 240 hours each year (20.00 hours/month)

(C) Shift workers that are entitled to one hundred and sixty (160) or two hundred (200) annual vacation hours will be permitted a one time use of banked overtime each year in order to balance out twelve (12) hour shifts to the employee's vacation hour entitlement.

(4) VACATION ENTITLEMENT – SYSTEM OPERATOR SHIFT WORKERS

The Company agrees that all System Operator's who work an average of forty-two (42) hours per week will be entitled to receive the following number of hours of annual vacation in addition to their regular days off:

- (A) During the first year or part year of service to December 31, at the rate of ten and one half (10.5) hours for each completed month of service.
- (B) Thereafter, during the balance of the first ten (10) years of service, 126 hours each year (10.5 hours/per month)
- (C) After ten (10) years of service, 168.33 hours each year (14.02 hours/month)
- (D) After twenty (20) years of service, 210 hours each year (17.75 hours/month)
- (E) After twenty-five (25) years of service, 252 hours each year (21.00 hours/month)

(5) RULES GOVERNING VACATION SCHEDULING

- (A) A vacation schedule will be posted by December 15<sup>th</sup> of each year for the upcoming year. Employees must indicate on the schedule when they want to be away from duty by March 31<sup>st</sup>.
- (B) Employees who for the first time become entitled to additional vacation in any year may take the vacation to which they are already entitled and then take the extra vacation at a later date within the normal vacation period when they qualify.
- (C) Vacation schedules are based on seniority according to Clause 6.9.

Preference in selecting vacations will be governed by Bargaining Unit

Seniority within the working group, except where an employee is transferred to another section of the Company after a vacation schedule has been arranged, in which event seniority within the working group will prevail for the period for which the vacation schedule is applicable.

**NOTE:** For clarification, Capital Lead Hand is its own work group.

- (D) Should an employee not select their vacation period before the first calendar day of April, he/she will lose all seniority rights with respect to preference of vacation period.
  - (E) The Company reserves the right to change the time of an employee's annual vacation, should it be necessary for the efficient and successful operation of any part of the Company's business. Both Union and the Company will make every effort to coordinate a vacation schedule to address both the business and employee needs. The Company agrees, where possible and without incurring additional expense, to allow the maximum number of employees in a working group to take their vacations between June 15<sup>th</sup> and September 15<sup>th</sup>.
  - (F) When vacations are cancelled by the Company, the Company will reimburse all non-refundable costs incurred by the employee (prepaid vacations) upon presentation of receipts.
  - (G) Vacations selected prior to April 1<sup>st</sup> shall only be cancelled by the employee with ten (10) calendar days' notice in writing to the employee's immediate Supervisor.
  - (H) Providing adequate skilled and experienced coverage is available and no additional costs will be incurred to the Company, there will be no limit to the number of people allowed off shift for Christmas Eve, Christmas Day and Boxing Day.
  - (I) Rules governing vacation shall be in accordance with the Ragged Lake System Operator Vacation Schedule Guidelines. **Any changes to those guidelines shall be mutually agreed upon by Union and Management.**
- (6) RULES GOVERNING EXTENDED VACATION
- (A) Employees entitled to more than three (3) weeks' vacation per year shall not be permitted to take more than three (3) weeks at any time during the period June 15<sup>th</sup> to September 15<sup>th</sup>, except by mutual agreement between the Company and the Union.
  - (B) When an employee wishes to make a request that he/she be allowed to take more than three (3) weeks during the June 15<sup>th</sup> to September 15<sup>th</sup> period, he/she shall submit their request, co-signed by the Shop Steward,

to the First-Line Supervisor for their decision. Preference in selecting vacations for Power Engineers will be governed by bargaining unit seniority within the working group/shift. However each Power Engineer shall be permitted to select a maximum of ten (10) shifts between June 15<sup>th</sup> and September 15<sup>th</sup> (prime time) as their first selection.

- (C) Employees becoming disabled as a result of illness or accident immediately prior to starting their vacation shall have their vacation rescheduled by the Company following their return to work.
- (D) Employees who provide proof of hospitalization or proof that they were directed to remain at home under physician directed home care during their vacation period shall have the remaining full week(s) rescheduled by the Company upon their return to work. Verification by a Company physician may be required.

(7) **DISABLED EMPLOYEES**

Notwithstanding 11.2 (5)(C) and 11.2 (5)(D) above, recipients of benefits under the long-term disability plan, while disabled, shall not earn vacation credits. Similarly, recipients of Workers' Compensation benefits shall not earn vacation credits after the expiration of fifty-two (52) weeks from the date of the industrial sickness or injury causing the absence from work. All earned unused vacation will be scheduled in accordance with 11.2 (4) when the employee returns to work.

## **ARTICLE 12 - OVERTIME**

### **12.1 NON-SHIFT WORKERS**

(1) **UNPLANNED OVERTIME**

Overtime worked as a continuation of the regular work day with less than twelve (12) hours advance notice.

- (A) Monday-Friday: All hours worked between 4:00PM and 8:00AM shall be paid at double the regular rate of pay
- (B) Saturday, Sunday: All hours worked shall be paid at double the regular rate of pay.
- (C) Statutory Holidays: All hours worked shall be paid at double the regular rate of pay in addition to the regular holiday pay.
- (D) Duration: Whenever requested to work overtime, employees shall receive not less than one-half hour at overtime rates.

(2) CALL-OUT

Hours worked by an employee recalled to the place of employment with less than twelve (12) hours advance notice.

- (A) If the time worked, including travel time, is less than four (4) hours, the employee shall be paid at the prevailing overtime rate of pay or for four (4) hours at the regular rate of pay whichever is greater.
- (B) If the time worked, including travel time, is four (4) hours or more, the employee shall be paid at the prevailing overtime rate or for eight (8) hours at the regular rate of pay, whichever is greater.
- (C) Call-out time will be calculated from the time the employee is called for duty when required immediately, but will not include the time required to return home. When the employee is given less than twelve (12) hours' advance notice, the call-out time will include a one-hour travel time allowance. This hour will be paid at overtime rates and is included as time actually worked under 12.1 (2)(A) and 12.1 (2)(B). Calls within one hour of each other will be considered as one call for the purpose of computing minimum pay for employees recalled to work. When such duty results in work being continued in regular working hours, the overtime rate of pay shall continue until the employee is relieved from duty at which time the employee reverts to the regular rate of pay.

RELIEVED FROM DUTY is defined as the first time the employee is given the opportunity to have a one-half hour break from work within the work area. If this relief period occurs during regular working hours, there shall be no loss of regular pay.

(3) RETURN TO WORK AFTER UNPLANNED OVERTIME OR CALL-OUT

In the event of an employee working four (4) or more hours overtime within the period from 12:00AM until 8:00AM, he/she shall not be required to report for duty until 12:00PM. If the employee cannot be allowed the above time off at 8:00AM and works until 12:00PM, he/she shall be allowed four (4) hours off, but if the employee has worked sixteen (16) hours or more in the previous 24 hour period he/she shall not be required to report for duty until 12:00PM.

There will be no loss of pay for the above time off but, if any emergency arises during this period, the employee may be called back to work without additional pay.

**NOTE:** Rest time is not to be banked.

(4) PLANNED OVERTIME

The Supervisor will inform employees as far in advance as possible when overtime is planned. In all cases, a minimum of twelve (12) hours' notice will be given.

(A) REGULAR WORKING DAY (6:00AM to 8:00AM)

When an employee is given 12 hours' advance notice to report for duty on a regular working day at 6:00AM or later, the minimum callout described in Clause 12.1 (2) will not apply, and overtime rates only will be paid until 8:00AM. Every effort will be made to provide a twenty (20) minute break as close to 10:00AM as possible for such employees.

**NOTE:** Planned work prior to 6:00AM will be paid in accordance with Unplanned Callout provisions in Article 12.1 (2).

When an employee reports for work in the circumstances set forth in (A) above and if no work is available to such employee prior to the commencement of their regular starting time, then such employee will be paid at the prevailing rates from the time the planned overtime was scheduled to start until the commencement of the regular day's work at 8:00AM.

(B) PLANNED OVERTIME (SATURDAY, SUNDAY OR HOLIDAY)

When overtime is planned for an employee on a Saturday, Sunday or Holiday and the Planned overtime is cancelled either before or after the worker reports to the site with less than twelve (12) hours' notice, or is interrupted after work commences, affected employees will be eligible to receive a minimum of four (4) hours' pay at their regular straight time rate and the minimum callout described in clause 12.1 (2) will not apply.

(5) COMPENSATION FOR STANDBY - GENERAL

Employees required to do standby duty over and above their eight (8) hour day Monday to Friday, Saturday, Sunday or Holidays shall be compensated in the following manner, based on the employee's rate for each full week of Standby and, in addition, shall be paid at the prevailing overtime rate of pay for all time worked:

- (A) 8 hours' pay per week; or
- (B) 10 hours' pay per week in which a statutory holiday falls; or
- (C) 12 hours' pay per week in which two (2) statutory holidays fall

Employees required to do standby **will be provided with a Company issued cell phone.**

Change-over time for Powerline Technicians for standby shall be 7:59 a.m. Thursday of each week.

**NOTE:** All qualified personnel, if designated, will be required to take Standby Duty, with the exception of those excused for medical reasons. Qualified personnel shall include tradespersons in their final year of Apprenticeship.

(D) **WORK MANAGEMENT SPECIALIST**

**Employees required to do standby duty on Friday, Saturday, Sunday, Monday or holidays shall be compensated in the following manner, based on the employee's rate for each weekend of standby and, in addition, shall be paid at the prevailing overtime rate for all time worked:**

- i) 4 hours' pay per period; or**
- ii) 5 hours' pay per period in which a statutory holiday falls; or**
- iii) 6 hours' pay per period in which two statutory holidays fall**

(6) **EXCHANGE OF STANDBY**

Employees scheduled for Standby Duty will be permitted to exchange standby time with each other, but the responsibility to find a replacement is theirs. All such exchange of duty shall be reported to the Control Centre staff or Supervisor.

(7) **RULES GOVERNING STANDBY**

Certain employees will be designated for weekly "standby" duty. Persons on standby duty must not leave the designated area. Employees may leave the locale of their normal telephone listing provided they inform their control centre (where applicable) as to the telephone number where they can be reached. In locations where employees take calls directly from the public, they should ensure there is someone designated to receive and relay messages during their absence, other than when out on a trouble call. Employees may not be out of telephone contact for more than one hour and must respond to a trouble call as soon as received.

(8) **STANDBY SCHEDULE**

A schedule will be posted at least four (4) days prior to the end of each calendar month to show the names of employees detailed for standby duty during the succeeding month. Standby time will be on a revolving basis and, as nearly as possible, will be divided equally among employees affected.



(9) OVERTIME MEALS

(A) UNPLANNED OVERTIME

When overtime work of two (2) hours or more is required of any employee prior to or as a continuance of the regular day's work, a meal chit valued at \$15.00 will be provided. Employees will be provided with an additional meal chit for the subsequent four (4) hour period worked (after the initial two hours) and for each additional five (5) hour period actually worked. **If a meal is provided by the company, employees will not receive a meal chit.**

(B) CALL OUT

Employees called out for duty after completing a normal working day or on a scheduled day off, shall be provided with a meal chit to the value of \$15.00 for each five (5) hours actually worked. **If a meal is provided by the company, employees will not receive a meal chit.**

Employees called out for duty on a Saturday, Sunday or holiday, two (2) hours or more before 8:00AM, 1:00PM or 6:00PM shall be provided with a meal chit at 8:00AM, 1:00PM or 6:00PM whichever is applicable, provided the work is to continue. Additional meal chits will be provided every five (5) hours thereafter until the work is completed. **If a meal is provided by the company, employees will not also receive a meal chit.**

(C) PLANNED OVERTIME

When planned overtime is worked on an employee's regular days off or at 6:00AM or later as described in Clause 12.2 (1), the employee is expected to provide the meal for the first normal meal break normally at the end of a five (5) hour period actually worked. However, under no circumstances will an employee be required to carry lunches for two consecutive meals. **If a meal is provided by the company, employees will not receive a meal chit.**

**NOTE:** The snack provided by the employee for consumption close to 10:00AM as described in Clause 12.1 (4)(A) does not constitute a meal.

(D) GENERAL

Whenever the termination of overtime coincides with the entitlement of a meal chit [except when relieved from duty under 12.1 (2) (C)], the employee will receive a meal chit. **If a meal is provided by the company, employees will not receive a meal chit.**

When overtime is to continue and it is impractical to obtain a meal when

entitlement is due, the employee will receive a meal chit.

Where the parties agree mutually that the employee will leave the work site to obtain a meal provided by the Company, the meal allowance does not apply.

## 12.2 SHIFT WORKERS

The Company agrees that shift workers will be paid for all overtime worked in excess of regular shifts, Monday through Friday, at the rate of double the regular rate of pay. Saturdays, Sundays, and Holidays as designated in this Agreement will be paid at double the regular rate of pay.

- (1) UNPLANNED OVERTIME (hours worked by an employee as a continuation of a regular shift) and CALL OUT (when recalled to the place of employment with less than 12 hours advance notice).
  - (A) If the time worked, including travel time, is less than four (4) hours, the employee shall be paid at the prevailing overtime rate or for four (4) hours at the regular rate of pay whichever is greater.
  - (B) If the time worked, including travel time, is four (4) hours or more, the employee shall be paid at the prevailing overtime rate or for eight (8) hours at the regular rate of pay whichever is greater.
  - (C) Call-out time will be calculated from the time the employee is called for duty when required immediately, but will not include the time required to return home. When the employee is given less than twelve (12) hours' advance notice, the call-out time will include a one-hour travel time allowance. This hour will be paid at overtime rates and is included as time actually worked under 12.2(1)(A) and 12.2(1)(B). Calls within one hour of each other will be considered as one call for the purpose of computing minimum pay for employees recalled to work. When such duty results in work being continued in regular working hours, the overtime rate of pay shall continue until the employee is relieved from duty at which time the employee reverts to the regular rate of pay.

Relieved From Duty is defined as the first time the employee is given the opportunity to have a one-half hour break from work within the work area. If this relief period occurs during regular working hours, there shall be no loss of regular pay.

- (D) Duration: Whenever requested to work overtime, employees shall receive not less than one-half hour at overtime rates.
- (E) When overtime is planned for a Shift Worker's regular days off and the Planned overtime is cancelled either before or after the worker reports to

the site with less than twelve (12) hours notice, or is interrupted after work commences, affected employees will be eligible to receive a minimum of four (4) hours' pay at their regular straight time hourly rate.

(2) OVERTIME MEALS

When overtime work of two (2) hours or more is required of any employee prior to or as a continuance of the regular days work, a meal chit valued at \$15.00 will be provided. Employees will be provided with an additional meal chit for the subsequent four (4) hour period worked (after the initial two [2] hours) and for each additional five (5) hour period actually worked. **If a meal is provided by the company, employees will not receive a meal chit.**

(A) CALL OUT

Employees called out for duty after completing a normal working day or on a scheduled day off shall be provided with a meal chit to the value of \$15.00 for each additional five (5) hour period actually worked. **If a meal is provided by the company, employees will not receive a meal chit.**

(B) PLANNED OVERTIME

When planned overtime is worked on an employee's regular days off, the employee is expected to provide the meal for the first normal meal break, normally at the end of a five (5) hour period actually worked. However, under no circumstances will an employee be required to carry lunches for two (2) consecutive meals. **If a meal is provided by the company, employees will not receive a meal chit.**

(C) GENERAL

Whenever the termination of overtime coincides with the entitlement of a meal chit the employee will receive a meal chit.

When overtime is to continue and it is impractical to obtain a meal when an entitlement is due, the employee will receive a meal chit.

Where the parties agree mutually that the employee will leave the work site to obtain a meal provided by the Company, the meal allowance does not apply.

If a shift worker should be required to remain on shift at Plant site up to twenty-four (24) hours due to storm conditions and is subsequently still on site for their next regularly scheduled shift and still not able to be relieved from duty, he/she will be continually paid at prevailing overtime rates of pay for the regular shift.

### **12.3 DISTRIBUTION OF OVERTIME**

Overtime work will be distributed as evenly as practical amongst qualified regular employees through the institution of a formal rotation system.

### **12.4 FUEL HANDLERS**

Employees engaged in fuel handling who may be required to work regularly on Saturday or Sunday, other days off per week shall be provided for such days. The first day off will be considered as Saturday and the second as Sunday. Overtime shall be paid if such employees are required to work on their day off which replaces either of these days at double their regular rate for Saturday and Sunday.

### **12.5 GAS TURBINE OPERATOR/TECHNICIAN**

Employees engaged in attending and operating gas turbines who may be required to work regularly on Saturday or Sunday shall be provided other days off per week for such days. When the Saturday and Sunday worked are consecutive, the allocated two days off shall also be consecutive. Overtime shall be paid if such employees are required to work on their day off which replaces either of those days at double their regular rate of pay.

### **12.6 TIME OFF IN LIEU**

All employees may, upon request to their Supervisor, have a maximum of **sixty (60)** hours' regular pay, including standby, held as unpaid overtime at the end of any payroll period. Upon request of the employee, their Supervisor may grant time off in lieu of this unpaid overtime at a period when the workload will not be seriously affected and suitable to that employee.

## **ARTICLE 13 – EMPLOYEES ASSIGNED TO A TEMPORARY REPORT POINT**

Employees may be assigned to a temporary report point (TRP).

### **13.1 NOTICE**

Employees assigned to a temporary report point for one (1) week's duration or more will be given two (2) working days' advance notice. Employees not receiving this notice will be paid at the rate of time and one-half times their regular rate for the first day worked.

### **13.2 TRANSPORTATION FROM MOTEL OR BOARDING HOUSE**

Upon assignment to a temporary report point, an employee must elect to accept either a travel allowance or the Company's boarding arrangements for a minimum period of time which may end at the termination of the next regular pay period or their assignment to another project, whichever shall occur first. The Company reserves the right to terminate such travel arrangements due to road, weather, or other conditions, which may make it

impractical.

### **13.3 BOARD AND LODGING**

When employees assigned to a temporary report point elect to receive board and lodging the following will apply:

- (1) Board and lodging will be at reasonable expense and at suitable locations. Suitable locations shall be on an approved list mutually agreed to by the Company and the Union.
- (2) When board is being provided separately from lodging, the daily meal expense shall not exceed an average of \$45.00 per day.
- (3) Employees will be transported from their defined headquarters by the Company during normal working hours and returned to their defined headquarters on the weekend, provided total travel time does not exceed four (4) hours per week. When total travel time exceeds four (4) hours per week, the additional travel time needed to return crews to their defined headquarters each weekend will be outside normal working hours and will be compensated at straight time compensation.
- (4) Hours of work will be as per the collective agreement and any changes to regular hours will be as per Article 10.13.
- (5) Employees being boarded shall be provided with transportation so that they shall report to the temporary report point at the agreed upon start time and leave at the agreed upon end time. In no case will employees be required to travel in excess of twenty (20) minutes each way outside of the agreed upon working hours without compensation.

### **13.4 TRAVELLING EXPENSE**

When employees assigned to a temporary report point elect to receive a travelling expense the following will apply:

- (1) Employees are expected to provide their lunches.
- (2) The Company agrees to pay a travelling allowance of one hour at straight time per working day in lieu of board. In addition employees may elect to either receive mileage for use of their personal vehicle or use a Company vehicle (gas supplied). Such travel will be on the employee's own time and will only occur when the employee's temporary report point is further away than the primary residence is from the normal report point.
- (3) When employees are travelling together in a personal vehicle both will receive the daily one hour allowance and only one employee will receive the mileage expense.

- (4) When the Company vehicle provided is a work vehicle (over 4500 kg. Registered weight) the employee will not receive the one hour at straight time outlined above but will be paid two (2) times their regular rate for the actual time spent outside normal working hours transporting the vehicle.

### **13.5 WORK ON WEEKENDS**

To meet the needs of work in hand, crews assigned to a temporary report point may be required to remain at such temporary report point for Saturday and Sunday overtime work. When these crews are required to work overtime on Saturday only, they will be transported from their temporary work site to their defined headquarters on Saturday. Weekend overtime which involves both Saturday and Sunday work will not be required more frequently than every other weekend, except to restore service in emergency situations or where mutually agreeable by the Company and majority of the crew(s).

### **13.6 PERSONAL EMERGENCY**

Under personal emergency conditions, every effort will be made to allow an employee to remain at their defined headquarters during the emergency.

### **13.7 ILLNESS WHILE AWAY FROM DEFINED HEADQUARTERS**

In the case of an employee taking sick while away from their defined headquarters, the Company will assist the employee in obtaining medical assistance and will provide the employee with suitable transportation to their home or hospital as recommended by the attending physician.

### **13.8 CANCELLATION OF WEEKEND WORK**

When crews or individuals are held over to carry out scheduled work on Saturdays, Sundays or holidays, and work is cancelled, they shall receive a minimum of six (6) hours' pay at straight time for each day held over.

### **13.9 DISPLACING SHIFT FOR TEMPORARY REPORT POINT**

When the Company is assigning a PLT to a work location other than their defined headquarters for at least six (6) months, a request for volunteers within the workgroup will be made. Where there are no volunteers, the most junior employee in the classification who would otherwise be assigned, may elect to displace a PLT shift in the workgroup based on seniority for the term of the assignment.

### **13.10 TEMPORARY ASSIGNMENT/DISPLACEMENT**

When faced with working construction, PLTs may decide to displace a less senior PLT on shift within their work group for at least six (6) months. However, in the event such construction work is deferred or delayed, the affected employees will return to their former positions after the second pay period upon returning to their depot.

## **ARTICLE 14 - PERSONAL EQUIPMENT**

### **14.1 CLOTHING AND UNIFORMS**

To all employees who may be required by the Company to wear uniforms, the following conditions apply upon regular appointment:

- (1) The employee will pay one-half (½) the cost of their first uniform; the Company will pay the full cost of future uniforms; payments will not be deducted until the completion of the probationary period. If employment is terminated by the Company during the probationary period, the uniforms will be returned.
- (2) Uniforms will be worn only on Company duty.
- (3) Uniforms must be carefully cared for and are subject to inspection by officials of the Company.
- (4) Uniforms must be kept neat and tidy at all times.
- (5) If uniform is rendered unfit for wear because of neglect or abuse on the part of the employee, he/she shall be liable to replace the uniform at their own expense.
- (6) If damaged or worn out in the course of normal duties, uniforms or parts thereof will be replaced at the discretion of the supervisor.
- (7) Upon termination and/or retirement from the company employees are required to return all uniforms issued to them.

### **14.2 GENERAL CLOTHING - EMPLOYEES OTHER THAN CSFRs AND SECURITY GUARDS**

- (1) GLOVES
  - (A) Special work - Suitable gloves will be furnished to all employees while they are engaged in handling lead cables or working in connection with filling or draining oil from transformers, and to other employees when considered necessary by the Company.
  - (B) Regular Line Department work - Suitable work gloves shall be furnished to all Line Department personnel. These will be issued on a replacement basis, i.e., Supervisor will arrange for new issues once worn-out gloves are turned in.

### **14.3 FOOTWEAR AND COVERALLS**

Employees engaged in the internal cleaning of air heaters, condensers, cooling water lines, and the desludging and internal cleaning of oil storage tanks, wheel pits and rotors will be furnished with footwear and coveralls, and employees using the transformer oil filtering equipment will be provided with suitable protective footwear.

#### **14.4 COVERALLS OR OVERALLS**

The Company agrees to supply coveralls or overalls to those employees who by the nature of their work find it necessary to wear them. These will be issued on a replacement basis; that is, Supervisors will arrange for new issues once worn-out articles are turned in. The Company shall make every effort to keep an adequate stock on hand so that they will be available when needed.

#### **14.5 WATERPROOF CLOTHING**

The Company will provide rubber footwear equipped with safety toe-caps, replacement when worn out and/or contaminated, and other necessary waterproof clothing to employees actually working in conditions where they are likely to get wet because of rain, snow or other storm conditions.

#### **14.6 TOOLS**

- (1) Employees shall supply their own basic hand tools and equipment according to established practice in the various trades, and such tools shall be replaced by the Company immediately, if available, with tools of similar quality for all regular employees with more than one (1) years' service in their trade with the Company, whenever they may become worn out or otherwise unfit for further use. Tools replaced by the Company will become the property of the employee; however, in no case will tools be replaced unless and until the old tools are turned over to the Company. Employees may be required to pay the difference in price if the tool being replaced is of inferior quality.
- (2) The Company will supply all Apprentice Powerline Technician's gear and all replacement of Powerline Technician's gear and, in general, supply all other heavy or special tools required in the various trades at the discretion of the Company. Apprentices failing to complete course will return equipment to the Company. Employees shall be responsible for the safe return of all Company tools and will be required to pay for tools lost or damaged through abuse or carelessness.

#### **14.7 PROTECTIVE FOOTWEAR**

As a condition of employment, protective footwear shall be worn by all regular personnel who are covered by this Collective Agreement. The Company agrees to supply, at no charge to the employee, one pair of protective footwear per year. Protective footwear shall be ordered from the supplier not later than May 1 of each year. It shall be a condition of employment for probationary employees to report to work with protective footwear. If the probationary employee becomes a regular employee, he/she shall be reimbursed for their protective footwear and shall qualify again for their protective footwear in the second and subsequent years of their employment. It is understood and agreed that protective footwear supplied by the Company which is defective shall be



replaced when the defects are first reported to the Company.  
The Company shall replace any protective footwear which is damaged in an on-job accident, i.e. an accident requiring a full written report.

## **ARTICLE 15 - CLASSIFICATIONS AND HOURLY WAGE RATES**

### **NOTES:**

- Lead Hand rate is calculated as 105% of the job rate
- Employees who work overtime in any pay period shall receive a copy of their time voucher showing a breakdown of the hours worked.
- Power Engineers and Auxiliary Power Engineers are required to hold a minimum of a second class power engineer ticket.
- Apprentices when hired in all classifications shall be indentured as such.
- Progress from one six (6) month period to the next is contingent upon completion of that portion of the prescribed course of studies.
- Exceptions to above will be administered by the training supervisor and/or the apprenticeship committee.
- When an apprentice is in a recognized in-house NSPI apprenticeship program and has received their designation, they will start off at 80% of the rate for their classification.
- Regional Planners will receive wages that are equivalent to the Leading Powerline Technician hourly rate.

| <b>JOB CLASSIFICATION</b>                             | <b>Current</b> | <b>27-Mar-15<br/>1.50%</b> | <b>25-Mar-16<br/>1.5%</b> | <b>24-Mar-17<br/>2.00%</b> | <b>23-Mar-18<br/>2.00%</b> |
|---|----------------|----------------------------|---------------------------|----------------------------|----------------------------|
| Powerline Technician (Shift)                          | 38.91          | 39.49                      | 40.09                     | 40.89                      | 41.71                      |
| Powerline Technican (Shift) Spare                     | 38.91          | 39.49                      | 40.09                     | 40.89                      | 41.71                      |
| Leading Powerline Technician                          | 39.05          | 39.64                      | 40.23                     | 41.03                      | 41.86                      |
| Powerline Technician                                  | 37.19          | 37.75                      | 38.31                     | 39.08                      | 39.86                      |
| Tech Powerline Trainee 1 <sup>st</sup> 6 mos. (55%)   | 20.45          | 20.76                      | 21.07                     | 21.49                      | 21.92                      |
| Tech Powerline Trainee 2 <sup>nd</sup> 6 mos. (60%)   | 22.31          | 22.64                      | 22.98                     | 23.44                      | 23.91                      |
| Tech Powerline App. 3 <sup>rd</sup> 6 mos. (65%)      | 24.17          | 24.53                      | 24.90                     | 25.40                      | 25.91                      |
| Tech Powerline App. 4 <sup>th</sup> 6 mos. (70%)      | 26.03          | 26.42                      | 26.82                     | 27.35                      | 27.90                      |
| Tech Powerline App. 5 <sup>th</sup> 6 mos. (80%)      | 29.74          | 30.19                      | 30.64                     | 31.25                      | 31.88                      |
| Tech Powerline App. 6 <sup>th</sup> 6 mos. (85%)      | 31.61          | 32.08                      | 32.57                     | 33.22                      | 33.88                      |
| Tech Powerline App. 7 <sup>th</sup> 6 mos. (90%)      | 33.47          | 33.97                      | 34.48                     | 35.17                      | 35.87                      |
| Tech Powerline App. 8 <sup>th</sup> 6 mos. (95%)      | 35.33          | 35.86                      | 36.40                     | 37.13                      | 37.87                      |
| Leading Electrician                                   | 38.35          | 38.93                      | 39.51                     | 40.30                      | 41.11                      |
| Electrician   | 36.53          | 37.08                      | 37.63                     | 38.39                      | 39.15                      |
| Electrician Helper (80%)                              | 29.23          | 29.67                      | 30.11                     | 30.72                      | 31.33                      |
| Electrician Apprentice 1 <sup>st</sup> 6 mos. (55%)   | 20.09          | 20.39                      | 20.70                     | 21.11                      | 21.53                      |
| Electrician Apprentice 2 <sup>nd</sup> 6 mos. (60%)   | 21.91          | 22.24                      | 22.57                     | 23.02                      | 23.48                      |
| Electrician Apprentice 3 <sup>rd</sup> 6 mos. (65%)   | 23.74          | 24.10                      | 24.46                     | 24.95                      | 25.45                      |
| Electrician Apprentice 4 <sup>th</sup> 6 mos. (70%)   | 25.57          | 25.95                      | 26.34                     | 26.87                      | 27.41                      |
| Electrician Apprentice 5 <sup>th</sup> 6 mos. (80%)   | 29.23          | 29.67                      | 30.11                     | 30.72                      | 31.33                      |
| Electrician Apprentice 6 <sup>th</sup> 6 mos. (85%)   | 31.05          | 31.52                      | 31.99                     | 32.63                      | 33.28                      |
| Electrician Apprentice 7 <sup>th</sup> 6 mos. (90%)   | 32.87          | 33.36                      | 33.86                     | 34.54                      | 35.23                      |
| Electrician Apprentice 8 <sup>th</sup> 6 mos. (95%)   | 34.70          | 35.22                      | 35.75                     | 36.46                      | 37.19                      |
| Electrician App. (Shift) 1 <sup>st</sup> 6 mos. (55%) | 20.09          | 20.39                      | 20.70                     | 21.11                      | 21.53                      |
| Electrician App. (Shift) 2 <sup>nd</sup> 6 mos. (60%) | 21.91          | 22.24                      | 22.57                     | 23.02                      | 23.48                      |
| Electrician App. (Shift) 3 <sup>rd</sup> 6 mos. (65%) | 23.74          | 24.10                      | 24.46                     | 24.95                      | 25.45                      |
| Electrician App. (Shift) 4 <sup>th</sup> 6 mos. (70%) | 25.57          | 25.95                      | 26.34                     | 26.87                      | 27.41                      |
| Electrician App. (Shift) 5 <sup>th</sup> 6 mos. (80%) | 29.23          | 29.67                      | 30.11                     | 30.72                      | 31.33                      |
| Electrician App. (Shift) 6 <sup>th</sup> 6 mos. (85%) | 31.05          | 31.52                      | 31.99                     | 32.63                      | 33.28                      |
| Electrician App. (Shift) 7 <sup>th</sup> 6 mos. (90%) | 32.87          | 33.36                      | 33.86                     | 34.54                      | 35.23                      |
| Electrician App. (Shift) 8 <sup>th</sup> 6 mos. (95%) | 34.70          | 35.22                      | 35.75                     | 36.46                      | 37.19                      |
| Quality Technician                                    | 40.00          | 40.60                      | 41.21                     | 42.03                      | 42.87                      |
| Leading Electrical Technician                         | 40.13          | 40.73                      | 41.34                     | 42.17                      | 43.01                      |
| Electrical Technician                                 | 38.21          | 38.78                      | 39.36                     | 40.15                      | 40.96                      |
| Electrical Tech App. 5 <sup>th</sup> 6 mos. (80%)     | 30.57          | 31.03                      | 31.49                     | 32.12                      | 32.77                      |
| Electrical Tech App. 6 <sup>th</sup> 6 mos. (85%)     | 32.48          | 32.97                      | 33.46                     | 34.13                      | 34.81                      |
| Electrical Tech App. 7 <sup>th</sup> 6 mos. (90%)     | 34.40          | 34.92                      | 35.44                     | 36.15                      | 36.87                      |
| Electrical Tech App. 8 <sup>th</sup> 6 mos. (95%)     | 36.30          | 36.84                      | 37.40                     | 38.15                      | 38.91                      |

| <b>JOB CLASSIFICATION</b>                                  | <b>Current</b> | <b>27-Mar-15<br/>1.50%</b> | <b>25-Mar-16<br/>1.5%</b> | <b>24-Mar-17<br/>2.00%</b> | <b>23-Mar-18<br/>2.00%</b> |
|--|----------------|----------------------------|---------------------------|----------------------------|----------------------------|
| System Operator – Transmission                             | 49.15          | 49.89                      | 50.64                     | 51.65                      | 52.68                      |
| Apprentice System Operator - Transmission 5th 6 mos. (80%) | 39.32          | 39.91                      | 40.51                     | 41.32                      | 42.14                      |
| Apprentice System Operator - Transmission 6th 6 mos. (85%) | 41.78          | 42.41                      | 43.04                     | 43.90                      | 44.78                      |
| Apprentice System Operator - Transmission 7th 6 mos. (90%) | 44.23          | 44.89                      | 45.57                     | 46.48                      | 47.41                      |
| Apprentice System Operator - Transmission 8th 6 mos. (95%) | 46.69          | 47.39                      | 48.10                     | 49.06                      | 50.04                      |
| System Operator – Energy                                   | 46.54          | 47.24                      | 47.95                     | 48.91                      | 49.88                      |
| Apprentice System Operator - Energy 5th 6 mos. (80%)       | 37.23          | 37.79                      | 38.36                     | 39.12                      | 39.90                      |
| Apprentice System Operator - Energy 6th 6 mos. (85%)       | 39.56          | 40.15                      | 40.76                     | 41.57                      | 42.40                      |
| Apprentice System Operator - Energy 7th 6 mos. (90%)       | 41.89          | 42.52                      | 43.16                     | 44.02                      | 44.90                      |
| Apprentice System Operator - Energy 8th 6 mos. (95%)       | 44.22          | 44.88                      | 45.56                     | 46.47                      | 47.40                      |
| System Operator – Hydro                                    | 45.53          | 46.21                      | 46.91                     | 47.84                      | 48.80                      |
| Apprentice System Operator - Hydro 5th 6 mos. (80%)        | 36.42          | 36.97                      | 37.52                     | 38.27                      | 39.04                      |
| Apprentice System Operator - Hydro 6th 6 mos. (85%)        | 38.70          | 39.28                      | 39.87                     | 40.67                      | 41.48                      |
| Apprentice System Operator - Hydro 7th 6 mos. (90%)        | 40.97          | 41.58                      | 42.21                     | 43.05                      | 43.91                      |
| Apprentice System Operator - Hydro 8th 6 mos. (95%)        | 43.25          | 43.90                      | 44.56                     | 45.45                      | 46.36                      |
| System Operator – Distribution                             | 44.69          | 45.36                      | 46.04                     | 46.96                      | 47.90                      |
| Apprentice System Operator - Distribution 5th 6 mos. (80%) | 35.75          | 36.29                      | 36.83                     | 37.57                      | 38.32                      |
| Apprentice System Operator - Distribution 6th 6 mos. (85%) | 37.99          | 38.56                      | 39.14                     | 39.92                      | 40.72                      |
| Apprentice System Operator - Distribution 7th 6 mos. (90%) | 40.22          | 40.82                      | 41.44                     | 42.26                      | 43.11                      |
| Apprentice System Operator - Distribution 8th 6 mos. (95%) | 42.46          | 43.10                      | 43.74                     | 44.62                      | 45.51                      |
| Leading Meterperson  | 38.35          | 38.93                      | 39.51                     | 40.30                      | 41.11                      |
| Meterperson  | 36.53          | 37.08                      | 37.63                     | 38.39                      | 39.15                      |
| Leading Garage Mechanic                                    | 38.35          | 38.93                      | 39.51                     | 40.30                      | 41.11                      |
| Garage Mechanic  | 36.53          | 37.08                      | 37.63                     | 38.39                      | 39.15                      |
| Garage Mechanic Helper (80%)                               | 29.23          | 29.67                      | 30.11                     | 30.72                      | 31.33                      |
| Garage Mechanic App. 1 <sup>st</sup> 6 mos. (55%)          | 20.09          | 20.39                      | 20.70                     | 21.11                      | 21.53                      |
| Garage Mechanic App. 2 <sup>nd</sup> 6 mos. (60%)          | 21.91          | 22.24                      | 22.57                     | 23.02                      | 23.48                      |
| Garage Mechanic App. 3 <sup>rd</sup> 6 mos. (65%)          | 23.74          | 24.10                      | 24.46                     | 24.95                      | 25.45                      |
| Garage Mechanic App. 4 <sup>th</sup> 6 mos. (70%)          | 25.57          | 25.95                      | 26.34                     | 26.87                      | 27.41                      |
| Garage Mechanic App. 5 <sup>th</sup> 6 mos. (80%)          | 29.23          | 29.67                      | 30.11                     | 30.72                      | 31.33                      |
| Garage Mechanic App. 6 <sup>th</sup> 6 mos. (85%)          | 31.05          | 31.52                      | 31.99                     | 32.63                      | 33.28                      |
| Garage Mechanic App. 7 <sup>th</sup> 6 mos. (90%)          | 32.87          | 33.36                      | 33.86                     | 34.54                      | 35.23                      |
| Garage Mechanic App. 8 <sup>th</sup> 6 mos. (95%)          | 34.70          | 35.22                      | 35.75                     | 36.46                      | 37.19                      |
| Wiring Inspector   | 38.19          | 38.76                      | 39.34                     | 40.13                      | 40.93                      |
| Customer Service Field Rep (CSFR)                          | 28.38          | 28.81                      | 29.24                     | 29.82                      | 30.42                      |
| CSFR Learner (1 <sup>st</sup> Yr. – 85%)                   | 24.12          | 24.48                      | 24.85                     | 25.35                      | 25.85                      |
| Meter Reader   | 17.37          | 17.63                      | 17.90                     | 18.25                      | 18.62                      |
| Meter Reader II  | 23.07          | 23.42                      | 23.77                     | 24.24                      | 24.73                      |
| Leading Power Engineer                                     | 41.78          | 42.41                      | 43.04                     | 43.90                      | 44.78                      |

| JOB CLASSIFICATION                                      | Current | 27-Mar-16 | 25-Mar-16 | 24-Mar-17 | 23-Mar-18 |
|---|---------|-----------|-----------|-----------|-----------|
|   |         | 1.50%     | 1.5%      | 2.00%     | 2.00%     |
| Power Engineer  | 39.79   | 40.39     | 40.99     | 41.81     | 42.65     |
| Auxiliary Power Engineer                                | 39.79   | 40.39     | 40.99     | 41.81     | 42.65     |
| Auxiliary Power Engineer 2 <sup>nd</sup> (96%)          | 38.20   | 38.77     | 39.35     | 40.14     | 40.94     |
| Auxiliary Power Engineer 3 <sup>rd</sup> (93%)          | 37.00   | 37.56     | 38.12     | 38.88     | 39.66     |
| Power Engineer App. 1 <sup>st</sup> 6 mos. (50%)        | 19.90   | 20.20     | 20.50     | 20.91     | 21.33     |
| Power Engineer App. 2 <sup>nd</sup> 6 mos. (55%)        | 21.89   | 22.22     | 22.55     | 23.00     | 23.46     |
| Power Engineer App. 3 <sup>rd</sup> mos. (60%)          | 23.87   | 24.23     | 24.59     | 25.08     | 25.58     |
| Power Engineer App. 4 <sup>th</sup> mos. (65%)          | 25.86   | 26.25     | 26.64     | 27.17     | 27.72     |
| Power Engineer App. 5 <sup>th</sup> mos. (75%)          | 29.84   | 30.29     | 30.74     | 31.36     | 31.98     |
| Power Engineer App. 6 <sup>th</sup> mos. (80%)          | 31.83   | 32.31     | 32.79     | 33.45     | 34.12     |
| Power Engineer App. 7 <sup>th</sup> mos. (85%)          | 33.82   | 34.33     | 34.84     | 35.54     | 36.25     |
| Power Engineer App. 8 <sup>th</sup> mos. (90%)          | 35.81   | 36.35     | 36.89     | 37.63     | 38.38     |
| Operator Learner 4 <sup>th</sup> Class                  | 22.36   | 22.70     | 23.04     | 23.50     | 23.97     |
| Operator Learner 3 <sup>rd</sup> Class (75%)            | 29.84   | 30.29     | 30.74     | 31.36     | 31.98     |
| Aux. Power Engineer App. 1 <sup>st</sup> 6 mos. (50%)   | 19.90   | 20.20     | 20.50     | 20.91     | 21.33     |
| Aux. Power Engineer App. 2 <sup>nd</sup> 6 mos. (55%)   | 21.89   | 22.22     | 22.55     | 23.00     | 23.46     |
| Aux. Power Engineer App. 3 <sup>rd</sup> 6 mos. (60%)   | 23.87   | 24.23     | 24.59     | 25.08     | 25.58     |
| Aux. Power Engineer App. 4 <sup>th</sup> 6 mos. (65%)   | 25.86   | 26.25     | 26.64     | 27.17     | 27.72     |
| Aux. Power Engineer App. 5 <sup>th</sup> 6 mos. (75%)   | 29.84   | 30.29     | 30.74     | 31.36     | 31.98     |
| Aux. Power Engineer App. 6 <sup>th</sup> 6 mos. (80%)   | 31.83   | 32.31     | 32.79     | 33.45     | 34.12     |
| Aux. Power Engineer App. 7 <sup>th</sup> 6 mos. (85%)   | 33.82   | 34.33     | 34.84     | 35.54     | 36.25     |
| Aux. Power Engineer App. 8 <sup>th</sup> 6 mos. (90%)   | 35.81   | 36.35     | 36.89     | 37.63     | 38.38     |
| Leading Gas Turbine Operator/Technician                 | 38.35   | 38.93     | 39.51     | 40.30     | 41.11     |
| Gas Turbine Operator/Technician                         | 36.53   | 37.08     | 37.63     | 38.39     | 39.15     |
| Gas Turbine Attendant App. 1 <sup>st</sup> 6 mos. (55%) | 20.09   | 20.39     | 20.70     | 21.11     | 21.53     |
| Gas Turbine Attendant App. 2 <sup>nd</sup> 6 mos. (60%) | 21.91   | 22.24     | 22.57     | 23.02     | 23.48     |
| Gas Turbine Attendant App. 3 <sup>rd</sup> 6 mos. (65%) | 23.74   | 24.10     | 24.46     | 24.95     | 25.45     |
| Gas Turbine Attendant App. 4 <sup>th</sup> 6 mos. (70%) | 25.57   | 25.95     | 26.34     | 26.87     | 27.41     |
| Gas Turbine Attendant App. 5 <sup>th</sup> 6 mos. (80%) | 29.23   | 29.67     | 30.11     | 30.72     | 31.33     |
| Gas Turbine Attendant App. 6 <sup>th</sup> 6 mos. (85%) | 31.05   | 31.52     | 31.99     | 32.63     | 33.28     |
| Gas Turbine Attendant App. 7 <sup>th</sup> 6 mos. (90%) | 32.87   | 33.36     | 33.86     | 34.54     | 35.23     |
| Gas Turbine Attendant App. 8 <sup>th</sup> 6 mos. (95%) | 34.70   | 35.22     | 35.75     | 36.46     | 37.19     |
| Leading Maintenance Person                              | 39.05   | 39.64     | 40.23     | 41.03     | 41.86     |
| Leading Maintenance Person (Shift)                      | 39.05   | 39.64     | 40.23     | 41.03     | 41.86     |
| Maintenance Person (Certified)                          | 37.19   | 37.75     | 38.31     | 39.08     | 39.86     |
| Maintenance Person (Certified)(Shift)                   | 37.19   | 37.75     | 38.31     | 39.08     | 39.86     |
| Maintenance Person Helper (80%)                         | 29.74   | 30.19     | 30.64     | 31.25     | 31.88     |
| Maintenance Pers. App. 1 <sup>st</sup> 6 mos. (55%)     |         |           |           |           |           |
|   | 20.45   | 20.76     | 21.07     | 21.49     | 21.92     |

| JOB CLASSIFICATION   | Current | 27-Mar-16 | 25-Mar-16 | 24-Mar-17 | 23-Mar-18 |
|--|---------|-----------|-----------|-----------|-----------|
|  |         | 1.50%     | 1.5%      | 2.00%     | 2.00%     |
| Maintenance Pers. App. 2 <sup>nd</sup> 6 mos. (60%)          | 22.31   | 22.64     | 22.98     | 23.44     | 23.91     |
| Maintenance Pers. App. 3 <sup>rd</sup> 6 mos. (65%)          | 24.17   | 24.53     | 24.90     | 25.40     | 25.91     |
| Maintenance Pers. App. 4 <sup>th</sup> 6 mos. (70%)          | 26.03   | 26.42     | 26.82     | 27.35     | 27.90     |
| Maintenance Pers. App. 5 <sup>th</sup> 6 mos. (80%)          | 29.74   | 30.19     | 30.64     | 31.25     | 31.88     |
| Maintenance Pers. App. 6 <sup>th</sup> 6 mos. (85%)          | 31.61   | 32.08     | 32.57     | 33.22     | 33.88     |
| Maintenance Pers. App. 7 <sup>th</sup> 6 mos. (90%)          | 33.47   | 33.97     | 34.48     | 35.17     | 35.87     |
| Maintenance Pers. App. 8 <sup>th</sup> 6 mos. (95%)          | 35.33   | 35.86     | 36.40     | 37.13     | 37.87     |
| Maintenance Pers. App. (Shift) 1 <sup>st</sup> 6 mos. (55%)  | 20.45   | 20.76     | 21.07     | 21.49     | 21.92     |
| Maintenance Pers. App. (Shift) 2 <sup>nd</sup> 6 mos. (60%)  | 22.31   | 22.64     | 22.98     | 23.44     | 23.91     |
| Maintenance Pers. App. (Shift) 3 <sup>rd</sup> 6 mos. (65%)  | 24.17   | 24.53     | 24.90     | 25.40     | 25.91     |
| Maintenance Pers. App. (Shift) 4 <sup>th</sup> 6 mos. (70%)  | 26.03   | 26.42     | 26.82     | 27.35     | 27.90     |
| Maintenance Pers. App. (Shift) 5 <sup>th</sup> 6 mos. (80%)  | 29.74   | 30.19     | 30.64     | 31.25     | 31.88     |
| Maintenance Pers. App. (Shift) 6 <sup>th</sup> 6 mos. (85%)  | 31.61   | 32.08     | 32.57     | 33.22     | 33.88     |
| Maintenance Pers. App. (Shift) 7 <sup>th</sup> 6 mos. (90%)  | 33.47   | 33.97     | 34.48     | 35.17     | 35.87     |
| Maintenance Pers. App. (Shift) 8 <sup>th</sup> 6 mos. (95%)  | 35.33   | 35.86     | 36.40     | 37.13     | 37.87     |
| Leading Carpenter  | 35.26   | 35.79     | 36.33     | 37.05     | 37.79     |
| Carpenter  | 33.58   | 34.08     | 34.59     | 35.29     | 35.99     |
| Leading Power Plant Technician II                            | 41.98   | 42.61     | 43.25     | 44.11     | 45.00     |
| Power Plant Technician II                                    | 39.98   | 40.58     | 41.19     | 42.01     | 42.85     |
| Power Plant Technician II (Shift)                            | 39.98   | 40.58     | 41.19     | 42.01     | 42.85     |
| Leading Power Plant Technician I                             | 40.13   | 40.73     | 41.34     | 42.17     | 43.01     |
| Power Plant Technician I                                     | 38.21   | 38.78     | 39.36     | 40.15     | 40.96     |
| Power Plant Technician I (Shift)                             | 38.21   | 38.78     | 39.36     | 40.15     | 40.96     |
| Power Plant Tech. I App. 5 <sup>th</sup> 6 mos. (80%)        | 30.57   | 31.03     | 31.49     | 32.12     | 32.77     |
| Power Plant Tech. I App. 6 <sup>th</sup> 6 mos. (85%)        | 32.48   | 32.97     | 33.46     | 34.13     | 34.81     |
| Power Plant Tech. I App. 7 <sup>th</sup> 6 mos. (90%)        | 34.40   | 34.92     | 35.44     | 36.15     | 36.87     |
| Power Plant Tech. I App. 8 <sup>th</sup> 6 mos. (95%)        | 36.30   | 36.84     | 37.40     | 38.15     | 38.91     |
| Power Plant Tech I App. (Shift) 5 <sup>th</sup> 6 mos. (80%) | 30.57   | 31.03     | 31.49     | 32.12     | 32.77     |
| Power Plant Tech I App. (Shift) 6 <sup>th</sup> 6 mos. (85%) | 32.48   | 32.97     | 33.46     | 34.13     | 34.81     |
| Power Plant Tech I App. (Shift) 7 <sup>th</sup> 6 mos. (90%) | 34.40   | 34.92     | 35.44     | 36.15     | 36.87     |
| Power Plant Tech I App. (Shift) 8 <sup>th</sup> 6 mos. (95%) | 36.30   | 36.84     | 37.40     | 38.15     | 38.91     |
| Leading Painter  | 35.26   | 35.79     | 36.33     | 37.05     | 37.79     |
| Painter  | 33.58   | 34.08     | 34.59     | 35.29     | 35.99     |
| Painter Helper (80%)   | 26.87   | 27.27     | 27.68     | 28.24     | 28.80     |
| Leading Meter Tester   | 35.26   | 35.79     | 36.33     | 37.05     | 37.79     |
| Meter Tester   | 33.58   | 34.08     | 34.59     | 35.29     | 35.99     |
| Meter Tester Helper (80%)                                    | 26.87   | 27.27     | 27.68     | 28.24     | 28.80     |
| Leading Protective Equipment Tester                          | 35.26   | 35.79     | 36.33     | 37.05     | 37.79     |
| Protective Equipment Tester                                  | 33.58   | 34.08     | 34.59     | 35.29     | 35.99     |

| JOB CLASSIFICATION   | Current | 27-Mar-16 | 25-Mar-16 | 24-Mar-17 | 23-Mar-18 |
|--|---------|-----------|-----------|-----------|-----------|
|  |         | 1.50%     | 1.5%      | 2.00%     | 2.00%     |
| Protective Equipment Tester Helper (80%)                   | 26.86   | 27.26     | 27.67     | 28.23     | 28.79     |
| Fuels Analyst  | 27.95   | 28.37     | 28.79     | 29.37     | 29.96     |
| Fuels Analyst Learner 2 <sup>nd</sup> Yr. (80%)            | 22.36   | 22.70     | 23.04     | 23.50     | 23.97     |
| Fuels Analyst Learner 1 <sup>st</sup> Yr. (65%)            | 18.17   | 18.44     | 18.72     | 19.09     | 19.48     |
| Leading Storekeeper  | 30.21   | 30.66     | 31.12     | 31.75     | 32.38     |
| Storekeeper  | 28.77   | 29.20     | 29.64     | 30.23     | 30.84     |
| Storekeeper Learner 2 <sup>nd</sup> Yr. (90%)              | 25.89   | 26.28     | 26.67     | 27.21     | 27.75     |
| Storekeeper Learner 1 <sup>st</sup> Yr. (80%)              | 23.02   | 23.37     | 23.72     | 24.19     | 24.67     |
| Storekeeper Helper (77%)                                   | 22.15   | 22.48     | 22.82     | 23.28     | 23.74     |
| Leading Utilityworker                                      | 29.34   | 29.78     | 30.23     | 30.83     | 31.45     |
| Utilityworker I  | 27.95   | 28.37     | 28.79     | 29.37     | 29.96     |
| Utilityworker II (80% Of I)                                | 22.36   | 22.70     | 23.04     | 23.50     | 23.97     |
| Utilityworker III (62% Of I)                               | 17.33   | 17.59     | 17.85     | 18.21     | 18.58     |
| Leading Utilityworker (Shift)                              | 29.34   | 29.78     | 30.23     | 30.83     | 31.45     |
| Utilityworker I (Shift)                                    | 27.95   | 28.37     | 28.79     | 29.37     | 29.96     |
| Utilityworker II (Shift) (80%)                             | 22.36   | 22.70     | 23.04     | 23.50     | 23.97     |
| Utilityworker III (Shift) (62%)                            | 17.33   | 17.59     | 17.85     | 18.21     | 18.58     |
| Leading Utilityworker Oil Filter Operator                  | 31.89   | 32.37     | 32.85     | 33.51     | 34.18     |
| Utilityworker Oil Filter Operator                          | 30.37   | 30.83     | 31.29     | 31.91     | 32.55     |
| Utilityworker Oil Filter Learner 2 <sup>nd</sup> Yr. (90%) | 27.33   | 27.74     | 28.16     | 28.72     | 29.29     |
| Utilityworker Oil Filter Learner 1 <sup>st</sup> Yr. (80%) | 24.29   | 24.65     | 25.02     | 25.52     | 26.04     |
| Leading Utility Operator                                   | 31.99   | 32.47     | 32.96     | 33.62     | 34.29     |
| Utility Operator   | 30.47   | 30.93     | 31.39     | 32.02     | 32.66     |
| Utility Operator Learner 1 <sup>st</sup> Yr. (85%)         | 25.90   | 26.29     | 26.68     | 27.22     | 27.76     |
| Leading Groundhand Equipment Operator                      | 30.21   | 30.66     | 31.12     | 31.75     | 32.38     |
| Groundhand Equipment Operator                              | 28.77   | 29.20     | 29.64     | 30.23     | 30.84     |
| Groundhand Equip. Op. Learner 1 <sup>st</sup> Yr. (89%)    | 25.61   | 25.99     | 26.38     | 26.91     | 27.45     |
| Janitor Leading  | 17.32   | 17.58     | 17.84     | 18.20     | 18.56     |
| Janitor  | 16.49   | 16.74     | 16.99     | 17.33     | 17.67     |
| Regional Planner   | 39.05   | 39.64     | 40.23     | 41.03     | 41.86     |
| Apprentice Regional Planner 5th Six mos (80%)              | 31.24   | 31.71     | 32.18     | 32.83     | 33.48     |
| Apprentice Regional Planner 6th Six mos (85%)              | 33.19   | 33.69     | 34.19     | 34.88     | 35.57     |
| Apprentice Regional Planner 7th Six mos (90%)              | 35.14   | 35.67     | 36.20     | 36.93     | 37.66     |
| Apprentice Regional Planner 8th Six mos (95%)              | 37.09   | 37.65     | 38.21     | 38.98     | 39.75     |
| Customer Planner   | 28.40   | 28.83     | 29.26     | 29.84     | 30.44     |
| Forestry Coordinator                                       | 31.33   | 31.80     | 32.28     | 32.92     | 33.58     |
| Planning Support Administrator                             | 31.57   | 32.04     | 32.52     | 33.17     | 33.84     |
| Work Management Specialist                                 | 30.03   | 30.48     | 30.94     | 31.56     | 32.19     |
| Planning Coordinator                                       | 20.73   | 21.04     | 21.36     | 21.78     | 22.22     |

## ARTICLE 16 - WAGE PREMIUMS

### 16.1 TRADES

- (1) Leading Hands - Trades (Temporary Appointments)

An employee, when assigned to a Leading Hand classification on a temporary basis, shall receive the hourly rate for that classification for all time worked when, at the sole discretion of the Company, so designated.

- (2) Supervisor - Trades (Temporary Appointments)

An employee, assigned by their Supervisor to replace an employee outside the bargaining unit, will be paid a premium of **5%** an hour above the Leading Hand rate when, at the sole discretion of the Company, so designated.

- (3) The Company agrees to pay a premium to employees recognized for their multi-trades certification as outlined in Article 6.10. The rate of pay will be 5% above the highest rate classification held by the multi-trade employee.

- (4) Team Leader – Leading System Operator – The decision to utilize a Team Leader or Leading System Operator will be at the sole discretion of management and this decision will be evaluated by management on a situation by situation basis. Where management determines a Team Leader or a Leading System Operator is required, employees in that position shall be paid at a rate calculated as one hundred and five (105%) percent of the employee's hourly rate.

### 16.2 GENERAL AND OTHER

- (1) Leading Hands (Temporary Appointments)

An employee, when assigned to a Leading Hand classification on a temporary basis, shall receive the hourly rate for that classification for all time worked when, at the sole discretion of the Company, so designated.

- (2) Supervisor (Temporary Appointments)

An employee, assigned by their Supervisor to replace an employee outside the bargaining unit, will be paid a premium of **five percent (5%)** an hour above the Leading Hand rate when, at the sole discretion of the Company, so designated

- (3) An employee holding a valid operator's certificate for operating an overhead or mobile crane will receive an amount equal to five percent (5%) of their hourly rate, in addition to their hourly rate, for the time the work is being performed. The premium will be paid for a minimum of one hour.

### 16.3 DURATION

Temporary assignments of regular employees under 16.1 (1), (2), and 16.2 (1), (2), shall not exceed six (6) months provided, however, that such temporary appointments may exceed the six (6) months on specific projects and in such case may be made for the duration of the project.

### 16.4 HEIGHT PAY

All Powerline Technicians or other employees working at a height of 22.9m (75 feet) or over, above the base of a tower, pole, stack or working at a height of 22.9m (75 feet) or more in a bosuns chair or swing staging will receive an amount equal to one-half the regular rate, in addition to the prevailing rate at the time the work is being performed. The premium will be paid for a minimum of one hour.

### 16.5 DIRTY WORK

The internal work and cleaning of condensers and cooling water lines, the desludging and internal cleaning of oil storage tanks, the internal work in the flue gas passages of the boilers, internal work on pulverizers, work below manhole covers in hydro plants, work on wheel pits, creosoting pipe lines, internal work on coal crushers and trimming in coal bunkers, shall be defined as "dirty work" and employees engaged in this work shall be paid at the rate of \$0.15 per hour in addition to their regular rate while so engaged in such work.

### 16.6 SHIFT DIFFERENTIAL

- (1) A shift differential equal to **\$1.59** will be added for the 4:00PM -12:00AM shift.

A shift differential equal to **\$3.98** will be added to the 12:00AM -8:00AM shift.

For pay purposes, Shift Differential for the Power Engineers will be paid as **\$1.86**.

- (2) Employees who regularly work a shift schedule, either as defined by the Collective Agreement or pursuant to a change of hours as contemplated by Article 10.13, are entitled to receive the shift differential.
- (3) For all employees entitled to receive the shift differential, the rate used to calculate the appropriate shift differential is the **rate stated above in 16.6(1)**.
- (4) Employees entitled to receive shift differential who regularly work a rotating shift schedule covering a twenty-four (24) hour period shall receive **\$1.86** for each regularly scheduled hour worked, regardless the time of day the hours are worked



Examples of a shift schedule covering a twenty-four (24) hour period include, but are not limited to:

- Two shifts; 7 AM to 7 PM and 7 PM to 7 AM
  - Three shifts; 8 AM to 4 PM, 4 PM to 12 AM, and 12 AM to 8 AM
- (5) Employees working a shift schedule as contemplated by (4) above shall also receive **\$1.86** for each approved hour of paid leave taken.
- (6) Employees entitled to receive shift differential who work a shift schedule which is different from that outlined in (4) above, shall receive a shift differential of:
- a. **\$0.00** for each regularly scheduled hour worked between 8:00 AM and 4:00 PM
  - b. **\$1.59** for each regularly scheduled hour worked from 4:00 PM to 12:00 AM
  - c. **\$3.98** for each regularly scheduled hour worked from 12:00 AM to 8:00 AM

Such employees shall also receive shift differentials as outlined above for each approved hour of paid leave taken.

- (7) For all overtime hours worked, employees entitled to receive the shift differential shall be paid a differential of:
- a. **\$0.00** for each regularly scheduled hour worked between 8:00 AM and 4:00 PM
  - b. **\$1.59** for each hour worked from 4:00 PM to 12:00 AM
  - c. **\$3.98** for each hour worked from 12:00 AM to 8:00 AM
- (8) When applying the shift differential to overtime hours worked, the differential is applied only once for each hour worked. The differential is not doubled on overtime hours paid.
- (9) When an employee entitled to receive the shift differential works a portion of one hour, the appropriate shift differential multiplied by the portion of the hour worked shall be paid to the employee. For example an employee working one-half hour overtime would be paid double time their regular hourly rate multiplied by 0.5 hours worked, plus the appropriate shift differential multiplied by 0.5 hours worked.

- (10) The approach outlined in (9) above also applies to partial approved hours of paid time off taken.
- (11) IBEW Local 1928 and the Company agree to maintain current payroll practices regarding the payment of the shift differential on banked overtime hours and contemplated by Article 12.6 of the Collective Agreement.
- (12) Shift differential paid for regularly scheduled hours of work, or for approved paid leaves of absence in replacement of regularly scheduled hours of work are considered pensionable earnings. Shift differential paid on overtime hours worked are not considered pensionable earnings.

## **ARTICLE 17 - SAFETY**

The Company and the Union agree to the following policies and objectives:

- (1) To completely integrate safety within production and operations.
- (2) The Company will supply adequate tools, equipment and protective devices so that all operations of the Company may be performed in as safe a manner as practical.
- (3) To see that employees are at all times kept familiar with the general and special practices for the safe conduct of their work.
- (4) To see that its safety measures and recommendations which apply are in all cases carried out by the employees and that the current Nova Scotia Power Incorporated Safety Manual, with amendments and additions, shall be read with and form part of this Collective Agreement.
- (5) The Safety Manual may be amended by negotiations between the Company and a committee of the Union composed of the Business Manager, Assistant Business Manager, and the President of the Local Union who shall have the power to settle without ratification.
- (6) To see that tools and safety equipment supplied by the Company are properly taken care of at all times by personnel to whom issued.
- (7) The Company and Union agree to set up within each region, a sub-committee from members of now existing regional safety committees for the purpose of investigating all burn accidents and all other serious injury accidents. Each joint regional sub-committee with equal representation from Union and Management will investigate these accidents within their own regions and will report their findings to the Regional Safety Committee.

- (8) Joint Safety Committees will be formed in each region, thermal plant and other departments comprising equal Company and Union representatives. These Committees shall meet monthly and in conjunction with Labour-Management meetings when applicable.
- (9) All Union representatives serving on Joint Safety Committee will be permitted to attend these meetings without loss of pay.
- (10) Matters connected with Safety should ordinarily be brought to the Joint Safety Committees; however, the Company agrees to discuss any particular aspect of safety with the Union upon request.
- (11) The Company agrees that at least one hour per month on a designated day, when practical, shall be made available to all employees engaged in electrical work for the purpose of safety education. Safety education shall be provided during regular working hours to other employees when necessary.
- (12) The Company may require an annual medical examination of employees, and a medical examination performed by a physician appointed by the Company at such other times as may be required to ensure that employees are physically fit to perform the normal duties of the job involved. In such cases a medical practitioner's certificate may be required.
- (13) The Company and the Union acknowledge the obligation to comply with the Occupational Health and Safety Act (NS).
- (14) An employee on standby who is called out on a trouble call shall call another qualified Powerline Technician (which shall include tradespersons in their final year of apprenticeship) to accompany him/her on the trouble call except:
  - (A) In cities or towns
  - (B) Where travel distance from the residence of the employee on standby to the trouble location does not exceed 19.308 km (twelve [12] miles).
  - (C) Where the problem has been clearly identified as being associated with the customer's secondary voltage supply.

**NOTE:** Lead-hand pay as provided for under Clause 7.13(4) shall not apply under these circumstances.

## **ARTICLE 18 - GRIEVANCE PROCEDURE**

The Company and the Union agree to the following procedure for the purpose of assisting in the adjustment of differences arising between the parties concerning the meaning or violation of the terms of this Agreement or concerning a complaint of disciplinary or dismissal action taken against any employee, or any term or condition of employment of this agreement being altered.

Any difference arising directly between the Union and the Company may be submitted in writing by either party at Step 4 of the grievance procedure. A grievance by the Company shall be submitted to the Business Manager of the Union and a grievance by the Union shall be submitted to the General Manager, Human Resources. The time limits of Article 18.4 (1) shall apply to the above grievances. Should the matters not be resolved within the time specified, the provisions of Article 18.4 (2) may be invoked.

### **18.1 STEP 1**

The employee, employees and/or the Shop Steward, and the Supervisor in charge will discuss and, if possible, settle such matters. If the matter discussed cannot be settled by the shop steward and the Supervisor in charge, then the grievance shall be reduced to writing and the Supervisor shall give their decision in writing within four (4) working days after such discussion. This and all subsequent steps of the procedure shall be in writing.

The Company may refuse to consider any complaint or grievance which is presented to the Company under Step 1 later than ten (10) working days from the date the Shop Steward/Business Manager of the Local Union became aware of the circumstances giving rise to such complaint or grievance.

### **18.2 STEP 2**

Failing settlement of Step 1, the Local Union grievance committee shall, within five (5) working days, meet with the field manager (e.g. Superintendent) to discuss the matter, and he/she shall give their decision within five (5) working days. Such grievance committee shall consist of at least two (2) but not more than three (3) persons. In case of dismissal, safety or health, grievances may be presented at Step 2.

### **18.3 STEP 3**

Failing settlement at Step 2, the matter shall be submitted by the Union to the designated Manager within seven (7) working days, who shall give their decision within five (5) working days.

### **18.4 STEP 4**

- (1) Failing settlement at Step 3, the matter shall be referred within ten (10) working days to the Business Unit General Manager or their designee for discussion and a decision within ten (10) working days. If not referred to the above, the grievance shall be deemed abandoned.
- (2) Any grievance not resolved at Step 4 may be referred to Arbitration, and the request for Arbitration shall be made within twenty (20) working days after the receipt of the decision of the discussions in Step 4.

Where there is an alleged violation of the Agreement, the circumstances of which

apply to more than one employee, a group grievance may be filed by the Union on behalf of such employees.  
Time limits as specified in this procedure may be extended by mutual consent of the parties hereto.

## **ARTICLE 19 - ARBITRATION**

- (1) When either party requests that the matter be submitted to Arbitration, such request shall be made in writing to the other party to this Agreement, and the notice shall contain the name of the proposed single Arbitrator. The single Arbitrator costs shall be shared by the parties concerned.
- (2) If the parties fail to agree on the appointment of a single Arbitrator within five (5) working days, the Minister of Labour for the province shall be requested to make such appointment.
- (3) The decision of the Arbitrator shall be final and binding.
- (4) No person shall be appointed as Arbitrator who has previously been involved in an attempt to settle the grievance.
- (5) No matter may be submitted to arbitration which has not been properly carried through all steps of the grievance procedure as outlined in Article 18.
- (6) Decisions of the Arbitrator shall be limited to the specific grievance referred to Arbitration. The Arbitrator shall not be authorized to render a decision inconsistent with the provision of this Agreement nor to alter, modify, amend, or supplement any part of this Agreement.
- (7) The Arbitrator shall have the power to substitute for the discharge or discipline any other penalty that to the Arbitrator seems just and reasonable in the circumstances.

## **ARTICLE 20 - RETIREMENT & PENSIONS**

### **20.1 NORMAL RETIREMENT**

**The normal retirement date of an employee covered by this agreement is considered to be the last day of the month in which the employee attains age 65.**

### **20.2 VOLUNTARY EARLY RETIREMENT**

- (1) Regular employees covered by this Agreement may retire voluntarily upon reaching the age of 55 years with a total of age plus service equal to at least 85. The actual date of retirement shall be the first day of the month following that in which age 55 is attained.

- (A) In respect of service after the Effective Date (July 1, 2004) for members who terminate prior to age 55: Unreduced Retirement would be provided at the earlier of a) age 65 and, b) age 55 with 85 points (age plus continuous service). Members have a .5% per month reduction to their pension for each month that their actual retirement date precedes the date they would have been eligible for the unreduced retirement (based on continuous service at termination/retirement). The unreduced retirement date is unchanged for the pension accrued prior to the Effective Date.
- (B) For members who retire from active service (i.e., after age 55): Unreduced Retirement would be provided at the earlier of a) age 62 and 15 years of service, b) age 55 with 85 points (age plus continuous service), and c) age 65. Members have a .5% per month reduction to their pension for each month that their actual retirement date precedes the date they would have been eligible for the unreduced retirement (based on continuous service at termination/retirement).
- (2) That portion of an employee's retirement pension payable under the provisions of the Pension Plan for Employees of Nova Scotia Power Incorporated shall not be actuarially reduced because of Voluntary Early Retirement provided for in (1) above.
- (3) That portion of an employee's retirement pension payable under the provisions of residual pension plans of utilities previously acquired by the former Nova Scotia Power Commission, or, that have been acquired by the Nova Scotia Power Corporation shall not be actuarially reduced.

### **20.3 REHIRING AFTER RETIREMENT**

Once an employee has been retired, he/she becomes ineligible for rehiring in a regular position covered by this Agreement except under special circumstances mutually agreeable to the Company and to the Union.

### **20.4 PARTICIPATION IN PENSION PLAN FOR EMPLOYEES OF NSPI**

All regular employees in the classifications covered by this Agreement shall, as a condition of employment, participate in this Plan.

### **20.5 ENTITLEMENTS FROM PENSION PLAN FOR EMPLOYEES OF NSPI**

All benefits, privileges and rights to pension will be in accordance with the provisions of this Plan.

### **20.6 ENTITLEMENTS FROM OTHER PENSION PLANS**

Employees in the service of utilities at the time of their purchase by the former Nova Scotia Power Commission and all employees of utilities acquired by Nova Scotia Power

Corporation will have that portion of their pension entitlements, if any, resulting from their service in these other utilities, calculated in accordance with the provisions of the particular Pension Plan in effect in the respective utilities at the time of purchase, or at the time of the employees joining the Nova Scotia Public Service Superannuation Plan.

## **20.7 NOVA SCOTIA LIGHT AND POWER COMPANY, LIMITED IMPROVED PENSION PLAN**

The Company agrees that it will not amend the Nova Scotia Light and Power Company, Limited Improved Pension Plan so as to reduce in any way the rights, benefits and privileges presently contained in the Plan of employees of the former N.S.L.&P., and portion of whose pension benefits will be paid from funds accumulated under this Plan.

The Company guarantees that the total pension entitlement of each participant in the Improved Pension Plan will be protected to the extent that he/she will receive at retirement a Pension of no less than he/she would have received if he/she had remained a participant in the Improved Pension Plan until retirement and in addition, the amount of their entitlement under the Canada Pension Plan based on the Plan as it existed on January 27, 1972.

## **20.8 AMENDMENTS**

In the event of a request by the Employee Benefits Committee to have a change in Article 20 during the life of the Agreement, such request shall be addressed through the Executive Board of the Local Union for a process of ratification.

## **20.9 INVOLUNTARY TERMINATION WITHOUT JUST CAUSE**

In the event that a Unionized employee who joined the plan prior to the Effective Date is involuntarily terminated without just cause, NSPI shall provide the pension benefits that the member would have received had the changes not taken place (i.e., pension will be based on the terms of the "Current Plan"). The additional payment to make the member "whole" may be made through NSPI's general accounts or by way of an amendment to the pension plan to provide the additional benefits.

## **20.10 RETIREMENT AWARD**

(A) Employees with "regular" status as of August 1, 2007 are eligible to receive a Retirement Award, provided they retire with an unreduced pension. Employees hired after 1 August 2007 are not eligible to receive a Retirement Award.

The amount of the Award is equal to one week's pay for each year of full service or portion thereof to a maximum of twenty-six (26) years or twenty-six (26) weeks' pay calculated as follows:

$$\frac{\text{Hourly Rate} \times \text{Standard Hrs. per Year}}{52 \text{ week}} = 1 \text{ Week's Pay}$$

(B) Planners with “regular” status as of November 23, 2007 are eligible to receive a Retirement Award as contemplated in Article 20.10 (a) above, provided they retire with an unreduced pension. Planners hired after November 23, 2007 are not eligible to receive a Retirement Award.

## **ARTICLE 21 - PUBLICATION AND DISTRIBUTION**

The cost of sufficient copies of this Agreement shall be divided equally between the Company and the Union.

## **ARTICLE 22 - TERM OF AGREEMENT**

### **22.1 DURATION AND RENEWAL**

This Agreement shall become effective **2015-04-01** and shall remain in full force and effective for a period of **forty-eight (48)** months from that date until **2019-03-31**. Thereafter, this Agreement shall automatically renew itself unless written notice is given within two (2) months prior to **2019-03-31** or in any succeeding year by either party to the other of a desire to revise or terminate this Agreement.

### **22.2 RETROACTIVITY**

The direct wage increase only shall be retroactive to **2015-03-27** on all hours paid for. Such retroactivity shall only apply to employees who continue to maintain an ongoing relationship with NSPI on the date of ratification. This includes all regular employees, labour pool employees (including “C” members), and employees who may have retired prior to the date of ratification. Employees on Long Term Disability (LTD) will only receive retroactive pay to the date prior to the start of such benefits. All other terms of this agreement shall be effective on the calendar day following the date of ratification unless otherwise stipulated. New pay rates will be effective in the nearest pay period following the date of ratification.

### **22.3 COSTS OF NEGOTIATION**

Where meetings are held between the Union and the Company for the purpose of entering into a renewed collective agreement in accordance with Article 22.1, the Company will ensure that four (4) Union Negotiating Team representatives will suffer no loss of pay. Upon presentation of receipts, the Company will reimburse reasonable meal and accommodation costs and pay mileage at the agreed Company rate for these four (4) representatives when attending joint meetings between the Union and the Company. The Union will reimburse the Company for any additional costs associated with additional Negotiating Team representatives and is responsible for the expenses of those members.



## **LETTER OF AGREEMENT #1**

### **Auxiliary 1st Class Power Engineer**

November 2, 2000

Power Production has reviewed its Short and Long Term Human Resources needs for our First (1<sup>st</sup>) Class Power Engineer classification. Use of the Labour Pool is satisfying many of our needs and providing some of the flexibility we need in this area. It is our desire to make a longer term commitment and retention strategy for these valued employees by the creation of new permanent positions. This commitment for full time employment is the starting block in building our future. With the need to remain competitive, the flexibility of our work force is imperative. We offer the following as terms of reference for this new classification as mutually agreed, this second day of November, 2000.

#### Terms of Reference

1. **Auxiliary Power Engineer** employees will work seventeen hundred forty eight (1748) hours per year less the applicable vacation entitlement. (Equal to POWER ENGINEER). Pay calculations shall be based on 35 hours per week.
2. **Auxiliary Power Engineers** will be paid as per the Collective Agreement at the same rate as a 1<sup>st</sup> Class Power Engineer as outlined under Article 15 as per the apprentice rate for the same classification. All applicable premiums will apply. Shift differential for the Auxiliary Power Engineer will be paid as **\$1.86**.
3. **Auxiliary Power Engineers** will not work more than four (4) consecutive twelve (12) hour shifts without forty-eight (48) consecutive hours off in a six day period.
4. A minimum of twenty-four (24) hours will be given to change a shift schedule if the employee is following a specific shift. If on days off, twelve (12) hours' notice will be given.
5. The **Auxiliary Power Engineer's** main role will be cover for vacations, training, and sickness and leave time.
6. The **Auxiliary Power Engineer** will be subject to a call out rotation.
7. **Auxiliary Power Engineers** may be called out to work with minimum notice (one hour) to replace an employee reporting off due to sickness. Under such notice, employees will be entitled to one meal chit as well as one additional hour at their regular rate for the shift period not to exceed 12 hours.
8. **There shall be up to two (2) Auxiliary Power Engineers per shift per plant.** Other positions will be posted as 1<sup>st</sup> Class Power Engineers.

There are currently a number of Power Engineer Apprentices who are working in the Labour Pool. If no regular first (1<sup>st</sup>) Class Power Engineers apply for this new classification, first consideration will be offered to these apprentices providing they have the ability to fully complete the program. Upon successful completion of their apprenticeship they will automatically fill the first **(1<sup>st</sup>) Class Auxiliary Power Engineer role.**

**LETTER OF AGREEMENT #2**  
**Shift Power Plant Technician I and Shift Power Plant Technician II**

December 22, 2005

This letter will confirm our understanding reached with respect to Article 7.1 with the creation of new classifications under the collective agreement, Shift Power Plant Technician I and Shift Power Plant Technicians II.

It is agreed by both the Employer and the Union with the terms and conditions as outlined below:

**Shift Power Plant Technician I and Shift Power Plant Technician II**

These new Shift Classifications will work a standard 2080 hours per year and will be entitled to holiday and vacation as outlined in the Collective Agreement similar to that of a day worker.

1. These new Shift Classifications will be paid as per the Collective Agreement at the same rates as outlined under Article 15 for similar non-shift classifications. All applicable shift premiums will apply. Apprentice hourly rates will also apply.
2. Hours of work will be as per Article 10.1. Hours of work may be changed by the company with seven (7) calendar days' notice to Schedule "A", 10 hours per day, 2 p.m. – 12 a.m. Monday through Friday, and 8 a.m.-6 p.m. Saturday and Sunday at the regular rate of pay plus shift differential in accordance with the collective agreement. Any hours over the scheduled 10 hours per day will be paid at the prevailing overtime rate.
3. Due to the operating conditions of the Tufts Cove generating station, this plant will have the opportunity to implement a back shift. The backshift will not exceed any more than three weeks in any one quarter. Changes in the shift schedule will be administered through paragraph 6 of this document or as per article 10.13. Normal hours of work for the back shift will be from 9pm-7am. A shift differential will apply to this shift as outlined in Article 16 of the Collective Agreement.
4. These new Shift classifications will only apply to newly posted vacancies. The current permanent employees holding regular day work positions in these classifications shall not be reduced by the establishment of these new positions.
5. Leading Hands will be appointed as per the Collective Agreement.
6. If NSP wishes to alter shift schedules for specific projects or unit outages the employee shall be provided with seven (7) calendar days prior notice, otherwise the appropriate premiums would apply. Upon completion of the project, shift pattern will return to normal. The start and finish times for the change in shift schedules will be made available.

7. Under Article 11 “Holidays and Vacations” employees hired into these new classifications are entitled to holiday and vacation hours similar to that of the day worker.

**Schedule A  
Shift Power Plant Technicians I-II  
Shift Schedule**

| <b>Employee “A”</b> |              |                 | <b>Employee “B”</b> |              |                 |
|---------------------|--------------|-----------------|---------------------|--------------|-----------------|
|                     | <b>Hours</b> |                 |                     | <b>Hours</b> |                 |
| <b>Monday</b>       | <b>10</b>    | <b>2PM-12AM</b> | <b>Monday</b>       | <b>-</b>     | <b>OFF</b>      |
| <b>Tuesday</b>      | <b>10</b>    | <b>2PM-12AM</b> | <b>Tuesday</b>      | <b>-</b>     | <b>OFF</b>      |
| <b>Wednesday</b>    | <b>10</b>    | <b>2PM-12AM</b> | <b>Wednesday</b>    | <b>10</b>    | <b>2PM-12AM</b> |
| <b>Thursday</b>     | <b>-</b>     | <b>OFF</b>      | <b>Thursday</b>     | <b>10</b>    | <b>2PM-12AM</b> |
| <b>Friday</b>       | <b>-</b>     | <b>OFF</b>      | <b>Friday</b>       | <b>10</b>    | <b>2PM-12AM</b> |
| <b>Saturday</b>     | <b>10</b>    | <b>8AM-6PM</b>  | <b>Saturday</b>     | <b>-</b>     | <b>OFF</b>      |
| <b>Sunday</b>       | <b>10</b>    | <b>8AM-6PM</b>  | <b>Sunday</b>       | <b>-</b>     | <b>OFF</b>      |
| <b>Monday</b>       | <b>10</b>    | <b>2PM-12AM</b> | <b>Monday</b>       | <b>10</b>    | <b>2PM-12AM</b> |
| <b>Tuesday</b>      | <b>-</b>     | <b>OFF</b>      | <b>Tuesday</b>      | <b>10</b>    | <b>2PM-12AM</b> |
| <b>Wednesday</b>    | <b>-</b>     | <b>OFF</b>      | <b>Wednesday</b>    | <b>10</b>    | <b>2PM-12AM</b> |
| <b>Thursday</b>     | <b>10</b>    | <b>2PM-12AM</b> | <b>Thursday</b>     | <b>-</b>     | <b>OFF</b>      |
| <b>Friday</b>       | <b>10</b>    | <b>2PM-12AM</b> | <b>Friday</b>       | <b>-</b>     | <b>OFF</b>      |
| <b>Saturday</b>     | <b>-</b>     | <b>OFF</b>      | <b>Saturday</b>     | <b>10</b>    | <b>8AM-6PM</b>  |
| <b>Sunday</b>       | <b>-</b>     | <b>OFF</b>      | <b>Sunday</b>       | <b>10</b>    | <b>8AM-6PM</b>  |

**LETTER OF AGREEMENT #3**  
**New Classification – Meter Reader II**

April 11, 2008

This letter will confirm our agreement regarding the creation of a classification, “Meter Reader II”, the terms of which are as follows:

1. The creation of the Meter Reader II classification shall not affect the existing Meter Reader classification.
2. The creation of the Meter Reader II classification shall not affect the existing Customer Service Field Representative (CSFR) classification. The Company shall continue to hire regular CSFR’s in geographic areas where enough CSFR work exists to sustain one or more full time regular CSFR’s on a regular and ongoing basis.
3. Except for collection activities and door knob notices, the new Meter Reader II classification shall perform the duties of both the Meter Reader classification and the CSFR classification. Collection activities and door knob notices shall remain exclusive duties of the CSFR classification.
4. Effective the date of signing of this Letter of Agreement, the rate of pay for the Meter Reader II classification shall be \$19.05 per hour.
5. Nothing in this Letter of Understanding shall be construed as a limitation of the Company’s rights under Article 7.17 of the Collective Agreement.
6. All employees currently employed as regular CSFR’s as of the date of signing of the Letter of Agreement shall continue to be employed as CSFR’s at their current defined headquarters until such time as they either resign, retire, are laid off, voluntarily take another position with the Company, or are otherwise terminated from employment as a CSFR
7. As of the date of the signing of this Letter of Agreement, the following employees classification shall be changed from Meter Reader to CSFR and these employees shall continue to be employed as CSFR’s at their current defined headquarters until such time as they either resign, retire, are laid off, voluntarily take another position with the Company, or are otherwise terminated from employment as a CSFR:

Aubrey Cameron  
Robert Dunn

The union shall indemnify and save the Company harmless from any grievance arising from changing the above employees’ classification instead of posting for CSFR vacancies.

8. No employee holding a regular Meter Reader position as of the date of signing of this Letter of Agreement shall be laid off as a result of the creation of the Meter Reader II classification.
9. Upon the date of signing of this Letter of Agreement, the conditions of Article 7.1 of the Collective Agreement regarding the creation of a new classification shall be considered satisfied.
10. Effective the date of the signing of this Letter of Agreement, Article 10.14 of the Collective Agreement shall apply to both the Meter Reader classification and the Meter Reader II classification.
11. All terms and conditions of the Collective Agreement (April 1, 2012 to March 31, 2015) not specifically amended by this Letter of Understanding shall apply to the Meter Reader, Meter Reader II, and CSFR's classifications.

## **LETTER OF AGREEMENT #4**

### **Janitor Positions**

May 6, 2008

Pursuant to discussions during the negotiations of the current Collective Agreement (August 1, 2007 to March 31, 2012), the Parties hereby agree to the following:

1. The Company shall post eight (8) regular Janitor positions in accordance with Article 7.16 (1) of the Collective Agreement.
2. The Janitor positions in #1 above shall be distributed according to the following:
  - Point Aconi Generating Station – one (1) position
  - Lingan Generating Station – two (2) positions
  - Point Tupper Generating Station – one (1) position
  - Trenton Generating Station – three (3) positions
  - Tuft's Cove Generating Station – one (1) position
3. Selection of the individuals for Janitor vacancies shall be in accordance with Articles 7.6 and 7.16 of the Collective Agreement
4. Hours of work will be as per 10.6 of the collective agreement.

## **LETTER OF AGREEMENT #5**

### **New Classification of Apprentice Regional Planner**

November 16, 2009

This Letter of Agreement will confirm the Terms & conditions for the new classification under Article 7.1 of the Collective Agreement between NSPI and IBEW Local 1928 for the classification of Apprentice Regional Planner.

1. When Regional Planner jobs are posted they will indicate that, “if no qualified candidates apply, applicants who have successfully completed a two year Electrical Technologist program (or equivalent training and experience) may be considered as Apprentice Regional Planners”.
  - a. Regular employees who are Journeyperson PLT’s with a minimum of one years experience in the line trade will be eligible for Regional Planner Positions. Regular employees who are Journeyperson Electricians or Electrical Technicians with a minimum of one years experience working for System Maintenance will be eligible for Regional Planner positions. Successful applicants, who meet these criteria, will become Regional Planners at the full rate of pay, per the Collective Agreement.
  - b. Apprentice pay rates will be based on a percentage of the Regional Planner rate as agreed to between NSPI and IBEW Local 1928. Apprentices will start at the 5<sup>th</sup> six months in a schedule as follows:

|                            |                                  |
|----------------------------|----------------------------------|
| 5 <sup>th</sup> six months | 80% of the Regional Planner rate |
| 6 <sup>th</sup> six months | 85% of the Regional Planner rate |
| 7 <sup>th</sup> six months | 90% of the Regional Planner rate |
| 8 <sup>th</sup> six months | 95% of the Regional Planner rate |
2. This new apprentice classification will be subject to the Conditions of the Apprenticeship program as agreed by the Joint Apprenticeship Committee, under “in house apprenticeships”. The minimum prerequisite for new hires in the apprenticeship is successful completion of a two year Electrical Technologist program.

All other Articles in the current collective agreement between Nova Scotia Power and IBEW Local 1928, not identified in the above LOA, will apply to regular Apprentice Regional Planners.



## **LETTER OF AGREEMENT #6 Benefits for Employees over Age 65**

April 29, 2015

This Letter of Understanding confirms our agreement regarding benefit coverage for those IBEW Local 1928 employees who chose to work past the age of 65.

### Division 002– Nova Scotia Power Benefit Program

**Eligible employees covered under the *Nova Scotia Power Benefit Program* who choose to continue employment past the age of sixty-five (65) will be provided with Extended Health Care coverage currently offered with the exception of drug coverage (provided by Pharmacare) and Worldwide Travel Coverage. The cost of premiums will be shared between the employee and the Company on a 50%:50% basis. In addition, these employees will continue with full Accidental Death and Dismemberment Insurance. The Accidental Death and Dismemberment Insurances cease the earlier of, the covered persons 70<sup>th</sup> birthday, or the employee's retirement.**

### Division 004– Emera Benefit Program

**Eligible employees covered under the *Emera Benefit Program* who chose to continue employment past the age of sixty-five (65) will be provided with a Health Spending Account. The Health Spending Account will be one hundred percent funded by Nova Scotia Power. The employee will receive a yearly Health Spending Account allotment that will be pro-rated for the first year, depending on when the employee turns 65. The allotment will be equivalent to the employer's paid premium for that employee in the health and/or dental plans at age 65. It is the employee's responsibility to ensure that the claims they are submitting are permissible under the Canada Revenue Agency Guidelines. In addition, these employees will continue with full Accidental Death and Dismemberment Insurance. The Accidental Death and Dismemberment Insurances cease the earlier of, the covered persons 70<sup>th</sup> birthday , or the employee's retirement.**

**LETTER OF AGREEMENT #7**  
**Classification of Apprentice System Operators – Distribution**

July 5, 2011

The purpose of this Letter of Agreement is to confirm the agreement reached between the IBEW Local 1928 and Nova Scotia Power Inc., in regards to the terms and conditions for the new Apprentice Distribution System Operators as per Article 7.1 of the Collective Agreement.

Qualifications:

When System Operators – Distribution jobs are posted they will indicate that, “If no qualified candidates apply, applicants who have successfully completed a university degree or community college education to the level of technologist with studies in electrical devices and/or power system operation, or an acceptable combination of education and experience in a related electrical trade may be considered as Apprentice System Operators.”

Pay Rates:

Apprentice pay rates and length of apprenticeship will be based on non-experienced and experienced applicants. Experienced is defined as having journeyman status in an applicable trade with a minimum of two years’ experience and acceptable performance in that role. System Operator – Distribution Apprentice rates as agreed to between NSPI and IBEW local 1928 will follow the schedule below:

| <b>Non Experienced – (twenty four month plan)</b> |  | <b>Term</b> |
|---|--|-------------|
| App. 5 <sup>th</sup>                              | 6mths 80% of the Distribution System Operator rate | 6 months    |
| App. 6 <sup>th</sup>                              | 6mths 85% of the Distribution System Operator rate | 6 months    |
| App. 7 <sup>th</sup>                              | 6mths 90% of the Distribution System Operator rate | 6 months    |
| App. 8 <sup>th</sup>                              | 6mths 95% of the Distribution System Operator rate | 6 months    |
| <b>Experienced – (eighteen month plan)</b>        |  | <b>Term</b> |
| App. 6 <sup>th</sup>                              | 6mths 85% of the Distribution System Operator rate | 3 months    |
| App. 7 <sup>th</sup>                              | 6mths 90% of the Distribution System Operator rate | 9 months    |
| App. 8 <sup>th</sup>                              | 6mths 95% of the Distribution System Operator rate | 6 months    |

Note: Existing experienced union employees will be “Red Circled” if their current rate of pay is higher than rates above.

The new Apprentice classification will be subject to the conditions of the Apprenticeship program as agreed by the joint Apprenticeship committee; under “in house apprenticeships”.

Hours of Work:

1. During the training period the Apprentice System Operator – Distribution will be scheduled and paid for an average of 42 hours a week.

2. While in classroom and study type training the hours of work will be 8.5 hours (day shift) Monday to Thursday and 8 hours (day shift) on Friday.
3. Hours of work for on-the-job training or when following a mentor on shift will be 12 hour shifts.
4. During the training period hours of work may need to be modified to optimize the effectiveness of the training and allow exposure to all aspects of the position.
  - a. A minimum of twenty four (24) hours' notice will be given to employees to change their hours of work. If on days off, twelve (12) hours' notice will be given. Per Article 10.18 (4) of the collective agreement.

### Compensation and Progression

Incremental pay increases are tied to performance and time. For example, employees are required to work the three, six or nine month term plus complete a specified number of skills plus successfully complete required theory training to receive the next progression.

### Shift Differential

Shift differential shall be paid in accordance with the collective agreement. Upon completion of the apprentice program shift differential will be added automatically to their pay.

### Other:

All other articles in the current collective agreement between Nova Scotia Power and IBEW 1928, not identified in the LOA, will apply to Apprentice System Operators.

## **LETTER OF AGREEMENT #8**

### **Spare Shift PLT and Shift PLT**

June 14, 2012

This Letter of Agreement will confirm the Terms & Conditions for the classification under Article 7.1 of the Collective Agreement between NSPI and IBEW Local 1928 for the classification of Powerline Technician Shift Spare and to identify the maximum number of spare shift employees and regular shift employees by depot.

1. The PLT Shift Spare classification will be paid as per the Collective Agreement at the same rate as outlined for PLT Shift under Article 15 of the Collective Agreement. All Applicable Shift premiums will be paid as per the Collective Agreement.
2. Hours of work for PLT Shift Spare are:
  - a) From September 16 - June 14 a regular work week will consist of a shift of five (5) Days of eight (8) hours each 8:00am - 4:00pm Monday - Friday (40 hours).
  - b) The depots of Halifax which will include Sackville, Dartmouth, Kempt Road & St. Margaret's Bay **and Sydney which includes Keltic Drive** will follow the Metro shift as per Article 10, clause 10.4(2). All other depots in the province will follow the rural shift as per Article 10, clause 10.4(3).
  - c) The PLT Shift Spare may be assigned from September 16 to June 14 to the rural or urban shift pattern based on the location identified in clause (b) above. Circumstances that would warrant this change shall be: a change to shift compliment, changing customer demands, regional workload, sickness and vacation coverage or personal development. In these cases the employee shall be provided with a minimum of seven (7) days' notice of the change.
3. The PLT Shift Spare will work the same amount of annual hours as a PLT Shift (Eighty (80) hours every two (2) week period).
4. The PLT Shift Spare will also be required to do standby duty, per Clause 12.1.
5. The total maximum combined number of PLT Shift Spare plus PLT Shift Regular positions will be as follows:

|                                      |          |
|--------------------------------------|----------|
| a) Sydney                            | <b>7</b> |
| b) Port Hawkesbury / River Bourgeois | 2        |
| c) Stellarton                        | 4        |
| d) Truro                             | 3        |
| e) Amherst                           | 3        |
| f) Sackville                         | 5        |
| g) Dartmouth                         | 5        |

|                       |          |
|-----------------------|----------|
| h) Kempt Road         | 3        |
| i) St. Margaret's Bay | 3        |
| j) Windsor            | 2        |
| k) Bridgewater        | 4        |
| l) Coldbrook          | <b>3</b> |
| m) Milton             | 2        |
| n) Yarmouth           | 4        |
| o) Kingston           | 2        |

6. All other Articles in the current collective agreement between Nova Scotia Power and IBEW Local 1928 not identified in the above LOA will apply to the PLT Shift Spare.
7. These new Spare Shift Classifications will only apply to newly posted vacancies. The current permanent employees holding regular day work positions in the PLT classification shall not be reduced in numbers by the establishment of these new positions.

## **LETTER OF AGREEMENT #9**

### **Maintenance Person Certified (Shift)**

June 14, 2012

This Letter of Agreement (LOA) replaces the LOA's dated March 18, 2002, May 13, 2008 and August 11, 2009.

The parties hereby agree to the following:

1. This LOA applies to employees hired in the Maintenance Person Certified (MPC) Shift Classification only.
2. This LOA replaces the LOA for the Mobile Maintenance Work Team (MMWT) dated May 13, 2008. All existing active employees that are deemed part of the MMWT will be subject to the hours of work of this LOA. When the employees leave these positions they may not be backfilled.
3. The maximum number of Maintenance Person Certified Shift positions in each operating area shall be limited to the following number:
  - Six (6) Maintenance Person Certified (Shift) – Lingan Generating Station
  - Four (4) Maintenance Person Certified (Shift) – Point Aconi Generating Station
  - Four (4) Maintenance Person Certified (Shift) – Point Tupper Generating Station
  - Two (2) Maintenance Person Certified (Shift) – Point Tupper Biomass
  - Seven (7) Maintenance Person Certified (Shift) – Trenton Generating Station
  - Six (6) Maintenance Person Certified (Shift) – Tuft's Cove Generating Station
  - Eight (8) Maintenance Person Certified (Shift) – Hydro (MHM)
4. All MPC (Shift) positions listed in excess of the above numbers in their normal report point shall be posted as regular Maintenance Person Certified (day) within their existing report points.
5. Normal hours of work for employees in the above classification shall be forty (40) hours per week, as per Article 10.1. A regular work week shall consist of five consecutive workdays from 8:00 am to 4:00 pm. Hours of work may be changed by the company with five (5) calendar days advance notice or with two (2) calendar days advance notice for forced unit outages. Hours of work may be changed to either 4:00 pm to 12:00 am or from five (5) eight (8) hour workdays to four (4) ten (10) hour workdays by extending the length of the shift by two (2) hours per day. Shift differential shall apply in accordance with the Collective Agreement.
6. Changes to hours of work for employees identified in this letter of agreement will be shared on a rotational basis (not balanced by total hours).
7. If the Company changes an impacted employee's schedule without either two (2) calendar days' notice or (5) five calendar days' notice as the case may be, all hours worked shall be

paid at two (2) times such employee's regular hourly base rate of pay (exclusive of premiums and differentials) to a maximum of two days.

8. The current employees holding regular day work positions in this classification (Maintenance Person Certified) shall not have their numbers reduced or their hours of work changed and shall not be affected in any way by this LOA.
9. **The Maintenance Person Certified (Shift) position will only be utilized during planned maintenance outages or forced maintenance outages.**

**Letter of Agreement #10**  
**Hours of Work – Non Shift Employees Power Production**

**June 9, 2015**

**This letter will confirm our agreement regarding Article 10.1 (1), the terms of which are as follows:**

**A regular work week for employees whose locations are listed below shall consist of five (5) days of eight (8) hours each: 7:00AM to 3:00PM Monday through Friday. This shift schedule shall remain in place until the end of the current contract, March 31, 2019.**

**The locations are as follows:**

- **Tuft's Cove Generating Station**
- **Trenton Generating Station**
- **Point Aconi Generating Station**
- **Point Tupper Generating Station**
- **Lingan Generating Station**
- **Port Hawkesbury Biomass Facility**

**For Storekeepers and Leading Storekeepers who work in the Thermal plants listed above, Article 10.11 does not apply.**



**Letter of Agreement #11  
Hours of Work – Power Engineers**

**June 9, 2015**

**A joint committee of union and management will be formed at each plant to review the Power Engineer shift schedule and will consider the following option in place of Article 10.2(1).**

**Power Engineers, Auxiliary Power Engineers, Operator Assistants, Operator Learners and associated Apprentices, will be provided the opportunity to vote annually on the option of transitioning to a 4 Shift model. A shift under this model shall consist of twelve (12) hours per day. Pay calculations shall be based on a forty-two (42) hour week. This option will be considered on a plant by plant basis.**

**Beginning in 2017, each committee will make a recommendation by September 30 of each year. The recommendation must be approved by the Sr. Director, Power Production, GM Human Resources and IBEW Business Manager before going to vote.**

**Any negotiated change must be ratified by sixty-six and two-thirds (66.6%) percent of the immediate working group and would not impose a change of hours of work upon other employees.**

**If there is agreement to change, this option will replace Article 10.2(1).**

**MEMORANDUM OF AGREEMENT #1**

**BETWEEN:**

**INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS,  
LOCAL 1928**

**(The “Union”)**

**-and-**

**NOVA SCOTIA POWER INCORPORATED**

**(The “Company”)**

**The parties agree as follows:**

**Pensions**

- 1. Notwithstanding Article 20 of the Collective Agreement, the Union agrees that the Defined Benefit provisions of the Pension Plan for Employees of Nova Scotia Power Incorporated (the “Plan”) will be closed to any Regular Employees commencing employment on or after November 1, 2014. Any Regular Employees commencing employment on or after November 1, 2014 will only be eligible to participate in the Defined Contribution provisions of the Plan in accordance with those Plan provisions. The Plan text will be amended to reflect this change.**
- 2. The Company agrees to maintain the existing Defined Benefit Plan benefits until October 31, 2029 for all existing Regular Employees who are members of the Defined Benefit provisions of the Plan as of October 31, 2014. For greater certainty, and subject to any changes already agreed to by the parties or required by law, the Company will not alter or amend Defined Benefit Plan benefits for Regular Employees for the period from the date of signing until October 31, 2029.**
- 3. The parties agree to the following with respect to pension plan contribution changes for Regular Employees:**
  - (a) For the period prior to October 31, 2024, the Company agrees not to request additional pension contribution changes for Regular Employees in the Defined Benefit provisions of the Plan, subject to any changes already agreed and any future changes required by law.**
  - (b) For the period between October 31, 2024 and October 31, 2029 pension plan contribution changes for Regular Employees in the Defined Benefit provisions of the Plan may be negotiated with the Union during the regular collective bargaining process but only if the**

pension plan is less than 90% funded on a going concern basis based upon the most recent Plan actuarial valuation or if changes are required by law.

4. After October 31, 2029 all benefits, privileges and rights to pension in accordance with the Plan, as amended to reflect this Memorandum of Agreement, for Regular Employees in the Defined Benefit provisions of the Plan will remain in effect and may only be changed with the agreement of the Union.

5. For greater certainty this Agreement does not apply to:

- (a) The Defined Contribution provisions of the Plan; or,
- (b) The provisions of the Plan with respect to non-union employees.

#### **Contracting Out**

6. (a) The Company agrees to administer the language of the current Article 3.6 of the Collective Agreement as follows:

*Notwithstanding the language in Article 3.6, Regular Employees in one of the classifications set out in Article 15 of the current Collective Agreement expiring March 31, 2015 will not be laid-off as a result of the Company contracting out work, for a period of 10 years until October 31, 2024.*

(b) The Union agrees that it will not introduce any proposed amendments to Article 3.6 prior to October 31, 2024. After October 31, 2024, the parties agree that Article 3.6 will be administered in accordance with the language set out in the current Collective Agreement, expiring March 31, 2015.

(c) For greater certainty the language set out in paragraph 6(a):

- (i) will have no force or effect after October 31, 2024;
- (ii) does not restrict the right of the Company to lay-off employees for reasons that do not result from contracting out, e.g. technological change, closure of facilities, etc.; and,
- (iii) does not apply to any new classification which may be added to the bargaining unit after the signing of this Agreement.

7. The Company agrees not to proceed with the previously announced outsourcing of Coal and Ash Handling at the Trenton plant. The Union agrees to work together with the Company to identify cost savings initiatives equal to those identified through that outsourcing analysis.

8. Following ratification as set out in paragraph 9, the Company will rescind the two layoff notices provided to the two impacted employees related to the Line Inspection outsourcing decision.

#### **General**

**9. The terms used in this Memorandum of Agreement will have the same meaning as are given to them in the Collective Agreement.**

**10. This Agreement is subject to ratification by the Union members. The ratification vote will take place no later than August 31, 2014. It is understood the Union will utilize an electronic voting system for this process and the cost of this will be paid for by the Company.**

# TABLE OF CONTENTS

## SECTION B

### TERM EMPLOYEES

|  |            |
|--|------------|
| <b>SECTION B.....</b>  | <b>100</b> |
| <b>ARTICLE 1 - GENERAL .....</b>   | <b>100</b> |
| <b>ARTICLE 2 - LABOUR POOL.....</b>  | <b>100</b> |
| <b>ARTICLE 3 - VACATIONS .....</b>   | <b>101</b> |
| <b>ARTICLE 4 - STATUTORY HOLIDAYS .....</b>  | <b>102</b> |
| <b>ARTICLE 5 - REPORTING TIME .....</b>  | <b>102</b> |
| <b>ARTICLE 6 - CHARGE HANDS - SUPERVISOR.....</b>  | <b>102</b> |
| <b>ARTICLE 7 - WAGES .....</b>   | <b>102</b> |
| <b>ARTICLE 8 - WORKERS' COMPENSATION BENEFITS .....</b>  | <b>102</b> |
| <b>ARTICLE 9 – WAGE RATES - TERM EMPLOYEES .....</b>   | <b>103</b> |
| <b>ARTICLE 10 – RRSP CONTRIBUTIONS FOR LABOUR POOL “B” EMPLOYEES ...</b>   | <b>103</b> |
| <b>ARTICLE 11 – PROTECTIVE FOOTWEAR .....</b>  | <b>104</b> |
| <br>   |            |
| <b>APPENDIX “A”</b>  |            |
| <b>Seniority List – Ragged Lake – System Operators .....</b>   | <b>105</b> |
| <br>   |            |
| <b>APPENDIX “B”</b>  |            |
| <b>Seniority List – Regional Planner, Forestry Coordinator, Customer Planner, Planning Support Administrator .....</b> | <b>106</b> |
| <br>   |            |
| <b>APPENDIX “C”</b>  |            |
| <b>Seniority List for Planning and Coordinator and Work Management Specialist.....</b>                                 | <b>107</b> |

## SECTION B

### ARTICLE 1 - GENERAL

All articles of Section A apply to term employees with the following exceptions:

|                         |   |
|-------------------------|---|
| <b>Article 7</b>        | <b>General</b>  |
| <b>Article 8.2, 8.4</b> | <b>Special Benefits</b>   |
| <b>Article 9</b>        | <b>Welfare Package (prorated when applicable)</b>   |
| <b>Article 11</b>       | <b>Statutory Holidays and Vacations</b>   |
| <b>Article 14</b>       | <b>Personal Equipment</b>   |
| <b>Article 20</b>       | <b>Retirement and Pensions (if employed less than twelve [12] consecutive months) with the following noted exception:</b> |

**NOTE:** Article 20.3 does apply to Section B as follows:

All retirees who are Union members at the time of retirement shall enter the "C" file before being re-hired by NSPI. Preferences for re-hiring out of the labour pool will be given to Journeypersons, Apprentices in this order.

- (1) Term employees at generating stations may during planned work on mills, CW systems, feedwater systems, bottom ash systems, coal systems, gas systems, oil systems, limestone systems, which require a continuation of the regular days work to a minimum of eight (8) hours; as well as periods of unit overhauls, emergency situations forcing shutdown work, plant modifications and commissioning of new equipment be required to work scheduled hours other than day work, Sunday through Saturday, at the regular rate of pay plus shift differential for the 4-12 and 12-8 shifts. Any hours in excess of eight (8) regular hours per day and 40 regular hours per week shall be paid at overtime rates of pay as outlined under Section A.

Planned work will be defined as work that is known and posted on a common bulletin board no later than four (4) hours prior to the start of the Term employee's shift. The use of the Labour Pool applies to all classifications covered in the Collective Agreement.

- (2) **The maximum number of term Maintenance Person Certified (Shift) positions utilized for an evening schedule in thermal operations shall be limited to two (2) per thermal plant. There will be no restrictions on performance of unplanned work.**

**The number of term Maintenance Person Certified (shift) workers so utilized shall work a Monday to Friday schedule, with the exception of periods of planned work as per Section B, Article 1(1) – General.**

### ARTICLE 2 - LABOUR POOL

A term employee after their first six months of employment accumulated since January 1, 1991,

may apply to Nova Scotia Power to be designated for inclusion in the NSPI/IBEW labour pool. Acceptance to the labour pool will depend on qualifications, performance, experience and Union membership. When in the labour pool, the employee will be placed in a classification of work type.

Nova Scotia Power will have the right to select one for one with the IBEW from the labour pool for each project. Nova Scotia Power undertakes to select from the labour pool qualified employees located in mutually defined geographic areas before going outside for term employees. Nova Scotia Power and the IBEW will try to have work sharing recognized between term employees as much as possible.

The Labour Pool will be subject to yearly evaluation by both parties as to Operating Guidelines and effectiveness.

An "A" Labour Pool employee shall be deemed to have lost seniority rights if he/she:

- (1) is discharged
- (2) quits their employment
- (3) if a member consistently fails to respond to calls, then their membership in the labour pool will be subject to a joint review.

The Labour Pool Operating Guidelines will be amended to incorporate the following:

- (1) Reduce the number of hours worked by Power Engineers in the Labour Pool from ninety-six (96) hours per pay period to an average seventy (70) hours per pay period reconciled quarterly.
- (2) Term Operators from the Labour Pool who have worked four (4) consecutive twelve (12) hour shifts of any combination will be given forty-eight (48) consecutive hours off before being recalled for more work on shift. Term Operators have to be given four (4) hours advance notice for them to report for a shift. If an operator is required with less than four (4) hours notice, the overtime list will be used.
- (3) Labour Pool employees shall be paid an allowance of \$60.00 per day if travel of more than 100 km each way is required from their primary residence.
- (4) By local arrangement, traditional jobs will be performed by students.

### **ARTICLE 3 - VACATIONS**

Term employees will receive pay in lieu of vacations at the rate of four (4) percent of the employee's wages in accordance with the terms of the Labour Standards Code-Vacation Pay. Term employees employed for a period longer than twelve (12) consecutive months are entitled to fifteen (15) vacation days.

## **ARTICLE 4 - STATUTORY HOLIDAYS**

Employees other than Shift Workers shall be given the following Statutory Holidays without loss of pay, providing they are working the calendar day preceding and the calendar day following the holiday, unless absent with supervisory permission.

|  |                      |
|--|----------------------|
| Thanksgiving Day   | Good Friday          |
| Remembrance Day  | Easter Monday        |
| Christmas Eve - 1/2 day<br>(when falling Monday to Friday) | Victoria Day         |
| Christmas Day  | Labour Day           |
| Boxing Day   | 1st Monday in August |
| New Year's Day   | Canada Day           |

## **ARTICLE 5 - REPORTING TIME**

- (1) Where an employee is ordered to report for work and no work is available, he/she shall be compensated with two (2) hours' pay at the regular hourly rate of pay provided, however, that if he/she commences work he/she shall receive not less than four (4) hours' pay at the regular hourly rate of pay.
- (2) The above will not apply if the employee has been previously notified not to report for work or if the employee has not reported for work the previous working day.

## **ARTICLE 6 - CHARGE HANDS - SUPERVISOR**

Charge Hands and Supervisors shall be appointed solely at the discretion of the Company and the time limits as set forth in 7.13 and 7.14 of Section A shall not apply to term employees.

## **ARTICLE 7 - WAGES**

- (1) A term employee employed to perform the work of one of the classifications set forth in Article 15 of Section A of this Agreement shall be paid the rate of pay applicable to that classification.
- (2) Other term employees shall be paid such rates of pay as are set forth in the Wage Rates Schedule set forth in Article 9 of Section B.

## **ARTICLE 8 - WORKERS' COMPENSATION BENEFITS**

Employees covered under section "B" are eligible for benefits under the Workers' Compensation Act and shall only receive the applicable benefit percentage of wages currently in effect by the Workers' Compensation Board and which will be sent directly to the employee.



## ARTICLE 9 – WAGE RATES - TERM EMPLOYEES

| JOB CLASSIFICATION                       | Current | 27-Mar-15<br>1.50% | 25-Mar-16<br>1.50% | 24-Mar-17<br>2.00% | 23-Mar-18<br>2.00% |
|--|---------|--------------------|--------------------|--------------------|--------------------|
| WELDER - UNCERTIFIED                     | 24.50   | 24.87              | 25.24              | 25.75              | 26.26              |
| HEAVY EQUIPMENT OPERATOR                 | 28.12   | 28.54              | 28.97              | 29.55              | 30.14              |
| LEADING INSTRUMENT (SURVEY)              | 27.74   | 28.16              | 28.58              | 29.15              | 29.73              |
| INSTRUMENT (SURVEY)                      | 26.41   | 26.81              | 27.21              | 27.75              | 28.31              |
| SURVEY ASSISTANT                         | 17.33   | 17.59              | 17.85              | 18.21              | 18.58              |
| POWER SAW OPERATOR (WITH SAW)            | 19.72   | 20.02              | 20.32              | 20.72              | 21.14              |
| POWER SAW OPERATOR                       | 17.33   | 17.59              | 17.85              | 18.21              | 18.58              |
| TRACTOR OPERATOR                         | 18.15   | 18.42              | 18.70              | 19.07              | 19.45              |
| COMPRESSOR, DRILLER, MIXER OPR           | 18.39   | 18.67              | 18.95              | 19.32              | 19.71              |
| CEMENT FINISHER                          | 17.72   | 17.99              | 18.26              | 18.62              | 18.99              |
| CONCRETE INSPECTOR                       | 17.83   | 18.10              | 18.37              | 18.74              | 19.11              |
| JACK HAMMER, PUMP, AIR TOOL OPR          | 17.24   | 17.50              | 17.76              | 18.12              | 18.48              |
| UTILITYWORKER (HYDRO) (80% OF I)         | 22.36   | 22.70              | 23.04              | 23.50              | 23.97              |
| UTILITYWORKER LEARNER (HYDRO) (70%)      | 19.57   | 19.86              | 20.16              | 20.56              | 20.98              |
| PROTECTIVE EQUIPMENT TESTER HELPER (78%) | 26.20   | 26.59              | 26.99              | 27.53              | 28.08              |
| GIS DATA COLLECTOR                       | 14.04   | 14.25              | 14.46              | 14.75              | 15.05              |

**NOTE:** Employees hired in classifications other than those listed here shall be paid the rate of pay that is commonly paid for the classification in the area in which they are hired.

## ARTICLE 10 – RRSP CONTRIBUTIONS FOR LABOUR POOL “B” EMPLOYEES

Effective January 1, 2008. If a labour pool “B” employee contributes to the NSPI Group RRSP, NSPI will make a matching contribution up to a maximum of 2% of their regular earnings.

Eligible employees shall direct the Company, in writing, a percentage of base earnings to be contributed to the plan via a payroll deduction. Such contributions shall apply to an eligible employee during any period of employment with the company. Changes to such contributions shall occur if the Company is so directed, in writing, by an eligible employee.

It is the responsibility of eligible employees to ensure that total contributions to the Plan and other personal Retirement Savings Plans do not exceed the Canada Revenue Agency limits. The company shall match eligible employees’ contributions to the Plan to a maximum of two percent (2%) of eligible employees’ basic earnings.

Eligible employees shall be responsible to provide to the Company all documentation applicable to the Plan and to maintain accurate personal information with the Company.

The IBEW, Local 1928 shall be responsible to provide the Company and active list of eligible employees on a quarterly basis.

## **ARTICLE 11 – PROTECTIVE FOOTWEAR**

Labour Pool “A” and “B” employees will be provided with protective footwear every twenty four (24) months provided they have accumulated twelve (12) months of work in the previous two (2) calendar years. Issuing protective footwear will be coordinated with the annual Labour Pool training.

**APPENDIX “A”**  
**Seniority List – Ragged Lake – System Operators**

| Seniority Ragged Lake |                      |                    |                        |                 |
|-----------------------|----------------------|--------------------|------------------------|-----------------|
| Personnel #           | Name                 | RAL Seniority Date | Company Seniority Date | Union Seniority |
| 07978                 | Veinot, Eric Murray  | 19-Aug-85          | 19-Aug-85              | 17-Jul-02       |
| 08044                 | MacDonnell, Bruce A. | 15-Jan-90          | 25-Jul-86              | 17-Jul-02       |
| 08127                 | David, Edwin Joseph  | 16-Mar-01          | 23-Mar-87              | 17-Jul-02       |
| 08132                 | Gates, Kevin S.      | 14-Sep-01          | 6-Apr-87               | 17-Jul-02       |
| 08482                 | Hawkes, Paul William | 18-Apr-90          | 18-Apr-90              | 17-Jul-02       |
| 08494                 | Odell, John Stanley  | 25-Jul-97          | 28-May-90              | 17-Jul-02       |

**APPENDIX “B”**  
**Seniority List – Regional Planner, Forestry Coordinator, Customer Planner,  
 Planning Support Administrator**

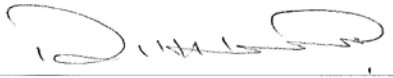
| Name            | Regional Planner, Forestry Coordinator,<br>Customer Planner, Planning Support<br>Administrator |
|-----------------|--|
| JAMES RUSSELL   | 4/10/1972  |
| J MACARTHUR     | 10/17/1983   |
| SHAUN MACDONALD | 12/7/1983  |
| KEVIN LEROY     | 1/6/1984   |
| BRIAN SAULNIER  | 1/25/1985  |
| PAUL HEIGHTON   | 1/16/1986  |
| JOHN EGAN       | 2/24/1986  |
| BARRY BROWN     | 6/23/1986  |
| CANTLEY SCOTT   | 10/2/1989  |
| MEGAN SHEEN     | 12/1/1989  |
| MARK NUGENT     | 8/19/1998  |
| WILLIAM HARRIS  | 5/29/2000  |
| BARBARA KENNEDY | 2/2/2001   |
| TIMOTHY ALLAN   | 2/6/2006   |

**Appendix “C”**  
**Seniority List for Planning Coordinator and Work Management Specialist**

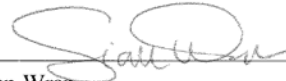
| <b>Employee#</b> | <b>Name</b>             | <b>Position</b>                   | <b>Company Service Date</b> | <b>Union Seniority</b> |
|------------------|-------------------------|-----------------------------------|-----------------------------|------------------------|
| <b>08370</b>     | <b>Kelly Hartlen</b>    | <b>Planning Coordinator</b>       | <b>2-May-86</b>             | <b>4-Apr-13</b>        |
| <b>30360</b>     | <b>Wendy Vardy</b>      | <b>Work Management Specialist</b> | <b>4-Sep-98</b>             | <b>4-Apr-13</b>        |
| <b>30574</b>     | <b>Angela Cherry</b>    | <b>Planning Coordinator</b>       | <b>25-May-99</b>            | <b>4-Apr-13</b>        |
| <b>31451</b>     | <b>Donna Mackay</b>     | <b>Work Management Specialist</b> | <b>14-May-01</b>            | <b>4-Apr-13</b>        |
| <b>31787</b>     | <b>Ryan Barr</b>        | <b>Work Management Specialist</b> | <b>12-Jul-02</b>            | <b>4-Apr-13</b>        |
| <b>32066</b>     | <b>Kelly Henebury</b>   | <b>Work Management Specialist</b> | <b>24-Mar-03</b>            | <b>4-Apr-13</b>        |
| <b>31403</b>     | <b>Norma Cleary</b>     | <b>Planning Coordinator</b>       | <b>3-Aug-04</b>             | <b>4-Apr-13</b>        |
| <b>32452</b>     | <b>Donna Alchorn</b>    | <b>Work Management Specialist</b> | <b>2-Aug-05</b>             | <b>4-Apr-13</b>        |
| <b>33828</b>     | <b>Jennifer Burhoe</b>  | <b>Work Management Specialist</b> | <b>3-Jun-08</b>             | <b>4-Apr-13</b>        |
| <b>33838</b>     | <b>Holly Lowthers</b>   | <b>Planning Coordinator</b>       | <b>11-Jun-08</b>            | <b>4-Apr-13</b>        |
| <b>34179</b>     | <b>Karolyn Humphrey</b> | <b>Work Management Specialist</b> | <b>1-Jun-09</b>             | <b>4-Apr-13</b>        |

In witness whereof the parties hereby have caused this Agreement to be executed by their duly authorized representatives this 4<sup>th</sup> Day of August, 2015.

Nova Scotia Power Inc.



Bob Hanf  
President & CEO




Sian Wren  
General Manager, Human Resources

The International Brotherhood of Electrical Workers Local Union 1928



Jeff Richardson  
Business Manager & Financial Secretary



Andrea McQuillin  
Assistant Business Manager



**TAKE *SAFETY* WITH YOU – ON  
AND OFF THE JOB!**